

UNIVERSITY OF DELAWARE
NEWARK, DELAWARE
19711

UNIVERSITY FACULTY SENATE
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December 22, 1980

MEMORANDUM

TO: All Faculty Members
FROM: Carol E. Hoffecker, Vice President
University Faculty Senate
SUBJECT: Regular Faculty Senate Meeting, January 5, 1981

Carol E. Hoffecker

In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, January 5, 1981 at 4:00 p.m. in room 110 Memorial Hall.

AGENDA

- I. Adoption of the Agenda.
- II. Approval of the Minutes of the November 3 and December 1, 1980 meetings.
- III. Remarks by President Trabant and/or Provost Campbell.
- IV. Announcements - Senate President Toensmeyer.
- V. Old Business - none.
- VI. New Business
 - A. A resolution from the Committee on Graduate Studies, M. Stetson, chairperson, to eliminate Graduate Policy PCON-3. (Attachment 1)

RESOLVED, that Graduate Policy PCON-3 is eliminated.

- B. A resolution from the Committee on Graduate Studies, M. Stetson, chairperson, to amend Graduate Policy PRE-2. (Attachment 2)

RESOLVED, that the last sentence in Graduate Policy PRE-2 is amended to read:

This rule does not apply during summer or winter sessions.

- C. A resolution from the Coordinating Committee on Education, J. O'Neill, chairperson, regarding courses numbered below 100.

WHEREAS the Faculty Senate approved in April, 1980 that no course numbered 001-099 taken after June 1, 1980 may be counted toward the baccalaureate degree, therefore

BE IT RESOLVED that also effective June 1, 1980, courses numbered below 100 will be excluded from the index calculations.

- D. Resolution from the Coordinating Committee on Education, J. O'Neill, chairperson, regarding the definition of the letter grade "C." (Attachment 3)

RESOLVED that, effective June 1, 1981, the definition of the letter grade "C" be changed to "average" for undergraduate courses, and

BE IT FURTHER RESOLVED, that this change is to be noted on grade transcripts after June 1, 1981.

- E. Resolution from the Coordinating Committee on Education, J. O'Neill, chairperson, regarding the implementation of recommendations made to the Honors Program. (Attachment 4)

WHEREAS in its action of May 2, 1977, the Faculty Senate directed that an in-depth evaluation be conducted within three years of the implementation of the Basic Recommendations of the Study Committee on Honors, to ascertain the advisability of continued support of these recommendations, and

WHEREAS such an evaluation has been conducted by the Committee on Adjunct Academic Affairs, and that committee has reported they are satisfied that the six recommendations have been implemented, therefore

BE IT RESOLVED that the Faculty Senate recommends continued support of the Honors Program, pending the Senate's review and final approval of the Honors Degree.

- F. Such items as may come before the Senate. (No motion introduced at this time may be acted upon until the next meeting of the Senate.)

CEH/b

Attachments: Committee Activities Report

1. Graduate Policy PCON-3 and justification for elimination
2. Graduate Policy PRE-2 and justification for change
3. Present and proposed definitions of letter grades
4. May 2, 1977 Senate resolution and Report of the Director of the Honors Program

COMMITTEE ACTIVITIES

The following issues are under active discussion in Senate committees. Your comments are welcome, and may be addressed to the committee chairpersons, or to the Senate Office for forwarding to the committees.

Academic Freedom (Mark Haskell, Chairperson)

Have been meeting regarding the rewording of Censorship and Surveillance Policy by trustee committee and have proposed substitute language.

Computer Committee (Cort Willmott, Chairperson)

The following subcommittees have been assigned:

- UDCC Goals Subcommittee
- Plato Review Subcommittee
- Word Processing Subcommittee
- Charging Algorithms Subcommittee

Faculty Welfare & Privileges (Ronald Martin, Chairperson)

The procedures for revising the Faculty Handbook.

A general review and assessment of any issues or problems within the purview of this Committee (i.e. conflict of interest, the accountability of faculty members serving on committees, the contents and accessibility of personnel files, etc.), and the setting of the Committee's priorities for the future.

Research (Dietrich Knorr, Chairperson)

- Review UDRF Proposals.
- OMB Circular A-21.

Student Life (Kenneth Haas, Chairperson)

- The scheduling of hourly exams at a common time.
- Legal status of faculty advisors to high risk student organizations.
- Alcohol Policy.
- Residence Life procedure for dealing with unwanted guests in residence halls.

PRESENT POLICY

PCON-3: REGISTRATION REQUIREMENTS WHILE UNDER CONTRACT DURING
SUMMER AND WINTER SESSIONS

Graduate students whose contracts (other than T.A. contracts) include at least one month between June 1 and August 31 must register for a minimum of three graduate credit hours during the summer. This can be three hours of research, thesis, or dissertation, if appropriate. Graduate Teaching Assistants who have full responsibility for teaching a section or course need not register, but they may register if they wish. Graduate Assistants or Research Assistants on fiscal year contracts shall be required to register for three hours of graduate credit in either summer session or in winter session. This can be three hours of research, thesis, or dissertation, if appropriate.

During the winter session, registration for students on contract is optional in any of the regularly scheduled courses. All graduate students who are physically present on campus during winter session are not required to pay fees for this term unless they register for formal courses. If they register, the fee is dependent upon the number of courses taken. Graduate Teaching Assistants and Graduate Research Assistants, unless they have specific teaching contracts for winter session, are also governed by the same rules. All such students may use the laboratories, library, and computer programs for study and research without registration and without paying for such use.

PROPOSAL TO ELIMINATE GRADUATE POLICY PCON-3

Current policy discourages financial support of graduate students who are conducting research during the summer, a period that should be highly productive. If it is desired to support a student with a summer research contract, the student incurs a tuition obligation for 3 credits. Payment to the student must therefore include this amount above the net take-home pay. If funds are derived from an external research grant an overhead factor applies to the total stipend; the research grant must then bear not only the cost of the stipend plus overhead, but an additional charge of tuition plus overhead. For an out-of-state student in 1981, tuition plus overhead from a federal grant will amount to \$500.

The Committee on Graduate Studies feels that every reasonable incentive should be provided to maximize the research efforts and financial support of graduate students during the summer months. Therefore it is recommended that Graduate Policy PCON-3 be eliminated.

PRESENT POLICY

PRE-2: ON-CAMPUS REGISTRATION

While on campus, graduate students not on a contract shall register for a minimum of three graduate credit hours per semester (including thesis and dissertation registration). This rule also applies during summer session, but not during winter session.

PROPOSAL TO AMEND GRADUATE POLICY PRE-2

Current policy requires that graduate students who use University facilities during the summer months, even though they do not hold a contract, are required to register for 3 or more credits. As in the case of PCON-3, the Committee on Graduate Studies feels that graduate students should be encouraged to continue their research during the summer months without incurring a tuition obligation. Therefore, the Graduate Studies Committee recommends that the last sentence of Graduate Policy PRE-2 be amended to read: This rule does not apply during summer or winter sessions.

GRADING SYSTEM

<u>Present</u>	<u>Proposed</u> (for undergraduates)
A - Excellent	A - Excellent
B - Good	B - Good
C - Fair	C - Average
D - Poor	D - Poor
F - Failure	F - Failure

Resolution, regarding the Honors Program, approved by the Senate on May 2, 1977:

Be it RESOLVED, that the Faculty Senate endorses, in principle, the Basic Recommendations contained in the Report of the Study Committee on Honors.

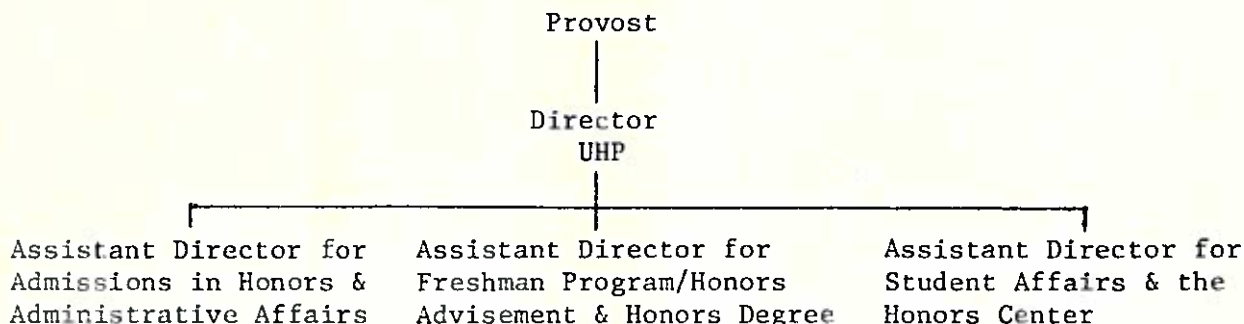
Be it further RESOLVED, that an in-depth evaluation be conducted within three years of the implementation of the Basic Recommendations to ascertain the advisability of continued support of these recommendations. This evaluation should be initiated by the Office of the Provost and carried out with the cooperation of the Senate Committee on Adjunct Academic Affairs with the final report to be submitted to the Coordinating Committee on Education.

Basic recommendations (in italics) and report of the Director of the Honors Program

- 1. The establishment of a director of Honors Programs, a position which might be combined with the present Freshman Honors Program*

This was done in August, 1977. Upon the integration of the freshman year program on the Newark campus in September 1979, there is no longer a separate Freshman Honors Program; the freshmen who are full-time in Honors are admitted into the University Honors Program and at the same time into a college departmental major. The freshman year remains a very special part of the over-all Honors Program, but the continuity and opportunities of Honors continue beyond the freshman year and are open to all qualified undergraduates whether or not they began Honors in the freshman year.

UNIVERSITY HONORS PROGRAM
ORGANIZATION CHART



2. *The establishment of an advisory board*

The Advisory Board has functioned since its establishment in August 1977. It has been organized into working sub-committees with specific areas of concern. Members of the Advisory Board have included students, faculty and administrators. The tasks of the Advisory Board are briefly noted below.

ADVISORY BOARD SUB-COMMITTEES

I. Sub-Committee for Honors Degrees

To establish guidelines for Honors Degree. This committee's proposal was adopted by the University Senate in May 1979.

II. Sub-Committee for Honors Residence and Student Life

To coordinate the transition of the freshman year program into the over-all University program and the changes this necessitated, and to suggest the development of Student Affairs aspects of Honors.

III. Sub-Committee for Honors Curriculum

To develop, with Honors Degree Sub-Committee, the curricular aspects of Honors Degree routes, the tutorial program and the character of Honors course work at the University.

IV. Sub-Committee for Honors Resources/Intra University Support/Honors Admissions

To suggest guidelines for the recruitment and scholarship programs used by the Honors Program.

3. *The establishment of an Honors Center*

The Honors Center was established in the fall semester 1977. It is located in the first floor of Rodney E/F in the west part of campus. Refurbishing of existing space has been accomplished and now located there are a seminar room and a versatile use classroom (both of which are regularly scheduled by the Scheduling Office) a reception area, a reading library and study area, the office of the Assistant Director of Honors in charge of the Honors Center (faculty and administrative offices of the Honors Program are located at 180 and 186 South College Avenue) and two rooms for student use of computer terminals and PLATO terminals. Modest external refurbishing has also been accomplished with an entrance that meets safety regulations.

Programming in the Center is extensive. The range and variety of activities found there attracts freshman students as well as upperclass students; the proximity to the Honors residence halls at Dickinson makes the Center part of the coherent "community" atmosphere Honors cultivates. A board of Student Advisors assists in the activities of the Center.

4. *That the program be accepted as a budget line item*

In August 1979 the University Honors Program was placed fully on "hard funding;" establishing it as a completely separate and ongoing unit in the University budget.

In addition to the hard funding support of regular activities, special functions and projects are sponsored by the receipt of external support.

Since 1977 the University Honors Program has received a Unidel grant and three separate grants from NEH to sponsor special projects of interest to the general community. Proposals to outside agents for further support of some Honors activities are pending in several areas.

5. *The establishment of a scholars program*

University Honors has developed at least four parts of its program which address the establishment of a "scholars program" (although that title has not been used, the intent has been more than met).

- (a) The development of Honors Degrees and thereby Honors degree candidates. Approved by the University Senate in May 1979, there are now six units with Honors degrees in place and at least that many in various stages of committee discussion.
- (b) There is a program of Honors scholarships awarded on the basis of academic merit and augmented by a special set of scholarships awarded on the additional basis of students' scores on a special essay style scholarship examination designed and evaluated by University faculty.
- (c) In addition, a program of "Alison Scholars" has been established which provides recognition without financial award. The first group of 33 Alison Scholars were admitted in September 1980.
- (d) A certificate of participation in Honors is awarded to students upon graduation from the Honors Program, recognizing students who have been regular participants in Honors course work with exceptional success in all academic pursuits.

6. *That a suitable system be developed to designate certain courses and seminars as Honors throughout the University*

The system is now fully in place. Honors courses are distinguishable from conventional courses by being more enriched or intensified, using criteria established by the faculty person, in concert with Honors and the departmental unit. Honors courses require that a student have a 3.0 GPA index to enroll; faculty teaching the courses participate in the selection of students for the course when preregistration exceeds the normal size of an Honors section. The average class size in fall 1980, for approximately 150 Honors courses or sections of courses, is 18 students per class. During the academic year over 110 different University faculty will teach approximately 250 Honors courses or sections of courses which are offered in most colleges and almost every department.

Each semester the newspaper brochure describing all Honors classes at all undergraduate levels is distributed to all faculty and advisors and to every undergraduate with a "B" average at the University.