

UNIVERSITY FACULTY SENATE

DIGEST OF REGULAR MEETING

MARCH 6, 1972

CONVENED: 4:10 PM.

ANNOUNCEMENTS: Minutes of February 7 and February 14 were approved as distributed.

Resolution added to agenda:

S. Res. 55 (Munroe) University Reorganization

BILLS PASSED: S.B. 77 - Coordinating Committee on Education - Credit by Examination in Introductory Courses.

S.B. 78 - (Halio) Proposal to change Bylaws to insure complete distribution of the Senate agenda (including all committee reports) to all faculty members.

ADJOURNED: 5:45 PM.

UNIVERSITY OF DELAWARE
NEWARK, DELAWARE
19711

DEPARTMENT OF MECHANICAL AND AEROSPACE ENGINEERING

February 7, 1972

MEMORANDUM

TO : Dr. Gordon Bonner
President, Faculty Senate

FROM : J. R. Moszynski, Chairman
Coordinating Committee on Education *J. R. Moszynski*

SUBJECT: Credit by Examination in Introductory Courses

In his letter of August 18, 1971, to Professors Baxter, Metzner, Salsbury and Moszynski, President Trabant requested that a joint subcommittee consider the problem of credit by examination for 100 level and other introductory courses with a view to eventually making it possible for a student to meet graduation requirements in three years. A committee chaired by Dr. T. W. F. Russell has been formed with the following members: Dr. G. H. Gibson, Dr. B. R. Morstain, Miss C. Pennock and Dr. J. C. Wriston. This subcommittee has reported to the Coordinating Committee on Education on January 20th.

The main substance of that Committee's report is that they have discovered that the problem of credit by examination has in the recent past, been studied by at least two ad hoc committees whose recommendations are summarized in a memorandum of September 24th, 1971, from Dr. Robert W. Mayer to Provost Shirley. Professor Russell felt that further consideration of this problem by his committee would constitute an unnecessary duplication of effort, and the proposals contained in Dr. Mayer's memorandum should be implemented at the earliest possibility.

These proposals have been considered in some detail by the members of the Coordinating Committee on Education and discussed at a special meeting on February 3rd, 1972. We have serious reservations about these several reports, for two major reasons. First, the setting of examinations and interpretation of their results is removed entirely from the individual departments whose responsibility we feel it should be, and is vested in a special

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new administrative office. Secondly, the proposal does not address itself to the very important problem of providing information for students as to the requirements and detailed syllabi of the courses.

The Coordinating Committee on Education proposes that the following recommendations be accepted by the Senate and forwarded to the President and Provost with the intention of replacing the course of action advocated in Dr. Mayer's memorandum.

I. The University should encourage its students and prospective students to obtain credit by examination in courses of their choice but, in particular, in introductory courses in subjects which may have been studied at least partially at an equivalent level in high school.

Information about this policy should be disseminated to students and prospective students as widely as possible.

II. Individual Departments should list courses in which credit by examination can be obtained as a routine matter, with examinations being administered regularly at specified intervals. To obtain credit by examination in other courses the student would have to make individual arrangements with the Department concerned; these might take the form of the regular final examination in the course, or some variation of it, at the same time.

III. The Departments should prepare, list and publish requirements and syllabi for all those courses in which credit by examination can be obtained routinely and should be encouraged to provide similar information for other courses in their undergraduate curriculum.

IV. The course requirements and syllabi should be published by the University and made available to high school teachers throughout the state and through the bookstore. They should also be disseminated on request to prospective students by the Admission's Office.

V. Individual Departments should decide whether, for a particular course, they will prepare their own examination or whether they would use standard examinations such as CLEP

Dr. Gordon Bonner
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or S.A.T. To aid in these decisions the University should procure at the earliest convenience and make available to the Departments, typical examples of standardized tests of this nature.

VI. Credit by examination would be given with a grade A, B or pass. No mention of an unsuccessful attempt at obtaining credit by examination should find its way into the students record.

VII. The Departments concerned will establish the various cutoff points to be used for these specific grades in standard tests.

VIII. Once the format of the examination is selected by the Department the responsibility for administering the test will be vested in the Admissions Office.

IX. The Provost's Office should prepare a comparative review of the cost structure of the above proposed examination procedures and make subsequent periodic reviews of actual costs.

X. It is urged that the Provosts Office make funds available to the Departments concerned, to permit selected faculty members to prepare the above materials, including examinations so as to have complete sets of requirements and syllabi ready by September 1972. These funds could take the form similar to the Course Improvement Grants, effective during the Summer. We hope that in future years the examination fees would provide the support necessary for the preparation of examinations.

JRM/mi

Coordinating Committee on Education:

William G. DeColigny	Jerzy R. Moszynski, Chairman
Frank B. Dilley	John A. Murray
Eugene S. Ferguson	R. Riese
Bertram F. Levin	Stephen Salsbury
Arnold L. Lippert	Arthur Van Gelder
Arthur B. Metzner	

PROPOSED CHANGE IN SENATE BYLAWS

I hereby submit the following amendment to the Bylaws. It should be inserted in the appropriate place on page 3, Section L:

(Distribution shall be: agenda, including all committee reports, recommendations, and proposals, to all enfranchised faculty members.)

The Secretary shall keep the minutes of the Senate . . . business transacted, and shall distribute to the faculty a record of all these transactions at regular and special meetings, using the previously published agenda as the basis for this record, and duly noting any revisions, amendments, adoptions, or rejections voted by the Senate.

The first sentence above should replace entirely that part of the fourth paragraph under Section L beginning with the sentence in parentheses and deleting the last sentence of that paragraph. The second sentence above represents a proposed expansion of the fifth paragraph in the same section.

Jay L. Halio
Senator-at-Large

2/25/72

REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

March 6, 1972

MINUTES

The regular meeting of the University Faculty Senate was called to order at 4:10 PM. Senators not in attendance were:

Irma Ayers	Joseph W. Hunt, Jr.	Robert M. Nielsen
Mary K. Carl	David E. Ingersoll	Peter W. Rees
John S. Crawford	James R. Krum	Edward H. Rosenberry
William G. DeColigny	A. John Magoon	John W. Shirley
William S. Gaither	William E. McDaniel	Robert W. Stegner
John W. Gould	Robert Hogenson	Edward A. Trabant
Kathryn R. Hallman	Dorothy H. Moser	Laszlo Zsoldos
Howard Harlan	Thomas D. Myers	

I. ANNOUNCEMENTS

The minutes of the February 7 and February 14 meetings were approved as distributed.

Mr. Munroe presented an item to be added to the agenda, which was approved by the Senate and reads as follows:

"Resolved: that it is the sense of this body that any reorganization plan submitted to the Board of Trustees should only be submitted after it has been approved by an affirmative vote of either the faculty of the University at a duly constituted faculty meeting or by the representatives of the faculty in the University Senate."

II. OLD BUSINESS

- (1) Report from the Coordinating Committee on Education concerning credit by examination in introductory courses - S.B. 77

Mr. Moszynski, Chairman, Coordinating Committee on Education, stated that he had recently received a document from the Committee on Undergraduate Admissions and Standing on the new policy that had been discussed and adopted by that committee, and that it differs in several respects from the proposal submitted by the Coordinating Committee on Education. Mr. Moszynski requested that the Senate adopt the Coordinating Committee on Education resolution with two provisions: one, his Committee will meet with the Committee on Undergraduate Admissions and Standing to resolve their differences; and two, any differences which remain will be brought to the Senate for discussion and vote at the next regular meeting.

Motions to change the grading awarded to successful completion of credit by examination included amending Item VI to include grades of C and D (the motion failed), and amending Item VI to pass or no grade (this motion also failed).

A motion to delete from II, "taken at the same time as the final examination" was approved by voice vote.

A motion to amend VIII to read: "Once the format of the examination is selected by the Department the responsibility for administering the test will be vested in the Office of Academic Planning if the department so requests" was approved.

A motion to change Item III to read: "The Departments must prepare, list and publish requirements and syllabi for all introductory courses in their undergraduate curriculum" failed by voice vote.

The report submitted from the Coordinating Committee on Education as amended and with the introductory provisos passed by voice vote. The amended report is attached.

III. NEW BUSINESS

- (1) Proposal from J. L. Halio to change the Bylaws to insure complete distribution of the Senate agenda (including all committee reports) to all faculty members -

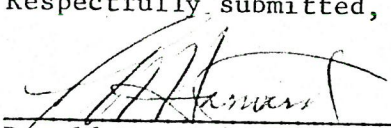
Mr. Sandler made a motion to amend Mr. Halio's proposal to read as follows:

"(Distribution shall be: agenda, including all committee reports, recommendations, and proposals, to all senators and one per each ten faculty members of each department.)"

The amended motion passed by voice vote.

The meeting adjourned at 5:45 PM.

Respectfully submitted,



Donald W. Harward, Secretary
University Faculty Senate

RESOLUTION FROM THE SENATE COORDINATING COMMITTEE ON EDUCATION

Be it resolved that:

- I. The University should encourage its students and prospective students to obtain credit by examination in courses of their choice, but in particular in introductory courses in subjects which may have been studied, at least partially, at an equivalent level in high school. Information about this policy should be disseminated to students and prospective students as widely as possible.
- II. Individual departments should list courses in which credit by examination can be obtained as a routine matter, with examinations being administered regularly at specified intervals. To obtain credit by examination in other courses the student should make individual arrangements with the department concerned. These arrangements might take the form of the regular final examination in the course, or some variation of it.
- III. The departments should prepare, list and publish requirements and syllabi for all those courses in which credit by examination can be obtained routinely and should be encouraged to provide similar information for other courses in their undergraduate curriculum.
- IV. The course requirements and syllabi should be published by the University and made available to high school teachers throughout the State and through the bookstore. They should also be disseminated on request to prospective students by the Admissions's Office.
- V. Individual departments should decide whether, for a particular course, they will prepare their own examination or whether they would use standard examinations prepared by outside bodies. To aid in these decisions the University should procure at the earliest convenience, and make available to the departments, typical examples of standardized tests of this nature.
- VI. Credit by examination should be given with a grade A, B, or pass. No mention of an unsuccessful attempt at obtaining credit by examination should find its way into the students record.
- VII. The departments concerned will establish the various cut-off points to be used for these specific grades in standard tests.
- VIII. Once the format of the examination is selected by the department the responsibility for administering the test will be vested in the Office of Academic Planning if the department so requests.
- IX. The Provost's Office should prepare a comparative review of the cost structure of the above proposed examination procedures and make subsequent periodic reviews of actual costs.
- X. It is urged that the Provost's Office make funds available to the departments concerned, to permit selected faculty members to prepare the

above materials, including examinations so as to have complete sets of requirements and syllabi ready by September, 1972. These funds could take a form similar to the Course Improvement Grants, effective during the summer. It is hoped that in future years the examination fees would provide the support necessary for the preparation of examinations.

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Amended by Senate March 6, 1972.