

UNIVERSITY FACULTY SENATE EXECUTIVE COMMITTEE

Monday, October 17, 2016

3:00PM – 130 Hullien Hall

AGENDA

1. Agenda for our November 7 meeting; Resolutions, Presentations, Open Discussions, Use of Clickers – Prasad wants slides for the November 7th meeting outlining what the Senate Does. Karren and Prasad will work on this.
Senate Budget - How much does the Senate have to spend (12,345.00) What do we want to spend it on? It was projected by the Executive Committee that it will cost \$4,000 for a new Senate website and \$1,000 to have the historical minutes and agendas of the Senate scanned in for the Senate Website. Karren brought up that the senate is spending money on three different means to record the senate meetings. Prasad will take care of the budget amount.
 - a. COCAN selection of three new members for Academic Priorities Review Committee based on recent resolution that was passed. – Jim Richards, Michael Keefe and Dallas Hoover. COCAN will confirm these members
 - b. Resolution on Renaming the Academic Priorities Review Committee as the "Committee of Former Senate Presidents" – Executive Committee decided to keep the name of the committee the same. The three new members are listed above. Prasad will talk with Fred since he is the Chair of the committee this year.
 - c. Resolution on Election Rules: Announce Candidates in Senate meeting by April Senate meeting, etc. – Prasad wants the Officer Candidates to be announced at the April Senate Meeting. COCAN will need to select these members by Mid-February. Prasad would like the number of votes for each candidate given to the Executive Committee. It will not be announced.
 - d. Resolution on Openness/Transparency of Clicker votes. Pre-empt the John Morgan inspired resolution - Prasad would also like a resolution to come out of Rules outlining the use of clickers at senate meetings – Rules will draft this resolution at their meeting on 10/21.
 - e. Functional Grouping of Committees with one member of Exec overlooking each functional group. Does this also need a resolution – Any proposal to regroup committees will need the approval of COCAN and a resolution for the Senate Agenda. A resolution for the COCAN Chair and Senate President to talk with the Committee Chairs would not be necessary. COCAN will begin to look at the committees and their functions. The Executive Committee would like to begin meeting with the Committee Chairs. It was decided that Graduate Studies would be the first to be invited since there is talk about a Graduate College. Student and Faculty Honors will be second.

- f. Equitable representation of Departments in Colleges: Guidance Memo from Exec. to some Deans
- g. Formalizing the Alan Fox commission on establishing Criteria for Faculty Contributions: Dan Rich, James Richards, ?

Possibly inviting the new Librarian Trevor for a brief introduction - **The following VP's will be invited to introduce themselves at the November Senate meeting. Prasad will invite them:**

Mary Remmler, VP for Strategic Planning and Analysis:

<http://www.udel.edu/udaily/2016/august/vp-mary-remmler/>

Glenn Carter, VP for Communications and Marketing:

<http://www.udel.edu/udaily/2016/august/vice-president-communications-marketing/>

Trevor Dawes, Vice Provost for Libraries and Museums

<https://sites.udel.edu/campusvoices/2016/09/01/dawes/>

Possibly Inviting Dennis Assanis to speak at the November Meeting (on AAU and Academic Analytics?) – **Prasad will invite President Assanis.**

John Morgan is opposed to the use of clickers and is canvassing Senators for a resolution against Clickers. His main fear is that administrators will use the voting data against a Senator. – **Rule Committee has this on their next Agenda.**

Open Discussion Period in case we have time: Academic Analytics or AAU or Criteria for Faculty Contributions

1. Invitation to IT team for a discussion with the Senate Exec. Committee: Jason Cash, Head of IT, Paul Hyde Academic IT and Paul Rickard (UD Capture): Starts at 3:30 pm – **Paul Hyde, Paul Rickards and Jason Cash attend the meeting. They talked about IT and Academics - how the Senate and IT could work better together, E-book recording, UD Capture, reintroducing themselves to faculty (joint event) etc. Let faculty know what Faculty Commons can do for faculty.**
UD Capture was upgraded over the summer for better recording and HD for the screen capture. Jason Cash reported that Huron had been hired to review IT and its operations. They are starting the process this Thursday.
2. Role of Department Chairs in the Peer Review Process **A resolution will be drafted stating that Chairs cannot vote or participate in the Promotion process. Rules Committee will discuss this at their 10/21 meeting.**
3. Senate Committee on Research Activities: Item from Jim Richards – **Jim Richard submitted a report to the Executive Committee. The Executive Committee didn't discuss this in detail due to**

time constraints. Jim would like the Senate Research Committee to be involved in research other than just approving the GURs.

4. Progress on Scanning of Minutes from 20+ years – Prasad's students will continue to scan the minutes and agendas. Karen will pay them out of her senate budget.
5. Progress on Upgrade of Web Site – Ad hoc committee will be formed for the design of the Senate website.
6. John Jebb offer of interns for Senate Newsletter Prasad will work with John Jebb to get interns for the Senate newsletter.
7. Work Study students to help with Web Site, scanning, etc. that Karren does not have time to do. Prasad's students will do this for now and Karren will pay them out of the Senate budget until a work-study student for the Senate is hired.
8. Senate Budget: Making it independent of the Provost Office. Increasing it. Strategy Have CAPE budget transferred somewhere else. Karren will send list of all the senate expenses to Exec. Cte.
9. CAPE budget for International Films – Karren to give report of the Committee function – Prasad wants history of when CAPE was formed, when ISF was started etc. Karren gave report on the function of CAPE and its allocations.
10. Making Nomination Process for Awards easier and more open/transparent. Lower the bar for nominations and make the bar for selection higher. Hemant Kher, Chair of Student and Faculty Honors will be invited to next Exec. meeting. The nominations should be low bar, the criteria for winning should be high bar.
11. Academic Analytics implementation by Administration. License ongoing since Tom Apple's time Exec agrees the Senate should hold an open hearing on Academic Analytics aside from the Provost's Town Hall.
12. Open Hearing on TT: Finalizing the date – November 28 at 4:00PM. Martha wants the Executive Committee to encourage the member of the TT commission to attend the open hearing. Karren will work with Martha to announce the open Hearing.
13. Deni Galileo position on Rules Committee that it cannot vote by email – Executive Committee didn't discuss this. Rules will meet on 10/21. Rules can discuss this item.
14. Question from Deni G regarding Amnesty Policy and the role of the Senate (Committee on Student Life). – Student Life should review this. Student Life has been sent materials to distribute.
15. Parking related emails and requesting Senate to get involved – Not a Senate item.

16. Visit by Prasad on November 17 for meeting with Chair of Academic Senate at UC Berkeley (part of AICHE meeting trip in SFO) **Prasad will report how their Senate functions.**
17. CT/TT report by Michael Keefe presented at the Former Presidents Meeting. Further Discussion
18. Propose earlier Senate Meeting start time - **No early start time. Meeting will end at 5:30PM going forward.**
19. Diversity & Inclusion meeting with Carol Henderson: Follow-up