UNIVERSITY FACULTY SENATE EXECUTIVE COMMITTEE

Monday, September 19, 2016

3:30PM – 105 Hullihen Hall

AGENDA

I.   Agenda for October 10 meeting. Karren drafted templates of the Senate Agenda for the next 7 meetings. Karren sent them to Mark Parcells. He's created a google shared document so they can be worked on together.

II.   Advance request for an open forum by John Sawyer It was decided that an open forum would be better attended if faculty are interested in the topic. Exec would like to know what the survey results are in order to have a better campus dialog. It was also suggested that perhaps they could hold a Town Hall to discuss the survey outcome.

III.   MY visit, email from Matt, Exec. Representative for these discussions – Prasad and Martha will represent the Senate on this issue.

IV.   Elections: Recruitment for Senate Secretary position, deadline? Karren is reaching out to a number of people to try to get a second faculty member on the ballot. Alan Fox is considering it.

V.   Preparations for St. Patrick's Day Open Hearing on Monday, 9/26 Bob Opila will run the hearing and Mark Parcells will help keep the time on those who wish to comment. He will also try to make sure those who have not had a chance to speak can do so before others speak again. Bob will coordinate with Kathleen Kerr as to who will be speaking at the hearing.

VI.   Update on meeting of Exec. Committee with Rep. Baumbach on 9/15 Prasad gave a quick update on the meeting with the Representative. Keep the legislature informed of the good things faculty are doing at UD and also include them in photo ops. They respond to these opportunities.

VII.   Academic Analytics and Criteria for Faculty Evaluation of Excellence Prasad will ask the Provost to speak about this at the November Faculty Senate meeting.

VIII.   Discussions with Dan Rich on Community Engagement: Invitation to former Provost Dan Rich to speak at October 10 Senate meeting about evaluating faculty excellence and engagement as an important item Prasad will invite Dan to speak at the October Senate meeting.

IX.   Senate Newsletter intern: Emily Rosenthal Emily is working on the first draft of the News Letter. We will send the first one after the October Senate meeting in order to report on that meeting as well as the September General and Faculty Senate meetings.

X.   Possible Resolutions on Committee Organization for October meeting (Chris) Emily Davis, Diversity and Inclusion Cte. Chair, Juliet Dee, CAPE Chair and Phil Duker, International Studies Chair will be invited to the October 3 Executive Committee. Martha Buell will run the Executive Cte. meeting and Prasad will Skype in.

XI.   Follow up on Incorporating Article 3 revisions into Faculty Handbook (Bob) Bob Opila, Amy Johnson and Deni Galileo will review these changes as they come up.

They will not sift through the Faculty Handbook looking for things that will now need to be updated in light of the revisions to Article 3.

XII.   Invitation to Chair of Gen Ed and Chris Knight to talk with Exec. (Karren, invitation???). Update by Prasad on meetings with Pelesko and Wagner. Chris Knight, Gen Ed Chair and Rusty Lee, UGS Chair, attend the meeting. Chris Knight will give a 10 minute update to the senate concerning Gen Ed in order to help inform the new Senators on Senate approval of the Capstone, FYE, MC and Core how it is all moving forward.

XIII. Question about core pilot assessment and CTAL Chris Knight, Gen Ed Chair, will meet with Eric Rise to talk with him about pre-assessment and how to go forward.

XIV.   Technology: Clickers, Web site upgrade, Live Broadcast, email, scanning of old minutes and documents by work-study students Clickers will be tested at the October Senate Meeting. The clickers will be assigned to 40 senators, those senators will be identified as they vote with the clicker. Prasad has contacted a student and another person who helped design the AAUP website in order to get a new Senate website that is searchable. Karren has a request in for a work-study student. There is a process that one has to go through in order to hire work-study students now. That process in underway. The work-study student will scan in old Agendas and Minutes and Karren will upload them to the Senate website along with the current ones. Karren will check into having the senate meeting live broadcasted.

XV.   Discussion concerning Faculty Handbook Updates and Tracking Form Karren will use the form that was created by Deni Galileo when updating the Handbook with the Provost Office for a record of updates.

XVI.   Organizing meeting of Senate Presidents from other Institutions This item was skipped.

XVII. Request from Senator Galileo for an Open Hearing on the TT Issues to be held on October 24 We had an email vote and approved the open hearing for October 24th. The tentative charge will be "Role of TT faculty at UD" but this will be fine tuned as we get more feedback via Chris and Martha who are members of the TT commission.

XVIII. Ongoing Business: These items were not reviewed at this meeting.

1. Update of Discussion on Possible Restructuring of Senate Committees: Chris Williams COCAN chair. Academic Priorities Review Committee did not meet last year. What are the important committees, which committees could be consolidated together with others, etc. (with boxes) Chris Williams will continue to update the Executive Committee on the progress of these reorganizations. He will work with the chairs of the committees.

2. Comparative Budgets from other Universities Karren currently has emails out to some comparative institutions.

3. Making the Senate Bylaws and Faculty Constitution consistent with Article 3: Subcommittee? It was decided that Chris, COCAN Chair, will inform the Chairs of the Standing Committees and they can review their charge to see if anything needs updating to comply with the newly revised Article 3. An ad hoc committee will be formed by the

Executive Committee to review this. Bob Opila will chair the ad hoc committee. Deni Galileo and Amy Johnson will be invited to join the committee.

4. Term dates for FS President and Executive Committee members. Should they begin July 1 and end June 30 ([Attachment](#))? This item was introduced as new business on the senate floor at the September Senate Meeting. It will be reviewed by COCAN and placed on the October Senate Agenda.
5. FH Ombundsman Task Force (Galileo +)
6. CT/TT Optimal Ratio Task Force (Keefe +)
7. Academic Analytics Task Force (Alan Fox +)

8. a.   Update on Election of [Faculty Senate Secretary](#) to replace Mia Pappas. Open call for nominations and efforts to recruit candidates. (Martha Buell will double up as Parliamentarian for upcoming academic year. Review of History of Parliamentarian by Karren).

     b.   Update on Tenure-Track Commission progress by Martha Buell, co-chair of TT Commission

     c.   Clickers; Test at first Senate meeting with borrowed clickers and if the test works, the future Clickers Purchase will be funded by Provost. Update Exec. on meeting with Provost.

     d.   "Adobe Connect Software License" for broadcast of Senate Screen to everyone. Discussion with Engineering IT and Academic IT

     e.   Senate Sakai Site: (for all Senators) and possibly another Sakai site for Executive Committee meetings Saki is being used now for the Executive Committee. Future plans to include the elected senators was discussed.

     f.   New Senate email for outgoing mails from Executive Committee: Status report by Karren

     g.   Revival of Senate Newsletter: Delegate to Senate Secretary as an official task? An intern will be requested

9. h.   Constitution amendment on abstain votes. Was never passed.

XIX.   New Business:

10. Idea of holding Senate Heck Talks (similar to Ted Talks, positive feedback from many), Senate Debates?

11. Wiley Contract for on-line courses

12. Open Access for Library.

13. Plagiarism software

14. ADVANCE Climate Survey - Faculty Senate consider hosting an open forum at which we could present summary results from the two surveys. An ideal time would be late October or early November.

15. Staff rep to the Faculty Senate – Kathy Pusecker volunteered to serve.

16. Items coming forward from Committees – Introduced as New Business on Senate floor, or can they come forward like the other committee business?