

# REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

**February 3, 2014 – 104 GORE HALL**

January 23, 2014

TO: Senators and Executives

FROM: Martha Buell, Vice President  
University Faculty Senate

SUBJECT: Regular Faculty Senate Meeting February 3, 2014

In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, February 3<sup>rd</sup> at 4:00 p.m. in room 104 Gore Hall.

I certify that hard copies of the approval page for each undergraduate and graduate studies academic item on the agenda are filed in the Faculty Senate Office with the appropriate signatures of approval up through the Chair of the Faculty Senate Coordinating Committee on Education. The Agenda will be as follows:

## **AGENDA**

- I. Adoption of the Agenda**
- II. Approval of the Minutes** [December 2, 2013](#)
- III. Remarks:** Provost Domenico Grasso
- IV. Announcements:** Senate President Deni Galileo  
Memorial Tributes  
UDance – Video <http://bit.ly/1bjNslG>
- V. Consent Agenda**
  - A. Announcements for Challenge:**

- 1. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education

(Fred Hofstetter, Chair) for the request to **revise the Master of Music MM - Composition Concentration, policy change** (GRD0329) ([attachment](#))

2. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Master of Music MM – Performance Concentration, policy change – Instrumental Keyboard** (GRD0330) ([attachment](#))
3. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Master of Music MM – Performance Concentration, policy change – Instrumental Non Keyboard** (GRD0331) ([attachment](#))
4. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Master of Music – Performance Concentration, policy change – Vocal Performance** (GRD0332) ([attachment](#))
5. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Master of Music MM – Concentration, policy change – Teaching Concentration** (GRD0333) ([attachment](#))
6. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Master of Music – Concentration, policy change – Performance Concentration – Conducting** (GRD0334) ([attachment](#))
7. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise PhD requirements in Mathematics** (GRD0346) ([attachment](#))
8. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education

(Fred Hofstetter, Chair) for the request to **revise the MS requirements in Mathematics** (*GRD0347*) ([attachment](#))

9. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the PhD requirements in Applied Mathematics** (*GRD0348*) ([attachment](#))
  
10. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the MS requirements in Applied Mathematics** (*GRD0349*) ([attachment](#))
  
11. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the PhD in Urban Affairs and Public Policy** (*GRD0350*) ([attachment](#))
  
12. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Ecology Major** (*UGS0321*) ([attachment](#))
  
13. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Ecology Honors Degree** (*UGS0322*) ([attachment](#))
  
14. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Elementary Teacher Education Major** (*UGS0311*) ([attachment](#))
  
15. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the BS Major in Physics** (*UGS0338*) ([attachment](#))

16. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the BS Major in Physics Astronomy/Astrophysics** (*UGS0339*) ([attachment](#))

## VI. Regular Agenda

### A. Resolutions

1. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **add a Master's of Engineering in Particle Technology (MEPT)** (*GRD0310*) ([attachment](#)) ([attachment](#)) ([resolution attachment](#))

WHEREAS, there is a strong demand for engineers and scientists with particle technology training; and

WHEREAS, the acute need for engineers and scientists well-trained in particle technology spans industries that include bulk and specialty chemicals, pharmaceuticals, minerals, construction, coatings, detergents and foods; and

WHEREAS, these industries are critical to meeting the grand technological challenges of sustainability, security, and economic competitiveness facing the State of Delaware and the United States; and

WHEREAS, Delaware has the distinctive opportunity to define the core curriculum of particle technology and develop it into a coherent pedagogical sub-discipline of the larger engineering disciplines; and

WHEREAS, the particle technology master's degree program addresses important and currently unmet needs in engineering education; and

WHEREAS, the proposed program will contribute to the University's "Path to Prominence": to become a premier research and graduate university; therefore, be it

RESOLVED, that the Faculty Senate recommends provisional approval for five years of the establishment of a new Master's of Engineering in Particle Technology

2. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **disestablish the MS Degree in Organizational Development and Change (ODC)** (*GRD0336a*) ([attachment](#))

WHEREAS, the Department of Business Administration in the Lerner College of Business and Economics has limited faculty and budgetary resources to continue to support the MS Degree in Organizational Development and Change; and

WHEREAS, the program has seen a reduction in qualified applicants for this program over 3 years; and

WHEREAS, the Department and College Graduate Committees have recommended eliminating the MS degree and developing a new MS Degree in International Business that is more aligned with the needs of the marketplace; and

WHEREAS, the Lerner faculty of the College of Business and Economics voted unanimously (with one abstaining) to end the MS degree in Organization Development and Change; and

WHEREAS, the Department of Business has agreed to continue course work for existing MS ODC students so they can finish their degree by Spring of 2016; therefore, be it

RESOLVED, that the Faculty Senate recommends ending the MS ODC degree at the conclusion of the Spring 2016 semester.

3. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **disestablish the MS in Organization Development and Change /MBA Degree (dual MBA/ODC)** (*GRD0336b*) ([attachment](#))

WHEREAS, the Department of Business Administration in the Lerner College of Business and Economics has limited faculty and budgetary resources to continue to support the MS Degree in Organizational Development and Change; and

WHEREAS, the dual MBA/ODC degree does not attract enough applicants to warrant its continuation; and

WHEREAS, the program has seen a reduction in students interested in the dual MBA/ODC degree over 3 years; and

WHEREAS, the Department and College Graduate Committees have recommended eliminating the dual MBA/ODC degree developing a new MS Degree in International Business that is more aligned with the needs of the marketplace; and

WHEREAS, the Lerner faculty of the College of Business and Economics voted unanimously (with one abstaining) to end the dual MBA/ODC degree; and

WHEREAS, the Department of Business has agreed to continue course work for existing dual MBA/ODC degree students so they can finish their degree by Spring of 2016; therefore, be it

RESOLVED, that the Faculty Senate recommends ending the dual MBA/ODC degree at the conclusion of the Spring 2016 semester.

4. Recommendation from the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Faculty Handbook 4.2.7 concerning the Conflict of Interest Policy (CCE0352)** ([attachment 1](#)) ([resolution attachment](#))

WHEREAS, the existing conflict-of-interest policy 4.2.7 in the University of Delaware Faculty Handbook reads: "Teaching and other course-type activities outside the University require the approval of the faculty member's department chair and dean, and the Provost and the President. Because of the possibility of conflict with University Professional and Continuing Studies programs, the department chairperson or the dean should consult with the Director of Professional and Continuing Studies before any arrangements are contemplated."; and

WHEREAS, this policy needs to address the scenario of faculty offering online courses outside of the University of Delaware; and

WHEREAS, the term "course-type activities" is vague and could be problematic if applied to a hypothetical case of a faculty offering an online lesson through another university or private firm; therefore, be it

RESOLVED, that policy 4.2.7 be revised to read: "Teaching and teaching-related activities for remuneration that are undertaken for an institution, organization or entity other than the University, such as serving as the instructor or developer of a traditional or online course offered by an institution, organization or entity other than the University, require the approval of the faculty member's department chair, dean, and the Provost. Because of the possibility of conflict with University Professional and Continuing Studies programs, the department chairperson or the dean should consult with the Director of Professional and Continuing Studies before any arrangements are contemplated."

5. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Faculty Handbook concerning class meeting times (UGS0353)** ([attachment 1](#)) ([resolution attachment](#))

WHEREAS, section 3.1.6 of the Faculty Handbook was revised in September of 2012 to reduce the required minimum days of instruction in the Fall and Spring semesters from 68 to 65 because 68 days of instruction could not always be scheduled (67 or 68 days are normally scheduled); and

WHEREAS, section 3.1.7 of the Faculty Handbook was not updated to change the minimum number of class meetings required per semester (11 of the past 20 semesters have had 40 rather than 41 days of MWF classes scheduled; one semester had 26 rather than 27 TR days of instruction); now, therefore, be it

RESOLVED, that the first paragraph of section 3.1.7 of the Faculty Handbook be revised to read as follows:

Class meeting hours at the University of Delaware follow the normal standards adopted by most colleges and universities. For a three credit class, this is typically three, 50 minute weekly meetings on a Monday-Wednesday-Friday sequence for a minimum of 40 scheduled class meetings during the fall and spring terms. Three credit classes meeting on the Tuesday-Thursday sequence will meet for 75 minutes for a minimum of 26 scheduled class meetings. Courses for other than 3 credit hours should likewise meet for the equivalent of 50

minutes per credit hour per semester week. Classes with laboratory components grant one credit for every two hours of laboratory work per week. Class meeting time during the winter and summer sessions should be equivalent to that scheduled in other academic terms.

6. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) and the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **move the Center for Energy and Environmental Policy (CEEP) from the College of Engineering to the College of Arts and Sciences** (*UGS/GRD0301*) ([attachment](#)) ([revised resolution](#))

WHEREAS, the research and academic activity in Energy and Environmental Policy (ENEP) addresses the critical issues of the energy sector and its environmental impacts in the state, nation, and global community by examining the ways in which sustainable energy and environmental policies are developed and executed, and how such policies should be evaluated and monitored; and

WHEREAS, faculty in the Center for Energy and Environmental Policy (CEEP/ENEP) have voted unanimously to transfer from the College of Engineering to the College of Arts & Sciences; and

WHEREAS, faculty in the College of Engineering endorse the transfer of CEEP/ENEP to the College of Arts & Sciences; and

WHEREAS, faculty in the College of Arts & Sciences endorse the transfer of CEEP/ENEP to the College of Arts & Sciences; and

WHEREAS, the proposal for the transfer of CEEP/ENEP from the College of Engineering to the College of Arts and Sciences is acceptable to the Deans of each College and to the Provost; and

WHEREAS, CEEP/ENEP has agreed to submit undergraduate curriculum change proposals in the academic review cycle 2014-15, so that undergraduate requirements in the current ENEP BS degree may be reconciled with undergraduate requirements within the College of Arts and Sciences; therefore, be it



RESOLVED, that the Faculty Senate recommends the proposed transfer of CEEP/ENEP from the College of Engineering to the College of Arts & Sciences.

7. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request **for an extension of the PSPR review of the Master of Education in School Leadership** (GRD0355) ([attachment](#)) ([resolution attachment](#))

WHEREAS, the Master of Education in School Leadership is due for a Permanent Status Program Review (PSPR); and

WHEREAS, the program's enrollment has waned; and

WHEREAS, the Delaware Academy of School Leadership (DASL) is working to propose a non-credit professional development program that will succeed and replace the Master's degree; and

WHEREAS, the PSPR is going to describe this transition and the plan for how it will take place; now, therefore, be it

RESOLVED, that the Faculty Senate recommends granting a one year extension for submitting the PSPR for the Master of Education in School Leadership.

8. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request **for a new catalog policy on degree requirements, matriculation dates, and catalog versioning** (UGS0351) ([attachment](#))

WHEREAS, undergraduate students follow degree requirements set forth by the academic catalog in the year they matriculate into a degree-seeking program at the University of Delaware; and

WHEREAS, undergraduate students enrolled at UD should meet their degree requirements within a reasonable time period; and

WHEREAS, most peer institutions impose a limit of time for enrolled students to complete degree requirements and enforce limits of

catalog/curriculum eligibility for students who separate from their institutions and later return through a readmission process; and

WHEREAS, there is no current policy that addresses the historical practice of stating that students are eligible for degree requirements set forth by the academic catalog in the year they matriculate into a degree-seeking program; and

WHEREAS, there is no current policy to impose any limit to a readmitted student's eligibility to a catalog's degree requirements and the unintended consequence allows student to be readmitted under outdated curriculum requirements; therefore, be it

RESOLVED, that undergraduate students are to follow the degree requirements stipulated in the academic catalog in the year they matriculate into a degree-seeking program at the University of Delaware as follows:

- Upon matriculation, students have seven calendar years to complete requirements for a bachelor's degree and are eligible to elect to follow degree requirements from any subsequent catalog within those seven years with consultation with an advisor or academic assistant dean.
- Students who fail to complete degree requirements within seven calendar years relinquish the right to graduate under the requirements set forth in the catalog at their time of matriculation and may be held to current degree requirements. Exceptions to remain in a catalog beyond the seven calendar years must be approved by a student's academic assistant dean.
- If a student loses matriculation for non-enrollment, an application for readmission is required. Students accepted for readmission will be held to the degree requirements in place at the time of readmission.

**B. Unfinished Business:** None

**C. New Business:** None

**VII. Introduction of New Business:**

Such items as may come before the Senate. (No motion introduced under new business, except a motion to refer to committee, shall be acted upon until the next meeting of the Senate.)