

UNIVERSITY FACULTY SENATE

SUMMARY OF AGENDA

April 16, 1984

- I. ADOPTION OF THE AGENDA
- II. APPROVAL OF THE MINUTES: February 6, 1984
- III. REMARKS BY PRESIDENT TRABANT and/or PROVOST CAMPBELL
- IV. ANNOUNCEMENTS
 1. Senate President Smith
- V. NEW BUSINESS
 - A. Resolution from the Committee on Committees on a change in the composition of the Faculty Senate Computer Committee.
 - B. Resolution from the Coordinating Committee on Education to disestablish the Master Program in the Department of Anthropology.
 - C. Resolution from the Committee on Research regarding University policy on classified research
 - D. Joint resolution from the Committee on Student and Faculty Honors and the Undergraduate Studies Committee to establish a General Honors Certificate.
 - E. Resolution from the Committee on Student and Faculty Honors to revise the eligibility requirements for the Degree with Distinction.
 - F. Resolution from the Committee on Student and Faculty Honors to exclude certain transfer courses from the determination of "laude" honors.
 - G. Resolution from the Committee on Student and Faculty Honors to modify the Excellence in Teaching nomination form.

- H. Resolution from the Committee on Student and Faculty Honors on the definition of a "bureaucratic" major for Dean's Scholars who are also candidates for a Degree with Distinction.
- I. Resolution from the Committee on Student and Faculty Honors to designate the winner of the Francis Alison award as the University's nominee for "Professor of the Year" award.
- J. Introduction of new business.

UNIVERSITY OF DELAWARE
NEWARK, DELAWARE
19711

UNIVERSITY FACULTY SENATE
303 HULLIHEN HALL
PHONE: 302-451-2921

April 6, 1984

TO: ALL FACULTY MEMBERS

FROM: D. Michael Kuhlman, Vice President
University Faculty Senate *D. M. Kuhlman*

SUBJECT: Regular Faculty Senate Meeting, April 16, 1984

In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, April 16, 1984 at 4:00 p.m. in room 130 Smith.

AGENDA

- I. Adoption of the Agenda.
- II. Approval of the Minutes of the Senate meeting of February 6, 1984.
- III. Remarks by President Trabant and/or Provost Campbell
- IV. Announcements
 1. Senate President Smith
- VI. New Business
 - A. Two resolutions from the Committee on Committees (M. Andersen, Committee Chair) regarding a change in the composition of the Faculty Senate Computer Committee.
 - I. WHEREAS the current composition of the Computer Committee includes a slot designated for the Associate Provost for Computing and since this person no longer is among current personnel of the University; and,

WHEREAS we interpret the intent of this designation as fostering close communication between the Computer Committee and the major units of computing activity on campus;

BE IT RESOLVED that the slot for the Associate Provost of Computing be eliminated from the Computer Committee of the University Faculty Senate; and,

BE IT RESOLVED that the Director of Academic Computing Services, the Director of Management Information Systems, and the Director of Computer Based Instruction serve as ex officio, non-voting members of the Computer Committee of the University Faculty Senate.

II. WHEREAS the University Faculty Handbook specifies that members of the Faculty Senate Computer Committee serve on the University Committee on Computer Policy;

BE IT RESOLVED that the charge to the Computer Committee be amended to read: "It shall advise on policies on the use and on the expansion of computer facilities, and hear and coordinate suggestions thereon. Members of the Faculty Senate Computer Committee also serve on the University Committee on Computer Policy."

Note: the current charge to this committee, and the form it would take given approval of the resolutions above are given in Attachment 2.

B. A resolution from the Coordinating Committee on Education (C. Toensmeyer, Chairperson) to disestablish the Master Program in the Department of Anthropology.

WHEREAS the Department of Anthropology has been unable due to economic conditions to obtain sufficient funding to attract good graduate students and students with advanced degrees are having serious problems finding employment

BE IT RESOLVED that the Master Program in the Department of Anthropology be disestablished 1 July, 1984, with the provision that students presently in the program be given the opportunity to complete their Degree Requirements.

Note: attachment 3 is a copy of a letter from the Chairperson of Anthropology to the Coordinator of Graduate Studies to discontinue this program.

C. A resolution from the Committee on Research (David Barlow, Chairperson) regarding University Policy on "Classified Research".

WHEREAS the University of Delaware is committed to a large and varied program of research, and

WHEREAS a basic and fundamental function of any university is to carry out research in an open and unrestricted manner, with complete freedom to publish or otherwise disseminate the results of its search for knowledge, and

WHEREAS numerous Senate Committees involving Academic Freedom, Graduate Studies, Promotion & Tenure, and Research, and the Executive Body of the Senate have debated and held open hearings on the issue of classified research since 1982, and

WHEREAS for the last 12-14 years classified research has been prohibited on our Campus as a matter of administrative policy, and

WHEREAS the current University policy (Faculty Handbook II-7.9) clearly indicates that "The University does not undertake research that cannot be published, or that is militarily classified; nor does it house research that bears no relationship to its educational activities", be it

RESOLVED that the Faculty Senate formally reaffirm and endorse the current policy on classified research as in the best interests of the values and missions of our University, and be it further

RESOLVED that consideration of an off-campus classified research facility managed by the University would represent an obvious deception to current policy contributing little to the character and academic vitality of the University Community.

Note: This Resolution is forwarded to the Faculty Senate with a vote of 5-1.

D. A joint resolution from the Committee on Student and Faculty Honors (D. Stixrude, Chairperson) and the Undergraduate Studies Committee (D. Callahan, Chairperson) to establish a General Honors Certificate.

WHEREAS the Honors Program is a successful vehicle for recruiting outstanding students, and

WHEREAS the University of Delaware faces increased competition for these students, and

WHEREAS the Honors Program has little visible structure beyond the freshman year save for those few departments that offer Honors Degrees, and therefore

WHEREAS there is little recognition given most participants in the Honors Program

BE IT RESOLVED that the proposal for a General Honors Certificate be approved and that the reception of this certificate be noted on the student's transcript along with the grade point index at the end of the Sophomore year.

Note: A copy of the proposal for the General Honors Certificate is given in Attachment 4.

E. A resolution from the Committee on Student and Faculty Honors to revise the eligibility requirements for the Degree with Distinction.

WHEREAS the statement concerning eligibility to receive the Degree with Distinction which appears in the program description for the degree is at variance with the Faculty Senate resolution of 3/14/83 (Item E--Point 1-a) concerning eligibility to receive the Degree with Distinction

BE IT RESOLVED that the last sentence of Section A in the Degree with Distinction program announcement be revised to read as follows:

In order to receive the DD, however, she/he must have obtained the cumulative 3.00 as well as the 3.50 in the major by the time of graduation.

Note: The phrase "by the time of graduation" in the above statement replaces the following in the current Degree with Distinction Program announcement: "...for the junior and senior years by the time of graduation."

Note: The Senate Resolution and Degree with Distinction program announcement mentioned above are shown in Attachments 5a and 5b.

F. A resolution from the Committee on Student and Faculty Honors to exclude certain transfer courses from the determination of "laude" honors.

WHEREAS certain courses, such as remedial courses or courses not appropriate to any of the University's curricula, are not accepted by the University for transfer credit

BE IT RESOLVED that grades earned in courses not acceptable for transfer to the University of Delaware be excluded from the HEI calculations and thereby from the determination of laude honors.

G. A resolution from the Committee on Student and Faculty Honors to modify the Excellence in Teaching nomination form.

BE IT RESOLVED that the following additions be made to the Excellence in Teaching nomination form:

1. Modify statement 3 to read "Is sensitive to the different experiences and perspectives of students and reflects this by encouraging and respecting responses from all students."

Note: The present form of statement 3 is: "Is sensitive to the response of students in class and encourages participation or questions."

2. Modify statement 4 to read: "Relates subject to other areas encompassed by students' lives and encourages students to draw on their experiences to enrich the classroom environment."

Note: The current version of statement 4 reads: "Relates subject matter to other areas encompassed by students' lives and experiences."

3. Add [a new] statement 15: "Presents subject matter in a manner that does not demean any group. Lectures and class materials are free from sexist, racist, or other denigrating jokes, references, or innuendoes."

H. A resolution from the Committee on Student and Faculty Honors regarding a "bureaucratic" major for Dean's Scholars who are also candidates for a Degree with Distinction.

WHEREAS Dean's Scholars are freed from University requirements, and

WHEREAS the Degree with Distinction requires achievement of a 3.50 index in a major, and

WHEREAS Dean's Scholars enter a "bureaucratic" major on their record

BE IT RESOLVED that the major for Degree with Distinction candidates who are also Dean's Scholars be defined as the student's "bureaucratic" major unless the thesis is being written in another area. In such cases, the student's major will consist of courses taken both in the "bureaucratic" major and in the thesis adviser's department.

I. A resolution from the Committee on Student and Faculty Honors to designate the winner of the Francis Alison award as the University's nominee for "Professor of the Year" award.

BE IT RESOLVED that the current winner of the Francis Alison award for any given year be the University's nominee for the "Professor of the Year" award sponsored by the Council for the Advancement and Support of Education.

Note: Attachment 6 describes the Professor the Year award.

J. Introduction of New Business. Such items as may come before the Senate. (No motion introduced at this time may be acted upon until the next meeting of the Senate.)

- Attachments:
1. Committee Activities
 2. Current charge to the Faculty Senate Computer Committee and its proposed modification.
 3. Request from the Chairperson of Anthropology to disestablish the Master Program in that department.
 4. Proposal for a General Honors Certificate.
 - 5a. The Honors program announcement for the Degree with Distinction.
 - 5b. University Faculty Senate resolution of 3/14/83 on eligibility requirements for a Degree with Distinction.
 6. Announcement of "Professor of the Year Award."

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COMMITTEE ACTIVITIES REPORT

ACADEMIC CEREMONIES, COMMITTEE ON (C. Roy Rylander)

Plans are being made for Commencement and preliminary bulletins for students and faculty are being published.

ACADEMIC COMPLAINTS, UNIVERSITY REVIEW COMMITTEE FOR (Gordon J. DiRenzo)

Revising procedures for complaints.

ACADEMIC FREEDOM, COMMITTEE ON (A. Jon Magoon)

1. Reviewing Academic Honesty Report.
2. Reviewing faculty profile system.
3. Reviewing disruptive behavior policy.

COMMITTEES, COMMITTEE ON (Margaret Andersen)

Establishing slate of committee appointments for 1984-85.

COMPUTER COMMITTEE (Henry Shipman)

1. Reviewing proposed policy on computer ethics.
2. Reviewing copyright policy on computer software.
3. Reviewing purchase of personal computers for humanities faculty.

EDUCATIONAL INNOVATION AND PLANNING, COMMITTEE ON (James Lantolf)

1. Working on final exam scheduling.
2. Providing innovative and unusual course offerings during Weinter Session.
3. Investigating the impact of PLATO programs on learning.

GRADUATE STUDIES, COMMITTEE ON (Marvin B. Sussman)

1. Reviewing proposed changes in policies applicable to the Ph.D. degree: alternative routes to the Ph.D. degree.
2. Analyzing responses from departments regarding scheduled and subscribed courses; plans for course rotation and catalogue update on course offerings.
3. Conducting yearly review and evaluation of graduate policy statements and program performance.

INTERNATIONAL STUDIES, COMMITTEE ON (Dietrich W. Knorr)

1. Reviewing Winter Session--international programs.
2. Coordinating international activities at U. of D.
3. Increasing international awareness of U. of D. students and faculty.

PERFORMING ARTS SUBCOMMITTEE (Donald C. Mell)

Reviewing request for funds for a guest clinician, Frank Kaderabeek, principal trumpet at the Philadelphia Orchestra.

RESEARCH, COMMITTEE ON (David A. Barlow)

1. Reviewing classified research
2. Developing a resolution regarding University policy regarding computer software.
3. Reviewing faculty profile system.

RULES, COMMITTEE ON (James D. Culley)

1. Working on change in Constitution to redefine "New Business."
2. Working on change in Constitution to determine how Faculty Senate positions are allocated to colleges.

STUDENT AND FACULTY HONORS, COMMITTEE ON (David L. Stixrude)

1. Working on Excellence in Teaching Awards.
2. Working on Alison Award.

STUDENT LIFE, COMMITTEE ON (Charles D. Marler)

Reviewing academic honesty.

UNDERGRADUATE ADMISSIONS AND STANDING, COMMITTEE ON (R. Dean Shippy)

1. Reviewing Credit by Examination Policy.
2. Recruiting.

UNDERGRADUATE STUDIES, COMMITTEE ON (Daniel Callahan)

1. Drafting motion on examinations outside of class.
2. Reviewing proposed University policy on excused absences.
3. Reviewing field experience guidelines.
4. Reviewing bachelor degree requirements in Arts and Science.
5. Reviewing change in group requirements in the College of Agriculture.
6. Reviewing proposal for a General Honors Certificate.
7. Reviewing Majors/Double Degrees/Double Majors.

Attachment 2. The current version of the charge to the Faculty Senate Computer Committee and the form it would take given approval of the resolutions from the Committee on Committees.

Current Version.

This appears on page I-17 of the University of Delaware Faculty Handbook:

COMPUTER COMMITTEE

This shall consist of the Associate Provost for Computing, seven faculty members of whom one shall be chairperson; and one undergraduate and one graduate student. It shall advise on policies on the use and on the expansion of computer facilities, and coordinate suggestions thereon.

Modified Version

Given approval of the current resolutions, this portion of the Faculty Handbook would read as follows:

COMPUTER COMMITTEE

This shall consist of the Director of Academic Computing Services, the Director of Management Information Systems, and the Director of Computer Based instruction, who will serve as ex officio, non-voting members. In addition, the voting members of the committee shall consist of seven faculty members of whom one shall be chairperson, and one undergraduate and one graduate student.

It shall advise on policies on the use and on the expansion of computer facilities, and hear and coordinate suggestions thereon. Members of the Faculty Senate Computer Committee also serve on the University Committee on Computer Policy.

UNIVERSITY OF DELAWARE
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RECEIVED MAR 14 1984

COLLEGE OF ARTS & SCIENCE
DEPARTMENT OF ANTHROPOLOGY

September 22, 1983

Dr. Richard B. Murray
University Coordinator
Graduate Studies


Dear Dr. Murray:

After very careful scrutiny of the graduate program in Anthropology, the faculty and I have unanimously agreed to ask that the program be discontinued. Economic conditions at the state and national levels have not permitted us to obtain external funding for our graduate students. Without funding we have not been able to attract good graduate students to the program, nor will we be able to as such conditions continue. Furthermore, due also to the economic situation, unemployment in Anthropology has reached a record high for graduates beyond the B.A. or B.S. (40 percent unemployment for Ph.Ds in 1982 (according to the National Academy of Sciences). It will be extremely difficult to locate positions for our new graduates. Finally, as a result of the cuts in funding at the University last year, we lost our permanent position in physical anthropology, and thus can not offer any training for graduate students in this important subfield.

We now have two full-time graduate students, and two who have taken classes, but at this point are undecided as to whether they will continue. We will see to it that all the students have the opportunity to complete the work that should be done within the guidelines stipulated by the University.

Thank you very much for your time and help in this matter.

Sincerely yours,


Juan A. Villamarin
Chairperson

cf

Attachment 4. The proposal for the General Honors Certificate.

DESCRIPTION

To receive a General Honors Certificate, the student must:

- (1) complete sixty (60) hours of coursework with a GPI of at least 3.00
- (2) fulfill all requirements for the freshman year as established by the Honors Program (at least fifteen credit hours of Honors courses, including one Honors Colloquium; Freshman Forum; residence life component); and
- (3) complete at least twenty-four (24) credit hours of Honors courses, including at least three credit hours beyond the freshman year.

The General Honors Certificate will be awarded at the end of the semester in which the student earns his/her sixtieth credit hour.

RATIONALE

The purposes of a General Honors Certificate, awarded at the end of the sophomore year, are to:

- (1) give recognition to students who have successfully undertaken a full program of Honors work in their first two years at the University (especially desirable for those who are unable to pursue Honors Degrees in their majors);
- (2) provide incentive to students to fulfill all requirements of the freshman year in the Honors Program, including participation in the residence life activities and the Freshman Forum;
- (3) increase enrollment in Honors courses by Honors Program students after the freshman year, particularly in courses offered by the various departments (rather than in Colloquia); and
- (4) encourage students in majors with Honors Degrees to take Honors courses early in their major program, thereby giving them momentum towards the Honors Degree.

THE DEGREE WITH DISTINCTION IN A MAJOR FIELD

A. Eligibility. A candidate for the DD must ordinarily have obtained a general academic index of 3.0 and an index of 3.5 in his/her major field before being permitted to enroll for the program. However, in special circumstances and with the recommendation of the chair of the department and the dean of the college, a student who has not met the index requirement may be allowed to enter the DD program. In order to receive the DD, however, she/he must have obtained the cumulative 3.00 and 3.50 in the major for the junior and senior years by the time of graduation.

B. Application. A prospective candidate for the DD is expected to apply for admission to the program at least one week before Commencement in the Spring of the Junior year. The normal expectation is that the candidate's research program and work strategy will be shaped well in advance of the start of classes in the fall of the Senior year. From that time on effort should be spent in tutorial work and directed research. There are, however, two possible exceptions to this requirement. (1) For a student who expects to complete the requirement for the degree at some time other than Spring commencement, the date of application and all other deadlines shall be appropriately adjusted. (2) Under special circumstances, and with the approval of the department chair and dean, a student may be permitted to apply in the Fall of the Senior year.

Application forms, in quadruplicate, are available at the Records Office. The candidate should obtain and complete the forms, have them approved by the prospective thesis advisor, and the appropriate chair (or dean, if the college is not departmentalized), and return them to the Records Office. After the index qualifications have been checked, that office forwards all copies to the chair of the University Committee on Student and Faculty Honors (hereinafter UCSFH) for approval. The chair will return one copy to the Records Office, send one copy to the DD advisor, send one copy to the student, and file one copy to verify class lists of U401 and U402, for which the student must register in successive semesters of the senior year.

If the thesis involves some expenses, a candidate may apply for funding both to the dean of his/her college and to the University Honors Program, Professor Donald Harward, Director. However, funding is not automatic; each application is evaluated on its own merits.

C. Course. A candidate for the DD must successfully complete U401 and U402. This is done by completing a thesis, which is assigned an appropriate letter grade by the thesis advisor. If the student satisfies this requirement but fails to meet the index requirements for the DD, she/he is not penalized by loss of credit. The six credit hours in U401 and U402 (or three credits in U401 if she/he decides not to continue U402) may be counted as elective credits in the major field. The student's DD advisor and at least one other member of the department, however, must certify that the work completed for the DD is acceptable for three or six credit hours. THESIS QUALITY SHOULD BE THE PRIME DETERMINANT OF DEGREE WITH DISTINCTION STATUS! The work must be objectively excellent. The production of an indifferently conceived or executed thesis only

Effective September, 1983, the following guidelines shall apply in determining the eligibility of students to receive the Degree with Distinction:

1. Computation of Grade Point Average (GPA) for academic major:
 - a. Students with a single major: GPA will be computed on courses of program requirements that satisfy the major.
 - b. Students with a double major: GPA will be computed on the major in which the thesis is to be written. Students with a double major have the option of integrating their two majors into a single thesis. The GPA in each major must be 3.5. The thesis committee must include representatives from both majors.
 - c. Students seeking the degree of Bachelor of Arts in Liberal Studies: GPA will be computed using the upper-division level courses (prefix of 300 or 400) that are specified in the student's contract on file in the Dean's Office, College of Arts and Science.
2. Students enrolled for Senior Thesis leading to the Degree with Distinction and also enrolled for Honors Senior Thesis leading to the Degree with Honors must complete two distinct theses, each of which must stand on its own merit. The theses may be related but must not in any essential way duplicate one another. Evidence confirming that two distinct theses have been prepared to satisfy the requirements of each degree program must be provided by the student.
3. The thesis for the Degree with Distinction must include a title page which provides for the following required signatures:
 - a. Student's departmental thesis advisor;
 - b. Faculty member from the student's thesis committee;
 - c. Committee member, Faculty Senate Committee on Student and Faculty Honors;
 - d. Chairperson, Faculty Senate Committee on Student and Faculty Honors.

approved 3/14/83
University Faculty Senate

Professor of the Year Award

\$5000 Grand Award to the Top Professor

This year for the fourth time, a professor will be honored nationally for contributions to the lives and careers of students, and for extraordinary achievement in teaching, scholarship, and service to the profession and/or institution.

In initiating this award CASE aimed to recognize the particular role of a faculty in the advancement of higher education, and in generating loyalty and support for our institutions.

The testimony of former students is an important consideration in selecting the final candidates, and the nominating documents should include letters from students, as well as support nominations from colleagues and the academic dean or president.

Among the criteria to be considered by the jury are:

- (a) extraordinary effort as a teacher and scholar;
- (b) extraordinary service to the institution and/or professions;
- (c) a balance of achievement in teaching, scholarship, and service to the institution or profession;
- (d) evidence of direct impact and involvement with students;
- (e) evidence of distinction and achievement by former students; and
- (f) the quality of nominations submitted by former students.

Five to ten top professors will be chosen who will all receive *Citation Awards*, and from among these the 1984 Professor of the Year will be selected.

Jury Chairperson

Ernest L. Boyer

President, The Carnegie Foundation for the Advancement of Teaching

INSTRUCTIONS FOR ENTERING

It is not necessary to use the *Registration for Entry* form (center of this brochure), but do complete the *Professor of the Year Entry* form and attach to the top of your required documents for entry.

The nominated teacher (*and you may nominate as many as two*) must have been employed by a CASE member institution for no less than five years; must have served at least five years in a rank equivalent to assistant professor or above; must not be retired or on "deferred retirement" or "emeritus" status; must be involved in undergraduate teaching.

Send these materials to arrive by April 6, 1984 to Charles M. Helnken, Vice President, CASE, Eleven Dupont Circle, NW, Suite 400, Washington, DC 20036.