

UNIVERSITY FACULTY SENATE

SUMMARY OF AGENDA

NOVEMBER 6, 1995

- I. **ADOPTION OF THE AGENDA**
- II. **APPROVAL OF THE MINUTES:** October 2, 1995
- III. **REMARKS BY UNIVERSITY PROVOST SCHIAVELLI**
- IV. **ANNOUNCEMENTS:** Senate President Hall
- V. **OLD BUSINESS** - None
- VI. **NEW BUSINESS**
 - A. Confirmation of Committee on Committees and Nominations' Appointments
 - B. Recommendation regarding a proposed policy on Academic Conflicts of Interest
 - C. Recommendation on amending the Faculty Handbook relative to Qualifications for Sabbatical Leave
 - D. Introduction of new business



University of Delaware

UNIVERSITY FACULTY SENATE
303 HULLIHEN HALL
NEWARK, DELAWARE 19716

(302) 451-2921

October 25, 1995

TO: All Faculty Members

FROM: Michael Keefe, Vice President
University Faculty Senate

A handwritten signature in black ink, appearing to read "Michael Keefe".

SUBJECT: Regular Faculty Senate Meeting, November 6, 1995

In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, November 6, 1995 at 4:00 p.m. in room 110 Memorial Hall. The agenda will be as follows:

AGENDA

- I. Adoption of the Agenda.
- II. Approval of the minutes of the Senate meeting of October 2, 1995.
- III. Remarks by University Provost Schiavelli.
- IV. Announcements: Senate President Hall
- V. Old Business - None
- VI. New Business
 - A. Request from the Committee on Committees and Nominations (C. Denson, Chairperson) for Senate confirmation of committee appointments.

RESOLVED, that the following appointments to Senate committees are hereby confirmed:

Mary Carroll (Nursing)
Member: Library Committee

Mir Islam (Animal and Food Sciences)
Member: Diversity and Affirmative Action

Lesia Griffiths (Animal and Food Sciences)
Member: Student and Faculty Honors

Elizabeth Perse (Communication)
Member: Undergraduate Studies

- B. Recommendation from the Committee on Faculty Welfare and Privileges (J. McInnis, Chairperson), regarding a proposed policy on Academic Conflicts of Interest.

WHEREAS, it is essential that conflicts of interest be avoided in situations where family members of faculty or persons with whom faculty members share consensual amorous relationships participate in the University as students or as members themselves of the faculty or administration, and

WHEREAS, these conflictual situations are likely to arise in an epoch where such relationships are frequent, be it therefore

RESOLVED, that the University Faculty Senate approve and recommend the adoption of the attached policy ("Academic Conflicts of Interest"), as forwarded by the Committee on Faculty Welfare and Privileges, and be it further

RESOLVED, that, upon approval of the appropriate officers of administration, the attached policy ("Academic Conflicts of Interest") be included in the Faculty Handbook on page III-57, under Section III, "Personnel Policies for Faculty," as a new Subsection X.1, with the current X.1 becoming X.2 and so on.

- C. Recommendation from the Committee on Faculty Welfare and Privileges (J. McInnis, Chairperson), on amending the Faculty Handbook relative to "Qualifications for Sabbatical Leave."

WHEREAS, it is standard practice that faculty be eligible to apply for a sabbatical every seventh year, and

WHEREAS, the administration now discounts the Spring semester after a faculty member returns from a Fall semester sabbatical, be it therefore

RESOLVED, that the Faculty Handbook, Section III, "Personnel Policies for Faculty," Subsection 6 "Sabbatical Leave," paragraph d., page III-40, be amended as follows: [New wording is in bold type and deleted material is in brackets.]

The credit toward a sabbatical leave does not begin to accumulate until the beginning of the next appointment ~~semester~~ **semester** [year] after returning from a sabbatical leave.

- D. Such items as may come before the Senate. (No motion introduced under new business, except a motion to refer to committee, shall be acted upon until the next meeting of the Senate.)

MK/rg

Attachments: Committee Activities Report

1. Proposed Academic Conflicts of Interest Policy

COMMITTEE ACTIVITIES REPORT

OCTOBER 1995

ACADEMIC APPEALS, CTE. ON (Norman Collins)

1. Reviewing two requests for a Step 4 Appeal
2. Reviewing proposed revision of Grade Grievance Policy

ACADEMIC PRIORITIES REVIEW CTE. (Bonnie Kime Scott)

Committee has supplied the Provost with a "needs list" for fundraising, and is working on long-term planning for students.

COMMITTEES AND NOMINATIONS, CTE. ON (Carol Denson)

1. Filling vacancies on Senate committees
2. Have established two subcommittees to review the Committees on Promotion and Tenure and the Committee on Diversity and Affirmative Action

CULTURAL ACTIVITIES AND PUBLIC EVENTS, CTE. ON (Joann Browning)

Considering grant applications for Spring semester events

FACULTY WELFARE AND PRIVILEGES, CTE. ON (Judy B. McInnis)

Considering the welfare and privileges of non-tenure track faculty

GRADUATE STUDIES, CTE. ON (Kenneth Koford)

1. Reviewing P.T.T.P. Program Policy Statement
2. Reviewing Animal and Food Sciences Program Policy Statement

INSTRUCTIONAL, COMPUTING AND RESEARCH SUPPORT SERVICES, CTE. ON (L. Leon Campbell)

Committee has just become fully staffed and first meeting is scheduled on 10/27/95

RESEARCH, CTE. ON (Teresa Cooney)

Reviewing University's Misconduct in Research Statement

RETIRING, RETIRED AND EMERITI FACULTY, SUBCTE. ON (Peter Warter)

Pursuing several questions including: retired faculty in the dental insurance program, participation in life insurance or some alternatives that would help retiring faculty, University support for the scholarly work of retired faculty, the compensation plan for retired faculty who continue to teach, and the salary used in computing the salary dependent retirement benefits.

STUDENT LIFE, CTE. ON (Robert Bennett)

1. Discussing possible revisions to the Greek Task Force resolutions passed on May 22, 1992
2. Examining possible role the faculty might play in addressing the problem of alcohol abuse on campus
3. Examining Attendance Policy

UNDERGRADUATE STUDIES, CTE. ON (Robert Taggart)

1. Discussing Honors Program in Mechanical Engineering
2. Discussing permanent status for Major in Foreign Languages and Literatures

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ACADEMIC CONFLICTS OF INTEREST

1 The University of Delaware does not prohibit the appointment, retention, or
2 holding of tenure of more than one member of the same family on the faculty.
3 However, all faculty should avoid the appearance of a conflict of interest,
4 coercion, favoritism, or bias by not serving in evaluative roles involving anyone
5 with whom they have a consensual amorous relationship or involving someone
6 who is an immediate family member. Faculty members should not participate
7 in instructional supervision or in other institutional decisions (initial
8 appointment, retention, promotion, salary, leave of absence, etc.) involving a
9 direct benefit to members of their immediate families or those with whom they
10 have consensual amorous relationships.

11 There may be times when, for reasons of degree completion, someone in a
12 consensual amorous relationship or a family member may have no alternative
13 but to enroll in a faculty member's course. Whenever such a situation arises
14 or is foreseen, the faculty member should report the situation promptly and
15 seek advice and counsel from an appropriate administrative supervisor (chair,
16 director or dean). The supervisor should take effective steps to insure the
17 unbiased evaluation or supervision of the student.

18 This policy would include all full- and part-time faculty or other personnel who
19 teach and supervise research, including graduate students and administrators
20 with faculty status. Evaluative situations may include, but are not limited to,
21 supervising instruction, serving on thesis and dissertation committees,
22 supervising independent studies, and serving on committees for awards.