

REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

April 5 and April 12, 1976

MINUTES

First Session

The regular meeting of the University Faculty Senate was called to order at 4:00 p.m. Senators not in attendance were:

D.A. Barlow	Irwin G. Greenfield	Marian Palley
Joseph T. Bockrath	Andrew Hepburn	Lucia Palmer
Robert Dalrymple	Svend Holsoe	Paul Schweizer
David Ermann	James W. Kent	James R. Soles
William S. Gaither	Vytautas Klemas	Robert M. Stark
Raymond F. Goodrich	Kenneth Lewis	Richard W. Tarpley
Helen Gouldner	Roger K. Murray	

Provost Campbell requested that items V-A and V-E of New Business be moved to the head of the Agenda, since these items dealt with matters that could then go to the Board of Trustees for action this year; there were no objections, and the amended Agenda was adopted.

The minutes of the March 1 meeting were approved as written.

Announcements (attached) were distributed.

Pres. Braun introduced Dr. Marjorie McKusick, Director of the Student Health Service. Dr. McKusick described the Health Service administrative structure which was established with the appointment of herself as Director and Mr. John Ferguson as business consultant, and the charge to them to improve services and to develop a Health Service appropriate to a modern university. She then described the process by which they had created a budget, beginning with the development of a model program. When this budget proved to have a price tag of over a million dollars, they were then instructed to construct a minimum budget. The Health Service received a one-time grant of \$114,000 from the University for 1975-76, and a student advisory committee was established to develop a budget and new funding mechanisms for the Student Health Service. Dr. McKusick then explained the budget which had resulted and the decision of the committee to establish a student health fee of \$17 per semester to support it. A later reduction of the University contribution, to \$100,000 from \$150,000, necessitated raising the student fee to \$19 per semester. Dr. McKusick explained how the fee would apply for various categories of students and described some of the improvements in the Health Service to be funded by the revenue.

In reply to a question from Senator Sharnoff she said that cases requiring hospitalization were not covered, since 90% of the students have health insurance of some kind. Dean McDaniel inquired about the X-ray concession which was listed in the budget as a source of income, and Dr. McKusick explained that the University owns and maintains the machine and hires the operator, but that the X-rays are read by a doctor at the Newark

Clinic; this doctor then splits his fee with the University. In response to a concern expressed by Senator Hall that the mandatory health fee might steadily increase, Dr. McKusick discussed the other possibilities for funding, such as fee-for-service, a voluntary plan, and University funding. She concluded by explaining that the committee had felt the mandatory fee was the optimum way of getting the best care for the most students. The voluntary plan was rejected because it was felt that all students benefited from the programs of the Health Service and that it would not be possible to have only some of them pay for it.

Pres. Braun called on Prof. V.J. Fisher, Chairperson of the Committee on Student Life, to conduct the discussion of the proposal for changes in the method of awarding honors degrees, which had been returned to his committee at the last Senate meeting. Prof. Fisher reviewed the earlier discussions and summarized the information supplied by Dr. Mayer's office regarding the effects of a "decentralized" system with "floors" for the various honor degrees. He noted that this system was favored by the "lower grade point colleges," but that it did not result in any drastic change when applied to 1975 graduates; it did cut into the number awarded by Arts and Science and increased the number awarded by Business and Economics. He summarized his committee's position by saying that they strongly favored some change from the present system, that they supported the percentage concept and favored dropping the exam requirement, and that they had voted 6 to 3 for the centralized system. In the discussion that followed Prof. Hodson noted that the Class Rank listings are prepared on a University-wide basis, and that a decentralized honors system would complement this.

A motion was made that the Committee's report be amended so that the second (alternative) resolution be considered first; the motion was seconded and carried on a voice vote.

Pres. Braun called for the vote and the following resolution was approved, 20 for and 17 opposed:

RESOLVED: That the one percent of any graduating class within any undergraduate college who attain the highest over-all index will receive degrees With Highest Honors, with a minimum index standard of 3.750; the remaining students in the highest five percent will receive degrees With High Honors, with a minimum index standard of 3.500; and the remaining students in the highest thirteen percent will receive degrees With Honors, with a minimum index standard of 3.250. Numbers of students eligible for honors in each category in each college will be rounded to zero, provided minimum indexes are met. Applicable ties will be moved to the higher category. Wording as currently used in the commencement programs and on diplomas and transcripts will be continued. Students graduating in the class of 1976 will receive honor degrees in accordance with the requirements in the 1974-76 catalog. The revised requirements will apply thereafter.

Senator Toensmeyer, Chairperson of the Committee on Undergraduate Studies and member of the Committee on Graduate Studies, introduced the discussion regarding the recommendation for the approval of the Bachelor

of Arts Degree in Educational Studies. He reviewed the Open Hearing which those committees had conducted and reported that the Coordinating Committee on Education had determined that the program involved an internal reallocation of funds and did not involve new funding. Senator Toensmeyer noted that the major objection to the program came from the College of Arts and Science, which felt that they should approve any new B.A. degree program; the Senate Rules Committee had been consulted, and they had ruled that the program did not have to go to Arts and Science for approval.

Senator Sharnoff and Prof. Vincent said that the projected enrollment given for the program and the fact that the majority of the required courses were in the College of Arts and Science would seem to indicate a need for new faculty. Dean Neale explained that in the past education majors had been exclusively in teacher certification programs and that, as the demand for this training decreased, the College was seeking to provide other opportunities for those students. He felt that the projected enrollment did not indicate new students in the University but the same students taking another type of program. Dr. Vincent asked why the program would offer a Bachelor of Arts rather than a Bachelor of Science. Prof. Mosberg replied that the College of Education viewed the subject matter as a social science, which is usually a BA degree program, and that they wanted the flexibility for students to choose from many related courses which is provided for in the BA degree requirements.

Senator Sandler asked why College of Education reorganization programs were coming to the Senate "piece-by-piece" rather than all at once. Prof. Mosberg replied that this was the only one to come from his department, and Dean Neale added that, although there were three proposals from the College, they did represent a coherent plan which the College had prepared.

A motion was introduced to send the proposal to the Arts and Science Senate before it was considered by the University Senate; the motion was not seconded.

Senator Sharnoff suggested that the proposal's language requirement should be for a real proficiency, and moved that item A under the language requirement, which would accept high school language study with a "C" average, be stricken; there was no second for this motion.

Pres. Braun then called for the vote and the following resolution was approved by voice vote:

RESOLVED that the Faculty Senate recommend the establishment of a Bachelor of Arts Degree in Educational Studies.

Senator Toensmeyer then introduced the discussion of the recommendation to change the name and status of the Division of Urban Affairs. He explained that the purpose was to give a better description of the status and activities of the unit, and that no changes in policy were planned. Senate Secretary Recke added that the change would increase the number of senators from 61 to 64 (adding two elected senators and the dean of the college) and that this would not violate the requirement that no more than 20% of the senators be non-elected.

Dean Neale said that he found the current "division" designation to be ambiguous and that the change would be an administrative clarification.

Prof. Brown, Director of the Division of Urban Affairs, noted that: the unit would report to the Provost, as it does now, under the new designation; the proposal did not mandate any changes in either the faculty or in his job; that it did not project the development of an undergraduate program; and that the intent was to remain a small-scale, high-quality graduate program. Prof. Vincent expressed his concern that a unit as small as Urban Affairs should become a college, and that it would have a disproportionately large representation in the Senate.

There was no further discussion and Pres. Braun called for the vote; the following resolution was unanimously approved by voice vote:

RESOLVED that the Faculty Senate recommends that the status and name of the Division of Urban Affairs be changed to the College of Urban Affairs and Public Policy.

Senator Mosberg, Chairperson of the ad hoc Committee on Governance, opened the discussion of his Committee's report by indicating some editorial changes--on page 4, 4th line from the bottom and on page 8 in Resolution 1-b, the word "wish" should be changed to "vote." He then stated the charge to the Committee: to review the Constitution and Bylaws and to report recommendations to the Senate. It was agreed that the Senate move immediately to a discussion of the recommended resolutions in the report. It was suggested that Resolution 1-c be changed to read "*At the first regular May meeting. . . .*" and this was accepted as an editorial change. It was noted that resolution 1-c could increase the number of senators because it removed the requirement that Senate officers be chosen from the Senate membership.

Pres. Braun called for separate votes on each section of Resolution 1, and they all passed by unanimous voice vote. The approved resolution, in its entirety, is as follows:

RESOLVED, that the Senate recommend to the University Faculty adoption of the following changes in the Faculty Constitution:

a. *Add to Para. 3, Section IV, the following:*

The Senate shall in its Bylaws provide for the definition of nonfeasance of elected senators and for their replacement, and for the replacement of any senator unable to serve.

b. *Amend Para. 6, Section IV:^{*}*

The Senate shall hold at least one regular meeting each month during the academic year (September through May). The Senate may by the vote of two-thirds of its membership increase the schedule of regular meetings.

c. *Amend similarly Para. 7, Section IV to read:*

At the first regular May meeting, the Senate shall elect a President, a Vice President, and a Secretary from the [elected faculty senators] full-time voting faculty of the University to serve for one year as voting members of the Senate and to conduct the election of their successors. (No further amendment to the paragraph.)

d. Amend Para. 2, Section IV to read:

*Each Unit shall [be allotted] elect a number of senators. . . .
(No further amendment to the Paragraph.)*

**The following annotation has been used: deletion [. . .]
addition . . .*

Second Session

The meeting was continued on April 12, 1976 at 4:00. Senators not in attendance were:

D.A. Barlow	James W. Kent	Paul Schweizer
Joseph T. Bockrath	Vytautas Klemas	James R. Soles
J. Douglas Campbell	Kenneth Lewis	Barbara Stafford
Robert Dalrymple	William E. McDaniel	Robert M. Stark
William S. Gaither	Sheila A. McMahon	Richard W. Tarpley
Raymond F. Goodrich	Marian Palley	Edward A. Trabant
Irwin G. Greenfield	Judith A. Runkle	Carol J. Vukelich
Ross K. Hall	Stanley I. Sandler	

Senator Mosberg continued his presentation of the recommendations of the Governance report by introducing Resolution 2; Dean Lippert asked whether Vice President Worthen or the Senate Committee on Student Life had been consulted with regard to this and the following resolutions, which deal with the residence halls Code of Conduct and the Student Judicial System. Senator Mosberg said they had not, because the intent of his Committee in proposing the resolutions had been to provide the mechanisms for the Senate to carry out the responsibilities delegated to it by the Board of Trustees.

Pres. Braun called for the vote and the following resolution was approved by unanimous voice vote:

RESOLVED, that the Senate Committee on Student Life examine the Code of Conduct as to its appropriateness for the government and discipline of the student body within the residence halls.

With regard to Resolution 3, requiring the Senate to specify a philosophy, and to monitor its application, for the Student Judicial System, Vice President Worthen said that the people in the Judicial System had assumed that the Student Rights and Responsibilities 1975-76 statement on Student Disciplinary Procedures was a statement of philosophy and that nothing further was needed. Senator Mosberg replied that since the responsibility had been delegated to the faculty his Committee felt it was important that they carry it out. The following resolution was then passed by unanimous voice vote:

RESOLVED, that the Senate specify its philosophy for a Student Judicial System and monitor whether the existing Judicial System is consistent with that philosophy.

Senator Mosberg, in response to questions about Resolution 4, explained that the Committee intended it to require that any changes whatsoever in the Student Judicial System be reported to the Senate, whenever changes were made or the Senate Executive Committee should request a report. Pres. Braun called for the vote and the following resolution was approved by unanimous voice vote:

RESOLVED, that the Vice President for Student Affairs and Administration should report periodically to the Senate on any changes that are made in the Student Judicial System.

Vice President Worthen said that he did not see a need for new legislation regarding the delegation of Judicial System responsibilities and that he thought the wording of Resolution 5 suggested that such legislation should be enacted; the Committee agreed to make an editorial change in the resolution by substituting the word "explored" for "enacted." President Braun called for the vote, and the following resolution passed by unanimous voice vote:

RESOLVED, that since the Judicial Policy Board and the Student Judicial system have been removed from the Senate Bylaws, and since portions of those Bylaws delegate certain faculty responsibilities to the Judicial Policy Board and certain student groups, new legislation for delegating certain of those responsibilities should be explored by the Senate.

Senator Mosberg said that Resolution 6 was intended to allow the Senate to pay more attention to the implementation of new programs and to provide a way of reviewing degree programs before they became permanent. The Committee felt that the Senate would be in a better position to carry out its responsibilities if it had a review of the program which would supply information as to the program's strengths and weaknesses. He explained that at present a program which is approved by the Senate and the Board of Trustees becomes final and is not open to review unless the program has an experimental period written into it.

Dean Lippert expressed several concerns about the resolution: 1) if new programs are approved only on an experimental basis it would be very difficult to recruit faculty for the programs; 2) the time limits in the resolution are unrealistic; 3) the resolution does not include the Board of Trustees' requirement that there be open hearings for new Ph.D. programs and 4) the role of the Senate committees is not specified. Senator Mosberg said that he did not agree that this proposal would detract from a new program, and Provost Campbell added that the word "experimental" is not in the proposal--the proposal provides for "provisional approval." Senator Catts said that if it were the policy to approve all new programs on a provisional basis then there would not be alarm about it with regard to any one program. Dean Wandelt questioned adding another evaluation to the process, and Senator Mosberg suggested that a unit could request that such a review be done with the COPE evaluation, and that the resolution's provision that the review be initiated by the Provost would make it possible for him to coordinate it with other reviews. Senator Mosberg also noted that the resolution did not change the existing role of the Senate committees, since they could request any information they wanted in the report, and the report would still go to them for their recommendation to the Senate; the Senate would then act on the committee recommendation, for or against.

Senator Hill also questioned the necessity for adding another review process to the COPE procedures and Senator Mosberg replied that if the faculty did not do it some other body would, and that the responsibility had been directly delegated to the faculty. He added that it was also an opportunity for COPE reports to go through the Senate for action, and not just to the Provost as they do now. Referring to Dean Lippert's concerns, Senator McDonough suggested that part (c) be changed to read:

Senate recommendation for approval as a permanent degree program shall be considered after the review process and submission of the evaluation report.

The Committee agreed to this as an editorial change. Prof. Sharnoff suggested that part (a) be changed to read:

Provisional approval to initiate the program for an appropriate trial period;

Senator Mosberg said that it was the intention of the Committee to specify a time period. Senator Ellis suggested adding a clause: "that *unless otherwise specified* any new undergraduate or graduate degree program. . . ." Provost Campbell noted that this would apply to both the time and the status of the program, and that without a specified time a provost could decide that no time was "appropriate." Dean Gouldner asked if a program could be continued on a provisional status, and Provost Campbell responded that that could be the outcome of the committee report.

There was no further discussion and the following amended resolution was unanimously approved by voice vote:

RESOLVED, that any new undergraduate or graduate degree program must obtain University Faculty Senate approval as follows:

- a. Provisional approval to initiate the program for a trial period (of from two to four years or as specified by the Senate at the time of provisional approval);*
- b. A review and evaluation of the program at an appropriate time during the provisional period. The Provost shall have responsibility for initiating this evaluation in consultation with the appropriate Senate committees;*
- c. Senate recommendation for approval as a permanent degree program shall be considered after the review process and submission of the evaluation report.*

In response to Dean Lippert the Committee agreed to add the word "undergraduate" to the last line of Resolution 7. There was no further discussion and the following resolution was approved by unanimous voice vote:

RESOLVED, that the Senate Committee on Undergraduate Admissions and Standing review annually the implementation of admissions policies, including those affecting the size and composition, of the undergraduate student body.

Senator Mosberg explained that Resolution 8 was intended to make explicit in the charge to the Committee on Student Life a responsibility delegated by the Trustee Bylaws. Vice President Worthen felt that this was unnecessary because the Committee was already charged to advise on student financial aid of all kinds. Senator Sharnoff suggested that the resolution would add to that the responsibility to advise on the conditions under which the University would accept an offer of scholarship funds. There was a call for the question, and the following resolution was approved, 17 for, 11 opposed:

RESOLVED, that the charge to the Senate Committee on Student Life be changed to include review of policies concerning undergraduate scholarships.

Senator Mosberg explained that Resolution 9 was intended to clarify the phrase "change in University organization" as it is used in the Trustee Bylaws. Several senators felt that the wording of the resolution was abrasive, and Senator Mosberg suggested that it be changed to read: Resolved, to adopt and recommend to the Board of Trustees the following definition. . . ." Provost Campbell felt that was not the intent of the Committee but that, because it dealt with a power that had been delegated to the faculty, the faculty should interpret the phrase and then ask the Trustees if they agree. Dean Brucker suggested changing the word "definition" to "interpretation." Senator Sharnoff moved that the resolution be amended to read as follows:

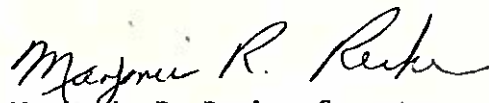
RESOLVED, to recommend to the Board of Trustees that the following definition of "change in University organization," as used in the Trustee Bylaws, be adopted:

"Changes in University organization," as this phrase is used in Trustee Bylaw II-2, shall be understood to include: the establishment or abolition of academic departments, colleges and divisions; the transfer of a department or division from one college to another; and the establishment or abolition of administrative offices which are directly concerned with academic matters.

Changes in the internal organization of academic departments, colleges, divisions and administrative offices shall not be construed as requiring faculty consultation, nor shall transfers of individual faculty members from one department or college to another.

The motion was seconded and the amendment was approved by voice vote. Pres. Braun called for the vote on the amended resolution and it was approved by unanimous voice vote.

Dean Lippert requested a quorum call and, in the absence of a quorum,, the meeting was adjourned at 5:20 p.m.


Marjorie R. Recke, Secretary
University Faculty Senate

MRR/b

Attachments: Announcements
Committee Activities

UNIVERSITY FACULTY SENATE

Committee Activities

This summary reflects items under consideration by Senate committees up to May 1, 1976

Adjunct Academic Affairs

Review of College Try and Upward Bound Programs
Review of Summer/Winter Sessions

Committee on Committees

Nominations for the University Student Judicial System
Preparation of committee listings for the 1976-77 academic year
Preparation of a new Charge for the Faculty Welfare and Privileges Committee

Computer Committee

Ongoing review of PLATO project
Study of power-failure problems with respect to University computer facilities
Development, for presentation and comment at an open hearing, of options for future hardware purchases
Review of policies regarding purchases of department/unit terminals

Coordinating Committee on Education

Review of ad hoc Academic Standards committee report
Review of new filing fee for Credit by Exam
Review of relationship to Computer Committee
Review of relationship to Retrenchment Committee
Consideration of nominee for the Governor's Public Higher Education Advisory Committee
Creation of an ad hoc committee (with Faculty Welfare and Privileges) to study affects of litigation on the University
Response to request from Committee on International Studies to document faculty support for international studies

Faculty Welfare and Privileges

Preparation of proposed changes to Handbook regarding termination & non-renewal
Preparation of Student Grievance Procedure

Graduate Studies

Review of grading system
Survey of 500-level courses
Report on the search for a graduate dean
Revision of course approval form
Review of the Master of Instruction Degree proposal
Ongoing review of course additions, changes and deletions
Review of proposal for plus and minus grades
Discussion of need for mechanism to appoint graduate students to the Senate and to Senate committees
Review of sustaining fee for off-campus students

Library

Revision of fines, overdue notices and lost-book fees
Review of application of copyright laws to library copy machines
Report on status of requested library expansion
Review of use of PLATO system
Report on use of microfilm to replace least used documents and journals
Review of new library security system

Committee Activities (Cont'd)

Nominating

Preparation of slate of candidates for Senate offices

Performing Arts

Preparation of 1976-77 Performing Arts schedule

Review of future funding of performing arts programs

Promotions and Tenure

Preparation of an appeals deadline

Definition and classification of appeals "evidence"

Speakers Board

Selection of campus speakers

Student and Faculty Honors

Review of requests for entries in the Honors Day Program

Nomination of members for University Awards committee

Student Life

Review of University alcohol policy

Review of Student Health Service

Review of The Review

Ongoing study of academic dishonesty

Review of roles of University Security and Newark Police

Recommendation for change in Committee's Charge

Review of proposed Student Grievance Procedure

Undergraduate Admissions and Standing

Study of misuse of Pass/Fail option

Review of policies regarding retention of various academic records

Review of transfer admission policies and acceptance of transfer credits

Re-evaluation of an admission policy (request from a department)

Review of Incomplete grade policy

Undergraduate Studies

Ongoing review of course additions, changes and deletions

Review of course numbering system

Study of proposals for minors in the Colleges of Arts and Science and Business

Study of credit status for U-numbered and skills courses (e.g., speed reading)

Governance

Review of Constitution and Bylaws

(Note: the report of the ad hoc Committee on Governance has been accepted and acted upon by the Senate, and the Committee has been discharged.)

Retrenchment

Preparation of progress report

REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

April 5, 1976

ANNOUNCEMENTS

1. The following memorandum has been received from Janet H. Doehlert, Director of Records:

It is my recommendation that the policy recently approved by the Faculty Senate establishing a six week deadline for changes of registration be made effective with the Fall Semester beginning in September 1976. While there would be no technical problem in making this change for Summer Sessions 1976, communication of the change to Summer School students would be problematic as Registration Booklets have already been printed. With the revision effective in the Fall Semester notification of the new policy can readily be incorporated in the Fall Registration Book now being prepared.

The Senate Executive Committee has concurred with Ms. Doehlert's recommendation.

2. Dean Gaither has announced the establishment of a Center for Remote Sensing as a unit within the College of Marine Studies. The Center will be a visible and cohesive structure to attract research funding in the new and important area of remote sensing. Dr. Vytautas Klemas, Associate Prof. of Marine Studies and Geography, has been appointed the Director. Since the remote sensing group has operated for over three years as a coherent entity in every respect except official designation, start-up costs will be taken from existing research contracts. Future funds will be obtained through new grants and contracts solicited by members of the Center. Research proposals sponsored by the Center may originate from any faculty or staff member in the College or from individuals in any other unit inside the University or jointly with individuals outside the University. Future appointments to the Center, as required by research needs and funding allocations, will be made by the Dean of the College on recommendation of the Director, following established University procedures. The academic program in remote sensing will be carried on through the existing college Courses and Curriculum Committee. Students in the Remote Sensing Program may regularly be involved in research obtained and directed by the Center. A formal review of the activities and accomplishments of the Center will be conducted at the end of the second year of its operation.

3. Mr. Norman C. Smith, formerly Vice President for Development and Planning at Emory University, has been appointed Vice President for Development at the University of Delaware.

4. A reminder: Annual Reports of the committees of the Faculty Senate are due in the Senate office.

Appointments

Dr. Thomas R. Scott, Psychology, will represent the Provost's Office on the Committee on Educational Innovation and Planning for the balance of the 1975-76 academic year.

Dr. Donald Crossan, Chairperson of the Department of Plant Science, has been appointed to the Senate Ad Hoc Committee on Retrenchment as the faculty members with administrative rank.