

## **RULES AND PROCEDURES OF THE UNIVERSITY FACULTY SENATE**

**March 2011**

Recommendation from Senators Galileo, Bruening, Hastings, Morgan and Izard concerning resolutions to change an existing policy or introduce a new policy within the University of Delaware Faculty Handbook with the concurrence of the Executive Committee (John Madsen, Chair).

WHEREAS, the business brought before the University Faculty Senate is of vital importance to the operation of the University of Delaware, and

WHEREAS, it is in the best interest of the University of Delaware that Faculty Senators make the most informed decisions possible at their meetings, and

WHEREAS, it is in the best interest of the University of Delaware that Faculty Senate business is conducted in an efficient manner, and

WHEREAS, insofar as possible, Faculty Senate business should be conducted in an open, transparent and straightforward manner, and

WHEREAS, changes made to the University of Delaware Faculty Handbook potentially affect all Faculty at the University, be it therefore

RESOLVED, that the following conditions must be met when a Resolution which changes an existing policy or introduces a new policy in the University of Delaware Faculty Handbook is acted upon by the Faculty Senate. Any such Resolution that does not meet these conditions shall not be acted upon by the Faculty Senate.

1) A proposed Resolution that changes an existing policy will have one attachment (referred to as “Attachment 1”) that states the original policy and contains a strikethrough of everything to be deleted from and underlines everything to be inserted into the original policy. Additional attachments may be provided as appropriate.

2) A Resolution that introduces a new policy will have an “Attachment 1” that states the proposed policy is new and not a modification of an existing policy. It will also contain the proposed policy.

*A request was made to amend “It” to “Attachment 1”*

*A question was raised regarding this and discussed. The question was called and the call was approved. The modification was approved.*

3) If the proposed Resolution is amended on the Senate floor, it shall not be voted on at that meeting unless a two-thirds majority of the Senate members present agree to vote on the final amended Resolution. If the two-thirds threshold is not met, it shall be placed on the agenda of the next Faculty Senate meeting for reconsideration and will include a modified “Attachment 1” that incorporates the changes of the amendment.

### **April 2013**

Recommendation from the Faculty Senate Executive Committee (Sheldon Pollack, Chair) with the concurrence of the Coordinating Committee on Education (Deni Galileo, Chair) and the Rules Committee (Anu Sivaraman, Chair) for the approval of a resolution concerning review of the Academic Calendar

WHEREAS, the Registrar and the senior administration of the University of Delaware approve the academic calendars for the University several years in advance; and

WHEREAS, the Faculty Senate reviews such academic calendars that are approved by the Registrar and the senior administration; and

WHEREAS, there is no current procedure for such review by the Faculty Senate, nor is there a committee with express jurisdiction to conduct such review; and

WHEREAS, the Coordinating Committee on Education has broad representation of faculty and considerable experience with academic issues, and

thus is the most appropriate standing committee to review the academic calendars on behalf of the Faculty Senate; be it therefore

RESOLVED, that the rules and procedures of the Faculty Senate shall be amended to provide that the academic calendars that are approved by the Registrar and the senior administration shall be submitted to the Coordinating Committee on Education for review, and thereafter, submitted to the Faculty Senate by the Coordinating Committee on Education as a point of information.

**New Rule and Procedure of the Faculty Senate:**

The Coordinating Committee on Education shall be charged with the duty of reviewing those academic calendars that are approved from time to time by the Registrar and senior administration of the University. The Committee shall inform the Faculty Senate as a point of information of such approved and reviewed academic calendars at the next regularly scheduled meeting of the Senate.