

REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

May 2, 1983

MINUTES

The regular meeting of the University Faculty Senate was called to order on Monday, May 2, 1983, at 4:00 p.m. with President Hoffeecker presiding. Senators not in attendance were:

Margaret Birney
Donald Crossan

Jack Ellis
John Kelly

David Lamb
James Soles .

Senators excused were: Alexander Doberenz, Irwin Greenfield, Arthur Metzner, Allen Morehart, John Morgan, Frank Murray, David Nelson, Neal Phillips, John Pikulski, E.A. Trabant, James Wiggins.

I. ADOPTION OF THE AGENDA.

The Agenda was adopted as published.

II. APPROVAL OF THE MINUTES.

The Minutes of the April 4, 1983 meeting were approved as written.

III. REMARKS. None.

IV. ANNOUNCEMENTS.

President Hoffeecker welcomed the new senators, and explained the Senate's attendance record-keeping; she reminded the senators that should they have two consecutive unexcused absences from regular Senate meetings their seat would be declared vacant and a new election would be necessary.

Responding to a request from Senator Angell, President Hoffeecker reported that the Senate Computer Committee is reviewing and planning to hold an Open Hearing on the "University of Delaware Policy Statement Concerning Rights and Responsibilities Related to Development of Computer-Based Instructional Materials." She suggested that anyone who was concerned about this document could contact the Computer Committee.

Announcements for Challenge. In the absence of challenge, the following were declared approved:

A revision of the B.A. in Educational Studies (to adopt the general education requirements of the College of Arts and Science)

A revision of the Bachelor of Mechanical Engineering (to increase the required credit hours from 127 to 128) .

V. OLD BUSINESS.

Item A, a resolution from the University Review Committee for Academic Complaints, was introduced by the committee chair, Prof. DiRenzo. He explained that the resolution was being brought to the Senate because, although the committee had grown out of a Collective Bargaining Agreement several years ago, it is a committee of the Senate and it therefore reports to the Senate. He stated that the substance of the resolution was intended to address the finding of the committee that its existing procedures are not responding to their purposes of processing complaints outside the grievance procedure and providing justice to those individuals who have complaints, and to provide for judgmental problems which may arise in the future. He added that although the Grievance Procedure had been revised in each Collective Bargaining Agreement, the procedures for complaints had not, and there was a need for greater specificity between complaints and grievances than was provided by the present procedure definitions.

Senator Gallagher asked why the committee's resolution was directed to the AAUP rather than the administration; Prof. DiRenzo responded that the committee's structure could only be altered through the Collective Bargaining Agreement. Senator Smith, representing the AAUP position, said they did not feel the committee's proposal was a bargainable position. Senator Angell asked why the committee felt the problems addressed in part 3 of the resolution were not covered by the AAUP contract; Prof. DiRenzo responded that there was no procedure, for example, for resolving a complaint against the University president.

Dean Gaither made a motion, which was seconded, to amend the resolution by replacing the first sentence with: "Resolved, that the University Faculty Senate draws attention to the need for the following changes in the Collective Bargaining Agreement in future negotiations." Prof. DiRenzo noted that the committee's intent was to call attention to the problems, and that the Senate had worked with the AAUP on other issues, such as early retirement policies. There was no further discussion, and Dean Gaither's motion to amend was approved by a voice vote.

The discussion returned to the amended resolution, and Dean Ames complained that it was not clear what the Senate was voting on; he asked why, since the committee had the only specific knowledge of the kinds of problems that had been encountered, they had not made recommendations for the appropriate changes in the grievance and complaint procedures. Prof. DiRenzo responded that the committee had been charged only to hear and make recommendations on faculty complaints, and they did not feel they had a "band aid" authority to legislate procedures; he added that his committee had raised the problem with the Senate Committee on Committees, but he did not know what their position was. He also said they had not provided case data because they wanted to protect the identities of the grievants. Senator Stixrude asked why the committee was recommending, in part 2 of the resolution, the publication of the decisions; Prof. DiRenzo replied 1) the committee felt justice is a public matter, 2) that this would parallel other University bodies, such as the Student Judicial System, which regularly publishes its cases in The Review, and 3) it might speak to the lack of a provision for resolving complaints beyond Step 4 and thus bring the Complaints Procedure more into line with the Grievance Procedure.

There was no further discussion; President Hoffecker called for the vote, and the resolution was defeated by a voice vote.

VI. NEW BUSINESS.

Item A, the election of Senate officers and certain committee members and chairs, was introduced by President Hoffecker. A motion, requested by the Nominating Committee, for consent to use preferential balloting for the 2 elections where simply indicating choices might fail to produce a majority vote, failed for lack of a second. In the absence of response to her request for additional nominations from the floor, President Hoffecker declared the nominations closed and the ballots were collected by the Nominating Committee.

Item B, a request from the Committee on Committees for confirmation of committee appointments as printed in Attachment 3 and the addition to Attachment 3 which was distributed at the beginning of the meeting, was introduced. Dean Gouldner objected to the late distribution of the additional names, and made a motion to postpone action on the resolution until the next Senate meeting; the motion was defeated, 18 for and 23 opposed.

Senator Lomax said his constituency in the College of Agriculture had requested that confirmation of that College's representative to the Committee on Graduate Studies be deferred pending the Spring meeting of the College faculty. In response to a question about the Committee on Committees' selection process for candidates, Prof. Scott, the chair, said his committee had followed its usual process in making this recommendation and, although they had not been sensitive to the fact that the 2 nominations they had received for the position were both for members from the same department which had been represented on the Graduate Committee for the previous 2 terms, they were the only names they had received and the other department had failed to nominate anyone. Senator Lomax's motion to amend the resolution by deleting the request for confirmation of Prof. Sasser as a member of the Committee on Graduate Studies was seconded; President Hoffecker called for a voice vote, and the motion was defeated.

There was no further discussion and the following resolution was approved by voice vote:

RESOLVED, that the appointments to Senate committees and the appointments of Senate committee chairpersons, as presented in Attachment 3 and its addition of the Agenda, are hereby confirmed.

Item C, a report from the Committee on Budget Review, was presented by Prof. Tannian, chair of the committee. He reviewed the charge to his committee and the reasons for believing that budgetary issues have become more important, and will remain important in the years ahead, for the academic community. He reported the committee's belief that while it is neither practical nor appropriate for the Committee on Budget Review to take part in the University's day-to-day budget processes, the committee can and should generate information and analyses on budget trends and bring such information to the Senate and its Executive Committee so that budgetary considerations can be addressed in a systematic and informed fashion. He distributed a list of 9 potential topics for review (Attachment 1) and said the committee intends to investigate 2 of the topics from the list and report its findings back in November. He briefly elaborated on the topics on the sheet and concluded his report by asking that each senator indicate on the attached ballot which topics he or she thought most worthy of such investigation and discussion.

At this point Prof. Dilley, a member of the Nominating Committee, announced the results of the elections, with the exception of the third member of the new Nominating Committee--for which balloting had not produced a majority vote. A second balloting was conducted for this position.

[Note: This ballot also failed to produce a majority winner; following approval of a motion by Senator Taylor for a hand vote, and of a motion by Senator Schweizer that the candidate receiving the most votes be declared the winner, Prof. Dilley conducted a hand vote on the 4 remaining candidates.]

The complete results of the elections were:

<i>President</i>	<i>David W. Smith</i>
<i>Vice President</i>	<i>David M. Kuhlman</i>
<i>Secretary</i>	<i>James D. Culley</i>
<i>Chairperson, Coordinating Committee on Education</i>	<i>Ulrich C. Toensmeyer</i>
<i>Members, Committee on Committees</i>	<i>Margaret Andersen</i>
	<i>Anne Mooney</i>
<i>Members, Nominating Committee</i>	<i>Zack R. Bowen</i>
	<i>John T. Deiner</i>
	<i>Sheila A. McMahon</i>
<i>Member, Rules Committee</i>	<i>David W. Haslett</i>

Item D, a recommendation to change the membership of the Committee on Student and Faculty Honors, was introduced by Prof. Scott, chair of the Committee on Committees. He reported that both the Honors Program and the Senate committee favored the change as a way to establish a formal link between the two groups. There was no discussion, and the resolution, as follows, was approved by unanimous voice vote.

RESOLVED, that the Faculty Senate Bylaws III: Standing Committee System of the Faculty and its Senate, Committee on Student and Faculty Honors (p. I-24 of the present Faculty Handbook) reads as follows:

STUDENT AND FACULTY HONORS, COMMITTEE ON

This committee shall recommend the policies governing the granting of student honors, and shall administer such policies as are adopted by the faculty or its Senate, and approved by the Board of Trustees. It may also recommend to the President nominees for faculty honors and for graduate student honors.

It shall consist of one member from each college, one of whom shall be chairperson; two undergraduate students and one graduate student; a designee of the Director of the University Honors Program; and an appointee of the President.

Item E, a recommendation from the Committees on Adjunct Academic Affairs and on Undergraduate Studies for approval of guidelines pertaining to undergraduate off-campus study or field experiences, was introduced by Prof. Mark Miller. He explained that the committees had felt there is a need 1)to make explicit what the requirements would

be for students taking field-experience courses at the University-wide level, and 2) to create a central source for information about such courses at the University. Senator Bonner asked if the committee's intent was to limit application of the guidelines to courses with academic credit; Prof. Miller and Prof. Arnsdorf agreed that their committees' discussions had been addressed to such courses, but had not specifically excluded non-credit courses. Senator Bonner made a motion to amend the resolution by inserting "carrying academic credit" after "courses." Prof. Miller noted that the guidelines were not intended to apply, for example, to courses that included occasional field trips. Prof. Schweizer objected that the proposal would take educational programs out of the hands of academic departments, and he asked why the information was to be filed in the Career Planning and Placement Office. Prof. Miller said that office already tries to "keep tabs" on field experience opportunities, and had become the campus source of such information for interested students.

Noting that the guidelines were intended for undergraduate students and for courses comprising field experiences, Dean Gaither made a motion, which was seconded, to change the first line of the resolution by adding "undergraduate" between "of" and "courses," and to change "involving field experience" to "comprising field experience." In response to a question from Senator Little, Prof. Miller said that the guidelines were not intended for clinical courses or student teaching; Provost Campbell added that the purpose was to "get some handle" on the large variation and complexity of field experiences being offered--such as placing students in the governor's office or the state health bureau, whether for academic credit or not. President Hoffecker called for the vote, and Dean Gaither's motion to amend was approved by voice vote.

Dean Ames spoke against the amendment to limit the resolution to courses carrying credit which Senator Bonner had proposed earlier, arguing that the intent was to protect the students, whether or not they participated for credit. President Hoffecker called for the vote, and Senator Bonner's motion was defeated by a voice vote.

A discussion followed on the scope of the proposal; Provost Campbell said that while the clinical experiences of students in, for example, dietetics, are part of regular courses, where there is no course rubric the proposed guidelines would create a record that a student had completed a field-experience activity. Senator Smith noted that the proposal protected the individual student, whether in non-traditional or independent study courses, or in a tradition course--such as the cooperative education program which provides one-time, non-recurring events in a regular, recurring course format. Senator Brown added that he thought the proposed central file of University field-experience would provide a source of useful information about the comparability of such activities.

In response to a question from Senator Schweizer it was noted that field experience courses could not be challenged by exam based on prior experience, since they required a plan before the experience could occur. There was no further discussion and President Hoffecker called for the vote on the resolution as amended; the following was approved by voice vote:

WHEREAS field experiences represent an increasingly important aspect of undergraduate education of particular significance to University-community relations, and

WHEREAS field experiences vary greatly in course requirements, methods of evaluation and supervision in the field, and

WHEREAS student, faculty, field supervisor interaction and agreement is essential to improved field experience learning and enhanced University-community relations, and

WHEREAS the University presently does not have a procedure to collect information on field experiences systematically and, therefore, is hampered in generating suitable academic guidelines for field experiences,

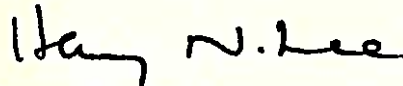
BE IT RESOLVED that instructors of undergraduate courses comprising field experience utilize a field experience contract documenting student, faculty and field supervisor responsibilities, the method and source of student evaluation and the part played by field experience evaluation in the determination of the course grade, and

BE IT FURTHER RESOLVED that copies of the contract signed by the student, instructor and department chair be maintained by the department and the Office of Career Planning and Placement.

Noting that there were still two items on the Agenda, President Hoffecker proposed that they be dealt with in a special session, to be called by the newly-elected president. She concluded her tenure in office with an expression of thanks to the other members of the Executive Committee, and declared the meeting adjourned at 5:30 p.m.

President Smith called for a special session of the Senate, to be held on Monday, May 9, at 4:00 p.m., with the Agenda to consist of the items remaining from the May 2 Agenda.

Respectfully submitted,



Henry N. Lee
Secretary
University Faculty Senate

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Attachment: Committee on Budget Review: Potential Topics for Review

COMMITTEE ON BUDGET REVIEW
POTENTIAL TOPICS FOR REVIEW

The Committee on Budget Review held discussions with several faculty and administration members during the course of this academic year. We also considered those dimensions of the Budget which seemed important from our different vantage points within the University.

The following list of specific topics have been identified as having an important bearing on the budget now and in future years.

The Committee on Budget Review intends to investigate two of these topics in the coming months and report back our findings to the Senate and its Executive Committee by November of this year.

We ask all members of the Senate to indicate which two topics they wish us to consider. There is no significance intended by the order given topics on the list.

- A. Indirect Costs: implications for financing and for research of present practices, options.
- B. Early Retirement: the nature of present procedures, expectations and incentives to retirees, and budget impacts.
- C. Tuition-Price Elasticity: the relationships of increases in tuition and best estimates of impacts on enrollments by major student groups.
- D. Professional Staff Trends: the size, rate of growth, functions performed, expenditures on, and plans for Professional Staff at Delaware.
- E. Salary and Benefit Comparisons: an analysis of salary and benefit income packages and trends at Delaware in relation to similar packages for professionals in local industry.
- F. University Revenue Trends: an explanation of the major factors that have caused State funds, endowment income and student fees to vary in the past five years.
- G. Variable Tuitions: explore the differential costs by colleges and by various graduate and undergraduate years of study. Establish an array of tuitions based on these cost estimates. Compare present tuition to cost differences.
- H. Procedures for Making Costs of Senate Resolutions Explicit: proposals for changes in programs within the different colleges now come to the Senate floor without dollar cost estimates. How could the Senate develop procedures to recognize costs more explicitly?
- I. Expenditure Shifts: review University outlays over the last five years, report the levels and trends by major program or activity areas. Make variations explicit.