

UNIVERSITY FACULTY SENATE FORMS

Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. For more information, call the Faculty Senate Office at 831-2921.

Submitted by: Susan J. Hall phone number x2265

Department: Health, Nutrition, and Exercise Sciences email address sjhall@udel.edu

Action: Divide existing academic department into two new departments
(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

Effective term 09F
(use format 04F, 05W)

Current degree _____
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed change leads to the degree of: _____
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed names: 1) Department of Health, Nutrition, and Physical Education 2) Department of Kinesiology and Applied Physiology
Proposed new name for revised or new major / minor / concentration / academic unit (if applicable)

Revising or Deleting:

Undergraduate major / Concentration: _____
(Example: Applied Music – Instrumental degree BMAS)

Undergraduate minor: _____
(Example: African Studies, Business Administration, English, Leadership, etc.)

Graduate Program Policy statement change: _____
(Must attach your Graduate Program Policy Statement)

Graduate Program of Study: _____
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

Graduate minor / concentration: _____

Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.

List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)?
(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter "None")
NONE

Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: <http://www.ugs.udel.edu/gened/>

NA – This proposal is for a reorganization of academic department structure. It does not include any new/revised curriculum.

Identify other units affected by the proposed changes:

(Attach permission from the affected units. If no other unit is affected, enter “None”)

NONE

Describe the rationale for the proposed program change(s):

(Explain your reasons for creating, revising, or deleting the curriculum or program.)

Background and Rationale

The department of Health, Nutrition, and Exercise Sciences has grown dramatically over the past 10 years. During this period, enrollment in health and exercise science undergraduate programs has increased from 408 to 766, an 88% increase. In July 2003, the Department of Nutrition and Dietetics joined the department and we formed the Department of Health, Nutrition and Exercise Sciences. Enrollment in the nutrition undergraduate programs has remained relatively static, with 214 students in 1998 and 220 in 2008. Student enrollments in department majors in spring 2008 included nearly 1000 undergraduates and 72 graduate students.

The current department structure consists of six separate program areas, including Athletic Training, Exercise Science, Health Behavior Science/Health Promotion, Health and Physical Education, Nutrition, and Sport Management. Within these program areas, there are 8 undergraduate majors, 4 undergraduate minors, and 3 master’s programs. The exercise science faculty also mentor students in the interdisciplinary Biomechanics and Movement Science Ph.D. program. The curricula for these six program areas are discrete, with very few courses required by majors from more than one program area.

At other institutions across the country, these academic programs are organized within many different departmental structures. **However, we are not aware of any other university in the country that places all of these program areas within a single academic department.** In fact, at some very reputable institutions, there are entire colleges that include some, but not all of these programs. At the University of Florida, for example, the College of Health and Human Performance includes departments of Applied Physiology and Kinesiology (with programs in Athletic Training and Exercise Science,) Health Education and Behavior (with programs in Health Education and Health Behavior,) and Tourism, Recreation and Sport Management (with programs in Tourism and Recreation and Sport Management.) The only one of these program areas not included in our department is Tourism, and the UFL college does not include programs in Physical Education or Nutrition.

With the growth of the department and the large number of disparate programs housed within it, department faculty and Dean Betty Paulanka have agreed that **the department has become too eclectic to function effectively as a single academic unit.** On April 25, 2008 the department faculty voted to dissolve the Department of Health, Nutrition, and Exercise Sciences and to form two new academic departments. This decision was supported by a vote of the College of Health Sciences faculty on September 16, 2008. (Department and College meeting minutes attached.)

The smaller size and increased homogeneity of the two new departments as compared to the existing department will be advantageous for students, as well as faculty, in several ways. There will be a concomitant increase in the visibility of the academic programs within each unit, with positive implications for attracting student majors, as well as recruiting faculty. The new, more homogeneous faculty groups will also be more focused for purposes of strategic planning and developing new curricula in the future. This will translate to an enhanced ability to offer high-

quality academic programs for students. Implementation of the smaller, more homogeneous departments will also translate to improved academic advisement for students, with faculty only advising students in the program areas in which the faculty are teaching, (which is not always currently the case.) We also anticipate increased opportunities for informal social interactions between faculty and students, which will improve students' sense of belonging to their home academic department.

Proposal and Plan for Implementation:

We propose that effective July 1, 2009 the Department of Health, Nutrition and Exercise Sciences be separated into two new academic departments, with one including the sciences, (faculty and programs in Exercise Science and Athletic Training,) and the other including the social sciences, (faculty and programs in Health Behavior Science/Health Promotion, Health and Physical Education, Nutrition and Dietetics, and Sport Management.) There is already a physical separation of these faculty groups, with most of the science group housed in the Human Performance Lab on south campus and the social science group housed on north campus in Carpenter Sports Building and Willard Hall.

The new department names selected by faculty are Health, Nutrition, and Physical Education (north campus,) and Kinesiology and Applied Physiology (south campus.) The north campus department will include 22 of the current faculty plus 2 new faculty members being hired through current searches, or approximately 55% of the faculty. As of spring 2008, student majors in north campus programs included 58% of undergraduates and 56% of graduate students in the department. The south campus department will include approximately 45% of the faculty, 42% of the undergraduate majors and 44% of the graduate students.

There are no curriculum changes associated with this proposal for the division of the existing department into two new ones. The existing academic majors, minors, and graduate programs will be divided as shown below.

Existing academic programs to be housed in the Department of Health, Nutrition, and Physical Education:

<u>Undergraduate Majors</u>	<u>Minors</u>	<u>Graduate Programs</u>
Applied Nutrition	Coaching Science	Health Promotion
Dietetics	Figure Skating Coaching	Human Nutrition
Nutritional Sciences	Nutrition	
Health Behavior Science		
Health and Physical Education		
Sport Management		

Existing academic programs to be housed in the Department of Kinesiology and Applied Physiology:

<u>Undergraduate Majors</u>	<u>Minor</u>	<u>Graduate Program</u>
Athletic Training	Strength and Conditioning	Exercise Science
Exercise Science		

The resolution for Faculty Senate approval of this proposal is listed below.

Whereas, the Department of Health, Nutrition, and Exercise Sciences has grown dramatically over the past 10 years, with undergraduate enrollment currently at approximately 1000 undergraduates and 70 graduate students, and

- Whereas, the Department includes eight undergraduate majors, four minors, and three graduate programs, and
- Whereas, faculty and administrators within the College of Health Sciences agree that the Department has become too eclectic to function effectively as a single academic unit, and
- Whereas, Department and College faculty have voted to approve the division of the existing department into two new academic departments, and
- Whereas, the new academic departments will be more homogeneous and more visible, and thus better able to recruit outstanding students and to provide a high-quality education for students, and
- Whereas, the proposed new academic units are already physically separated on north and south campuses, and
- Whereas, faculty in the new department units have agreed upon new department names, be it therefore

Resolved, that the Faculty Senate recommends that the Department of Health, Nutrition, and Exercise Sciences be dissolved and reformulated as two new departments, to be called the Department of Health, Nutrition, and Physical Education and the Department of Kinesiology and Applied Physiology.

Program Requirements:

(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and **include a side-by-side comparison** of the credit distribution before and after the proposed change.)

There are no curriculum changes associated with this proposal.

ROUTING AND AUTHORIZATION: (Please do not remove supporting documentation.)

Department Chairperson Susan J. Hall Date 9/22/08
 Dean of College Betty G. Paulauke Date 9/24/08
 Chairperson, College Curriculum Committee _____ Date _____
 Chairperson, Senate Com. on UG or GR Studies _____ Date _____
 Chairperson, Senate Coordinating Com. _____ Date _____
 Secretary, Faculty Senate _____ Date _____
 Date of Senate Resolution _____ Date to be Effective _____
 Registrar _____ Program Code _____ Date _____
 Vice Provost for Academic Affairs & International Programs _____ Date _____
 Provost _____ Date _____
 Board of Trustee Notification _____ Date _____

Department of Health, Nutrition, and Exercise Sciences
April 25, 2008 Faculty Meeting Minutes
2:00pm, 002 CSB

Agenda approved as distributed.

There were no announcements.

New business:

1. Proposal to divide the department into two new departments, one including Athletic Training and Exercise Science and one including Health Behavior Science/Health Promotion, Health & Physical Education, Nutrition, and Sport Management. Written ballots were counted by Hall, Goodwin, and Royer. The proposal PASSED with 27 votes in favor, 7 votes opposing, 3 abstentions, and 3 eligible faculty not present or voting.
2. Hall briefly discussed plans for implementation of the new departments. The provost (through the dean) has directed us to determine the two new department names and develop a resolution for creation of the two new departments this spring so that the resolution can be entered into the approval process early next fall. Hall will work with the Chair's Council to discuss and develop procedures for determining division of department resources.
3. Hall indicated that meetings of the two new faculty groups will be held next Friday for discussion of new department names. She requested that faculty send her suggested department names prior to the meetings. She will distribute the lists of names prior to the meetings.

Meeting adjourned at 2:30 pm.

**UNIVERSITY OF DELAWARE
COLLEGE OF HEALTH SCIENCES**

FALL COLLEGE MEETING MINUTES

Tuesday, 9/16/2008 – 3:30-5:30 p.m. – 007 Willard Hall Educ. Bldg.

PRESENT:

Leslie Allhouse	Cynthia Haley	Darcy Reisman
Karen Avino	Susan Hall	Veronica Rempusheski
Sandra Baker	Keith Handling	James Richards
Karla Bell	Evelyn Hayes	Matthew Robinson
Stuart Binder-Macleod	Judith Herrman	William Rose
Kathleen Brewer-Smyth	Gregory Hicks	Todd Royer
Karen Brinker	Airelle Hunter	Ann Rucinski
David Brond - Guest	Angela Hutchinson	Katherine Rodolph
Carlton Brown	Pia Inguito	Diane Rudolphi
Robin Buccos	Amy Johnson	Jennifer Saylor
Pamela Butler	Thomas Kaminski	Kathleen Schell
Martha Callahan	Thomas Kepple	Laura Schmitt
Angela Cardello	Marie Kuczumarski	Jeffrey Schneider
Marianne Carter	Madeline Lambrecht	John Scholz
Cathy Ciolek	Stacie Larkin	Kristin Scrabis-Fletcher
Anna Ciulla	Shannon Lennon-Edwards	Janice Selekman
Sue Clark	Tara Manal	Janet Selway
Kathryn Corbitt	Carolyn Manning	Karen Setting
Margaret Cox	Raelene Maser	Stephanie Shields
Shelia Cushing	Gail Mattix	Heidi Skopowski
Margaret Dada	Lynn McDowell	Linda Smith
Irene Davis	Mary Ann McLane	Lynn Snyder-Mackler
Anne DeCaire	Kenneth Miller	Steven Stanhope
Dena Deglau	Donna Moore	Rachel Strickland
Timothy DeSchraver	Iva Obrusnikova	Buz Swanik
Cynthia Diefenbeck	Elizabeth Orsega-Smith	Randee Tobin
Pamela Donnelly - Guest	Michelle Parent	Wayne Voelmeck
David Edwards	Betty Paulanka	Gail Wade
William Farquhar	Carolee Polek	Stacy Weile
Brian Focht	Allen Prettyman	Marcia Welsh
Bobby Gempeasaw - Guest	Ingrid Pretzer-Aboff	Erlinda Wheeler
Nancy Getchell	Gina Pusey	
Elaine Greggo	Lee Raymond	
Patricia Grim	Terri Reed	

EXCUSED:

Marlene Adams	Bethany Hall-Long	Larry Purnell
Leta Aljadir	Thomas Hardie	Kathleen Riley-Lawless
Jean Anderson	Slobodan Jaric	John Schuster
Ken Anunda	Diane Klonowski	Brenda Sclavos
David Barlow	Christopher Knight	Leigh Shrewsbury
Janice Bibik	Donald Lehman	Roger Spacht
Margaret Birney	Lisa McBeth-Snyder	Donna Szewczyk
Linda Boyer	Paula Melancon	Monica Tadler
Lorraine Boyle	Paul Mettler	Barbara Vogt
Linda Bucher	Christopher Modlesky	Liza Walker
Christine Cannon	Karen Murphy	Heather Walters
Nancy Cotugna	Michael Peterson	Julie Waterhouse
Patricia Drake	Patricia Powell	Fay Wood
Richard Fang	Michelle Provost-Craig	Karen Woodie

ABSENT:

Avron Abraham	Christine Hanna-Ronald	Karen Rodalunas
Cindy Chapman	Grace Keenan	Veronica Rountree
Amy Cowperthwait	Paula Klemm	Debra Sage
Jane Craft	Samuel Lee	Kelebogile Setiloane
Christine DiPaolo	Joseph Lucca	Beth Smith
Karen Edwards	Ronald Ludington	Sonya Yasack
Cole Galloway	Joanne Marra	
Stephen Goodwin	Andrea New	
Kimberly Guida	Christina Quintana	

TOPIC I: Introduction of New Faculty/Staff

Lorraine Boyle is a part-time (75%) Senior Secretary supporting the Jeanne K. Buxbaum Chair and the UD Cross College Cluster in Aging Initiative in the School of Nursing. She has 12 years of experience as an administrative assistant, analyst, and academic systems specialist in academic, health-related foundations, and corporate environments in Philadelphia, Wilmington, and Los Angeles. She recently returned to New Castle, Delaware, after 6 years in California.

Carlton (Carl) G. Brown has come to the School of Nursing as an Assistant Professor from Georgetown University. He obtained his PhD in Cancer Nursing Research from the University of Utah with his Master's in Nursing in the Oncology Advanced Practice Program from the University of Pennsylvania. He is retired military and his focus of his research is cancer symptom management with plans to do studies at the Christiana Cancer Center. He is an active member in the Oncology Nursing Society.

Cynthia A. Diefenbeck recently returned to the University of Delaware in the position of Assistant Professor in the School of Nursing, where she had previously served as Instructor of Nursing from 1999-2007. Immediately prior, she worked as a Psychiatric Nurse Specialist for the Center for Heart and Vascular Health, Christiana Care Health System, forging a new position that integrates delivery of psychiatric services into traditional medical care and raises awareness of psychosocial concerns among hospitalized cardiovascular patients. She obtained a Doctor of Psychology in Clinical Psychology from Philadelphia College of Osteopathic Medicine in 2006. She is a licensed psychologist and advanced practice nurse. Her research interests include the role of psychosocial risk factors in cardiovascular disease, specifically the impact of depression on heart failure outcomes.

Christine DiPaolo joins the School of Nursing as a part-time clinical Instructor. In addition, she currently works at A. I. DuPont Hospital for Children as a Home Antibiotic Therapy Coordinator and Family Nurse Practitioner in the HIV clinic. She has worked for the School of Nursing as a contract clinical instructor since 2003. She completed her Master's degree from Wilmington College in May 1999. Her area of research focuses on pediatrics.

Brian C. Focht has joined the Department of Health, Nutrition, and Exercise Sciences as an Assistant Professor. He came to UD from Ohio State University. He received his PhD from the Department of Exercise and Sport Science at the University of Florida in 2000. His area of research interest is exercise and quality of life and promoting exercise participation.

Patricia Powell is a new secretary shared by the Department of Health, Nutrition, and Exercise Sciences and the Dietetic Internship Program under the directorship of Ann Rucinski. Pat and her daughter graduated from the University with a Bachelor's Degree in Individual and Family Studies from the College of Human Services, Education, and Public Policy. It was a race to see who would graduate first. They graduated together. Pat also has a diploma from Goldey Beacom College and a paralegal certificate from UD.

Jennifer Saylor has joined the UD nursing faculty as a part-time clinical instructor. In addition, she currently works as a nurse in the Heart and Vascular Interventional Services Unit at Christiana Care Hospital on a casual basis. She has worked for the School of Nursing as a contract clinical instructor since 2001. She completed her Master's degree from University of Delaware in 2000. Currently, she is attending the University of Maryland working towards her PhD in Nursing. Her global area of research is cardiovascular health, more specifically obesity in children. She is a proud member of Sigma Theta Tau Beta Xi Chapter since 2000.

TOPIC II: Approval of Minutes of Spring College Meeting, May 12, 2008

Action: Approved as written

TOPIC III: Briefing – College of Health Sciences Dean Search – Bobby Gempesaw, Search Committee Chair

Bobby Gempesaw gave a brief update on the search for the next dean of the College of Health Sciences. Please feel free to contact the Dean's Search Committee with nominations, questions, and concerns. Committee members are: Bobby Gempesaw, Chair, Eric Kmiec (Biological Sciences), Anne Robinson (Chemical Engineering), Lynn Snyder-Mackler (Physical Therapy), Bethany Hall-Long (Nursing), Erlinda Wheeler (Nursing), Jim Richards (Associate Dean), Susan Hall (Health, Nutrition, and Exercise Sciences), and Mary Ann McLane (Medical Technology).

TOPIC IV: University Initiatives**a. Office of Communications and Marketing Introduction – David Brond, Vice President, and Pam Donnelly, Production Coordinator**

Discussion: The goal of the Office of Communications & Marketing (OCM) is to cultivate a brand image for the University of Delaware that evokes the concepts of distinguished scholarship, research, teaching, and service for both internal and external audiences. We do this by working with others to identify and implement effective methods of promoting the University of Delaware that enhance the UD brand to key internal and external constituents so that the University is recognized around the world as one of the great public institutions of higher education.

Among our varied duties, OCM staff serve as spokespeople for the University, the President, and the Provost; help to coordinate the University's many public and media relations efforts; advise individuals and departments on a wide range of media and public relations concerns; create the University's main web pages; coordinate photographic services; manage community events; support broadcast, television and video production services; produce many of the university's publications; and oversee procedures and guidelines for the use of the UD name and marks as well as advertising services.

PowerPoint presentation attached to official copy of the minutes in the Dean's office.

Discussion: The University has already implemented an entirely new web site. The header and footer will now be used campus wide at department levels. For reference, please see the College of Agriculture and Natural Resources web pages; this college has already implemented the new format. OCM offers their assistance in setting up the new format.

Action: R. Strickland will serve as the CHS representative on the UD Marketing Council. This council plans to meet once a month to keep open the lines of communications between OCM and the University community.

Action: The key OCM contact for the College of Health Sciences is Pam Donnelly, Production Coordinator, pdonnell@udel.edu, x 2925. She will be invited to all future College meetings. Her focus is to learn what's happening in CHS and work with us to promote CHS actions, achievements, and accomplishments. She will also work with us to place anything we need publicized, i.e., Nursing Spectrum. Neil Thomas, Senior Associate Director, nftwo@udel.edu, x 6408, is another key OCM contact with his emphasis on writing to market CHS. Andrea Boyle will be starting shortly within OCM as the National Media Relations Coordinator with her focus to promote UD at regional and national levels.

- b. **Creating Knowledge-Based Partnerships Series #3, Delaware Education for a Global Economy: Making Vision 2015 Work – Clayton Hall – 10/2/2008 --and-- Series #4, Focus: Partnerships in Health – Clayton Hall – 3/24/2009**

Action: B. Paulanka encouraged faculty to attend the next conference in this partnership series with a focus on Delaware education. More importantly, please note the date of 3/24/2009 for the fourth conference in this series with the focus of health.

TOPIC V: College Happenings

- a. **Physical Therapy Introductions – Stuart Binder-Macleod**

S. Binder-Macleod gave a brief overview of the Department of Physical Therapy with recognition to the faculty and staff. PowerPoint presentation attached to official copy of the minutes in the Dean's office.

Physical Therapy's first class of 24 students was admitted in 1974 and graduated in 1976 with a BSPT. The program evolved to the graduate program it is today with 32 DPT and 25 PhD students graduated in 2008. The 2.5 year curriculum integrates classroom and clinical training with two full-service clinics specializing in neurologic and the older adult as well as sport and orthopaedic. Faculty scholarship has also grown to \$19 million in current external funding. The department is comprised of 11 faculty, 10 professionals, and 12 salaried staff.

Welcome to the College of Health Sciences. We look forward to you officially joining the College in the New Year.

- b. **Update on Parents & Family Weekend CHS Activity on 9/27/2008 – Pat Grim**

The College of Health Sciences will celebrate Parents and Family Weekend with a "Promoting Healthy Lifestyles" tailgate on September 27, 2008, 2:00-4:00 p.m. The College tent will be on the lawn in front of Old College located off Main Street. There will be information about the various academic programs as well as fun activities related to each. Don't miss the opportunity to view plasticized, healthy and diseased, human organs. Healthy gelato and salads are provided as well as prizes. Visit our tailgate to learn about good health.

c. Reorganization of Health, Nutrition, and Exercise Sciences – Susan Hall

Discussion: S. Hall updated the MEDT and NURS faculty of the HNES faculty vote to dissolve their existing structure and to form two new academic departments (HNES faculty vote – 4/25/2008). The new academic units will be more homogeneous and better able to recruit high quality students. The North campus programs in Health Behavior Science/Health Promotion, Nutrition, and Health and Physical Education will form the new Department of Health, Nutrition, and Physical Education. The South campus programs in Exercise Science and Athletic Training will form the new Department of Kinesiology and Applied Physiology.

Dean Paulanka and Provost Rich have also given preliminary approval to move this proposal forward to the Faculty Senate as long it is budget neutral with no additional resources needed. The next step in this process is a vote of approval from MEDT and NURS faculty.

Discussion: Will courses have a new rubric? This may be considered in the future, but will not be part of the proposal going to the Faculty Senate this year. The curricula for these six program areas are discrete with very few courses required by majors from more than one program area. This will simplify the process of dividing the existing courses.

Discussion: B. Paulanka reemphasized that HNES faculty have been expressing the wish to split over the past several years. Although the programs housed in HNES are organized differently in academic departments across the nation, there is no other department of this kind that includes as many programs as are included in the current HNES department. Both of the new departments will have healthy undergraduate programs and research initiatives.

Discussion: Applied Physiology is the same name proposed for the new interdisciplinary doctoral program in the College. If this doctoral program is to be interdisciplinary, should a different name for the doctoral program other than “Applied Physiology” be adopted to reflect this? This can certainly be considered but this is a separate topic and this meeting is not the proper forum for this determination.

Discussion: It seems that most research dollars are heading to the South campus department. Actually, both groups have both external and internal funding for research.

Discussion: There is no need for new salaried staff. The chairs for the two new departments will be selected from among existing faculty. The expense for one additional chair’s stipend will come from central reserves. There are no curriculum changes required.

Action: S. Hall distributed a ballot. Vote passed (51 for; 6 against; 36 not present). (Note: The names listed at the beginning of the minutes include faculty guests from the Department of Physical Therapy, which will join the College in January. They are unable to vote.) The proposal will now move forward to Faculty Senate. The target date for implementation of the two new departments is July 2009.

d. Strategic Planning Update – Steven Stanhope

Discussion: The University is moving forward with strategic planning to address President Harker's Path to Prominence announced May 2008. June and July 2008, departments started working on plans. September 15, 2008, college and department plans due to the Provost for review. October 1, 2008, college and departments plans are due to the President. We recently got approval to add to our CHS plans the Department of Physical Therapy as well as the BIOMS program. All plans were distributed to CHS faculty and staff prior to the meeting.

In spite of how fast top administration wants these plans, the process within CHS will be from the bottom up. All faculty are encouraged to read not only their unit's strategic plans but those of the other departments. We want input from all faculty.

Discussion: S. Stanhope reemphasized: In the College Strategic Plan, what are the things we need to reach for? The identified Vision Statements are:

- The College of Health Sciences will establish an internationally recognized model system for the identification, incubation, and execution of "Centers of Clinical Research, Training, and Practice Excellence."
- The University of Delaware will be recognized as the premier rehabilitation research, training, and practice institution.
- The College of Health Sciences will be a Most Efficient and Effective Organization.
- The Delaware Institute for Rehabilitation Research along with multiple interdisciplinary "Centers of Excellence" will reside in a unified Health Sciences Research Center (HSRC).

We need to be our own brand. We want a model system that will likely have commonalities between all departments. We have a strong history in rehabilitation and now we need to systematically move forward. If there are other priority areas, they must come from faculty. We need to run this ship in the most efficient way – clean and neat. We will be competing for development dollars to build a complex where activities are housed together. We need to brand CHS as the leaders in human health sciences research.

Action: What are the necessary components at the College level to accomplish this? S. Stanhope would like your feedback. He would like this to be as open a process as possible.

TOPIC VI: College Standing Committee Reports**a. Committee on Promotion and Tenure – Julie Waterhouse, Chair**

Discussion: There are 6 candidates going up for Promotion and Tenure this Fall.

b. Committee on Governance – Todd Royer, Chair

Discussion: The Committee on Governance will be writing revisions to the CHS Bylaws and Constitution to include Physical Therapy faculty in the composition of the College's standing committees. A draft will be circulated for faculty to review and comment followed by a vote. Committee on Governance will be sure to contact S. Binder-Macleod for PHYT input.

c. Curriculum Committee – Karen Brinker, Chair

Discussion: Course and academic program changes/approvals are due to the Curriculum Committee by October 31. The committee will be meeting in November in order to make the Faculty Senate due date of December 1.

d. Center for Research Development Advisory Council – James Richards, Director

Action: FY09 UDRF grants to early career faculty - The cap on the UDRF funds that may be requested has been raised to \$25,000. With the matching requirements, this raises the potential value to \$35,000.

Abstract and Full Proposal to Department Chair and to CRD Chair - 11/12/08

Abstract and Full Proposal to Dean (with recommendation for match) - 11/19/08

Abstract to Research Office (with commitment of match) - 12/3/08

Revised proposal to Department Chair and to CRD Chair - 01/02/09

Revised proposal to the Dean - 01/07/09

Revised proposal to Research Office - 01/21/09

Awards announced - on or around 05/13/09

Funding available - 06/05/09

The complete program guidelines can be found at:

<http://www.researchoffice.udel.edu/udrfabstract/udrf.pdf>

The new online abstract submission can be found at:

<http://www.researchoffice.udel.edu/udrfabstract>

The new online proposal submission will allow for upload of docs and can be found at:

<http://www.researchoffice.udel.edu/udrfproposal>

Action: UDRF Strategic Initiative Grants - With remaining FY08 funds, we will launch a program which will support high quality, collaborative scientific research projects in the three research areas emphasized in the strategic plan, the Path to Prominence: Life and Health Sciences, Energy, and the Environment. This program will require a joint proposal from a junior faculty member and a tenured faculty mentor.

Proposal to Department Chair and to CRD Chair - 10/1/08

Proposal to Dean - 10/08/08

Proposal to Research Office - 10/15/08

Awards Announced – on or about 11/15/08

Funding Available - 12/1/08

Note: Early career faculty are eligible to apply for both UDRF programs above, but the proposals should be for substantially different research.

The complete program guidelines can be found at:

(http://www.researchoffice.udel.edu/udrfabstract/UDRF_Strategic_Initiative_Grants.pdf).

Action: General University Research fund awards - This process has an improved online component for submission. The proposals must still be copied for the reviewers, but the process has been streamlined for efficiency. The Deans are asked to rank their college's submission on the form which is included in the guidelines. This is very helpful to the committee and we ask that you take the necessary time to evaluate your college's submissions.

Proposal Due to Department Chair and to CRD Chair - 10/06/08

Proposal Due to Dean - 10/20/08

Proposal Due to Research Office - 11/10/08

Awards announced - on or about 03/04/09

Funding Available - 06/05/09

The complete program guidelines can be found at:

<http://www.researchoffice.udel.edu/gur/gur-guidelines.pdf>

The GUR application can be found at:

<http://www.researchoffice.udel.edu/gur/>

Action: New faculty - If you have not seen Jim Richards regarding University and other funding opportunities, please make an appointment through Randee Tobin in the Dean's Office.

Action: The CRD web page can be accessed through the College home web page under "Centers." The web page contains information pertinent to all College and University grant opportunities as well as information useful to individuals planning to submit proposals to outside agencies.

Action: Finally, as the University migrates to Drupal as its web content manager, the CRD website will undergo significant changes, so now is an opportune time to make any suggestions regarding additions to future content or functionality.

TOPIC VII: Featured Research Presentations

a. **Michele Parent, MEDT, *Understanding the host immune response to reemerging and emerging bacterial pathogens***

Currently, Dr. Parent is investigating *Yersinia pestis* KIM D27 vaccination and its protection provided against pneumonic infection. *Yersinia pestis*, a facultative

intracellular gram-negative bacillus, is the causative agent of bubonic, septicemic, and pneumonic plague. At this time, no vaccine is available to protect against pneumonic plague. Dr. Parent's laboratory is focusing upon the cell-mediated immune response and its protection against lethal pneumonic infection in the murine host. By assessing the events occurring during the early stages of infection and induction of the immune response, she aims to elucidate the essential parameters mediating a protective response. Additionally, her lab is also studying the *V. parahaemolyticus*, considered an emerging pathogen. *V. parahaemolyticus*, a halophilic organism, is an enteric pathogen that causes gastroenteritis after the consumption of contaminated seafood, such as shellfish. Unfortunately, there is limited data available on how this organism makes us ill. The goal of her laboratory is to understand the host immune response to infection. Using *in vitro* and *in vivo* murine models of infection, she is currently evaluating the immune response to infection.

PowerPoint presentation attached to official copy of the minutes in the Dean's office.

TOPIC VIII: Announcements and Reminders

Announcement: Please refer to Fall College Meeting Agenda for:

- Announcements regarding College of Health Sciences faculty and staff.
- CHS grant awards since the Spring 2008 College Meeting.
- Division of Special Programs initiatives.

The meeting adjourned at 5:04 p.m.

Respectfully submitted,

J. Robin Buccos, Recorder

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