

UNIVERSITY FACULTY SENATE EXECUTIVE COMMITTEE

Monday, August 22, 2016

3:30PM – 105 Hullihen Hall

AGENDA

1. General Faculty Meeting in Fall and conflict for Assanis for October meeting due to NAE induction ceremony. Discussions on possibly moving General Faculty Meeting to September just before the Senate meeting. Reception for Senators after the meeting. Prasad will report on discussions with Assanis. **The General Faculty Meeting will be held in September. It was suggested that Prasad would make the announcement about the reception during the Senate announcements and it will be held in the Gore Rotunda if the President's Office agrees.**

2. Discussion of Agenda for the first Fall Senate meeting on [September 12. Draft of Agenda](#) prepared by Karren, Martha and Prasad on Mon 8/15 meeting includes: Adoption of Agenda, Approval of May 2 minutes, Remarks by Provost Grasso, (Introduction of UD President?), Announcements, Consent Agenda (none), Regular Agenda (Unfinished Business and New Business), Presentations, Introduction of New Business. **The new arrangement of the Senate Agenda was presented and approved by the Executive Committee.**

Request by Pam Cook for a ten minute presentation by the ADVANCE institute about their activities. **Pam Cook will be invited to talk at the September senate meeting. Prasad will make the final decision as to when the presentation will take place, but for now it will be in September.**

[Open Hearing Announcement](#) - St. Patrick's Day Task Force **This was approved unanimously. Karren will send the announcement out on Tuesday, August 23. Mark Parcells, VP or Bob Opila, Past President, will preside over the hearing. If Mark presides then Bob will act as parliamentarian.**

Should we ask Board Chair or BOT member to give a brief talk at the Senate meeting? **This item is being held for a future meeting.**

If the meeting is too short, we could consider an "Open Discussion Period". Potential topic suggested by Martha Buell: "What is the best way to evaluate quality and value of faculty contributions? Do the Academic Analytics metrics capture the diverse contributions of faculty in various disciplines?" **It was placed on hold for a future meeting.**

Please note that Announcements and Presentations will be moved to later in the Agenda for the coming academic year. The Senate Business will be conducted first and then we will take care of announcements and presentations.

3. Update on Election of [Faculty Senate Secretary](#) to replace Mia Pappas. Open call for nominations and efforts to recruit candidates. (Martha Buell will double up as Parliamentarian for upcoming academic year. Review of History of Parliamentarian by Karren). Karren will send the announcement to Chris Williams, Chair of COCAN, for review before sending out on Tuesday, August 23 to all faculty.

4. Update on Tenure-Track Commission progress by Martha Buell, co-chair of TT Commission Martha indicated that it's been slow getting up to speed. COCAN Chair, Chris Williams, will work with Matt Kinservik to have COCAN submit names for the Commission.

5. Formalization of the Process for Selection of Senate Committee Chairs: Should not be by appointment. Should be vetted by COCAN and Executive committee and possibly endorsed by the whole Senate ([attachment](#)). This was approved unanimously. COCAN will work with Karren's resolution and Attachment 1 to submit their recommendation and edit the resolution if needed.

6. Update of Discussion on Possible Restructuring of Senate Committees: Chris Williams COCAN chair. Academic Affairs Committee did not meet last year. What are the important committees, which committees could be consolidated together with others, etc. Chris Williams, COCAN Chair, distributed a list of the committees under review. Only certain committees will be reviewed by COCAN at this time. COCAN will talk with the committee chairs to obtain their input. These committee that are up for review now are as follows:

General Education will integrate with Undergraduate Studies. This aligns with past organization.

Rules will integrate with Executive Committee as a subcommittee

Former Faculty Senate President Advisory Council – COCAN will review and draft a resolution establishing this Council. Academic Priorities Review Committee will integrate with this Council if established.

Resolution for some of the changes are being prepared by Chris Williams for consideration in the September meeting.

7. Senate Budget: \$12,430. Update by Martha Buell on moving International Film budget via Juliette to under the office of Carol Henderson. Update by Prasad on eliminating 8K charge for podcasts, increasing Senate budget, etc. The CAPE Budget will move out of the Senate and back to the Provost Office under Carol Henderson. Prasad will make the arrangements for this.

8. [Slides for New Faculty Orientation](#) talk on Thursday, August 25th at 2:25 pm Prasad presented the slides and the Executive Committee endorsed them.

9. Update on informal meeting of Former Senate Presidents Group with Executive Committee: First meeting on Monday, August 29th, Location?? **The meeting is scheduled for Monday, August 29 at 11:00AM in 240 Colburn Lab. Prasad sent a reminder email with location.**

10. Senate Annual Awards for "Excellence in Research and Scholarship". This will be in addition to the annual Senate awards for Excellence in Teaching and Excellence in Advising, etc. Idea came from Charlie Riordan and he is willing to fund it. **Executive Committee approved this unanimously. COCAN and Student and Faculty Honors will work to create criteria for winning the award. SFH will select the winner of this award. Charlie Riordan's Office will pay for it.**

11. Clickers; Test at first Senate meeting with borrowed clickers and if the test works, the future Clickers Purchase will be funded by Provost. Update Exec. on meeting with Provost. **The Clickers will be tested at the October Senate meeting.**

12. Senate Sakai Site: (for all Senators) and possibly another Sakai site for Executive Committee meetings **Sakai is being used now for the Executive Committee. Future plans to include the elected senators was discussed. We will use the clickers feature in Sakai later once we decide to make use of clickers in the Senate.**

13. "Adobe Connect Software License" for broadcast of Senate Screen to everyone. Discussion with Engineering IT and Academic IT **Adobe Connect will be used to stream the meeting agenda to those who wish to log in.**

14. New Senate email for outgoing mails from Executive Committee: Status report by Karren **faculty-senate email is being created for Executive Committee use. We will use the email faculty-senate@udel.edu**

15. Faculty Handbook Maintenance Group: VPFA, Senate Officer, Karren? **Hold for future meeting. We discussed whether we should create the position of a Faculty Senate Ombudsman. Who would the person report to? Chair of FWP? Or should the chair of FWP be the Ombudsman. Karren spoke of possible conflict in that case.**

16. Possible Discussion with Deans about ensuring fair Senate representation for all Departments in the College. Change to College bylaws? **Prasad will work with the Deans to help with this request. Exec will pass a recommendation on this. Chris and Karren will look at how various colleges distribute Senators among Departments. Martha asked whether it should be done by proportional representation as in US Congress model or by Departmental representation as in US Senate model.**

17. Revival of Senate Newsletter: Delegate to Senate Secretary as an official task? **An intern will be requested by the English Dept. to help with the News Letter. John Jebb recommended an intern in the past who helped with the Senate News Letter. We may request the Senate Secretary in coordination with Prasad and Karren to continue this.**

18. Making the Senate Bylaws and Faculty Constitution consistent with Article 3: Subcommittee? Karren will work with Chris on this. As inconsistencies are found resolutions will be brought before the senate for approval. The relevant section in the FH will be reviewed by COCAN to see if a link can be placed there instead of the full text. Senate approval will be needed for a change to the current language which is outdated now.
19. Constitution amendment on abstain votes. Was never passed. Held for next Exec. Meeting.
20. Idea of holding Senate Heck Talks (similar to Ted Talks, positive feedback from many), Senate Debates? Held for next Exec. Meeting.
21. Hiring process and FH policy 2.6 on administrative searches. BOT bylaws section 3.2.5.12 Held for next Exec. Meeting.
- 22) Streamlining process for selecting faculty representative for the BOT meetings (Senators first and then faculty – per Deni) Held for next Exec. Meeting.
23. Term dates for FS President. Should they begin July 1 and end June 30 ([Attachment](#))? Held for an open discussion on the Senate floor.
24. Introduction of newly elected senators and ask if they would like to say something about themselves. This item was not discussed. Prasad may put this in his announcements which are reviewed by Exec. If they have an issue with this they will raise it at that time.