

REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

November 4, 2013 – 104 GORE HALL

October 28, 2013

TO: Senators and Executives

FROM: Martha Buell, Vice President
University Faculty Senate

SUBJECT: Regular Faculty Senate Meeting November 4, 2013

In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, November 4th at 4:00 p.m. in room 104 Gore Hall.

I certify that hard copies of the approval page for each undergraduate and graduate studies academic item on the agenda are filed in the Faculty Senate Office with the appropriate signatures of approval up through the Chair of the Faculty Senate Coordinating Committee on Education. The Agenda will be as follows:

AGENDA

- I. Adoption of the Agenda**
- II. Approval of the Minutes [October 7, 2013](#)**
- III. Remarks:** Provost Domenico Grasso
- IV. Announcements:** Senate President Deni Galileo
Patrick Ogden, Chief of Police
- V. Consent Agenda**
 - A. Announcements for Challenge:** None
- VI. Regular Agenda**
 - 1. Resolutions:**

- a. Recommendation from the Executive Committee (Deni Galileo, Chair) with the concurrence of the Promotion and Tenure Committee (Tom Kaminski, 2012 Chair) for the **revision to the Faculty Handbook section 4.1.1 regarding Promotion and Tenure “Faculty Appointment Policy”** ([attachment1](#)) ([attachment 2](#))

WHEREAS, Section 4.1.1 of the Faculty Handbook (“Faculty Appointment Policy”) of the University of Delaware provides that the faculty in a department must approve any faculty “appointment” to the department; and

WHEREAS, Section 4.1.1 further provides that the academic rank of the new faculty member must be approved by the Provost, and appointments with tenure must be approved by the Provost and President; and

WHEREAS, in the case of an external faculty hire, there is no provision in the Handbook providing for faculty participation in the decisions as to the academic rank of such appointee or whether tenure will be granted; and

WHEREAS, it is important that faculty in the department participate in the determination of the academic rank and whether tenure should be granted to such an appointee; and further, it is important that in the case of a senior lateral faculty appointment, the voting process for faculty approval follow the same procedure that otherwise applies in the case of internal faculty promotions and/or the granting of tenure in that department; and

WHEREAS, it also is important that the faculty and administrators who are making such decisions have sufficient information to make an informed decision with respect to the appropriate rank of such appointee, and where relevant, whether tenure should be granted; be it therefore

RESOLVED, that Section 4.1.1 of the Faculty Handbook shall be amended to provide that faculty in a department shall vote on the rank of an external candidate for an appointment in that department, and where relevant, whether tenure shall be granted to the appointee, according to the procedures set forth in that department's bylaws and promotion and tenure document for votes on internal candidates for promotion and/or tenure; and be it further

RESOLVED, that Section 4.1.1 of the Faculty Handbook shall be amended to provide that departments shall set forth requirements in their promotion and tenure documents describing what, if any, materials (including but not limited to a dossier, external letters of review, and teaching evaluations) substantiating evidence of excellence in scholarship and/or teaching must be provided by a candidate for a faculty appointment in that department at a rank higher than the candidate's rank in his or her current academic position and for any faculty appointment that includes the granting of tenure to a candidate who does not already hold tenure in his or her current academic position.

- b. Recommendation from the Coordinating Committee on Education (Deni Galileo, 2012 Chair) with the concurrence of the Graduate Studies Committee (Andrew Teplyakov, 2012 Chair) and the Executive Committee (Sheldon Pollack, 2012 Chair) for the request to approve the **online education policy for the course catalog and the Professional and Continuing Studies (PCS) website**

WHEREAS, the Senate Coordinating Committee on Education is charged with providing a large context for the examination and preparation of educational proposals and with helping to formulate and assess educational policies and practices; and

WHEREAS, the Faculty Senate recently has passed a new Faculty Handbook policy on "Use of Innovative Technology and Online Course Formats," in which use of such technology is determined by the faculty member and their academic unit (department or college curriculum committee); and

WHEREAS, guidelines for student enrollment in online courses also are best determined by individual departments, programs, or majors; and

WHEREAS, online courses require special considerations for the administration of proctored examinations, especially when given at a distance (e.g., in another state); be it therefore

RESOLVED, that enrollment in undergraduate or graduate online course sections may be restricted by departments, programs, or majors as specified in their undergraduate or graduate program policy documents (e.g., a minimum GPA requirement, number of online courses, no online courses in a major, etc.). Proctored exams, if required, must be taken at a UD-approved testing site or through a UD-approved online authentication and proctoring service in cases where a student does not have reasonable access to an approved testing facility (e.g., in another state); and be it further

RESOLVED, that this policy shall supersede any and all existing policies that restrict student enrollment in online course sections that are not specified in undergraduate or graduate program policy documents of a department, program, or major; and be it further

RESOLVED, that this policy shall be stated in the UD Academic Catalog where appropriate, and on the websites of the Registrar and the Division of Professional and Continuing Studies wherever online course restrictions are noted.

2. Unfinished Business: None

3. New Business: None

VII. Introduction of New Business

Such items as may come before the Senate. (No motion introduced under new business, except a motion to refer to committee, shall be acted upon until the next meeting of the Senate.)