

REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

September 8, 1986

MINUTES

The regular meeting of the University Faculty Senate was called to order on Monday, September 8, 1986, at 4:00 p.m., with President Callahan presiding.

Senators not in attendance were:

Cheryl Cavanaugh	Charles Ih	Byron Shurtleff
George Cicala	Mark R. Noll	James R. Soles
Donald Crossan	Joseph Pika	Gregory Stephens
Svend Holsoe	David Schulz	Leland C. Wilson

Senators excused were: Lee Anderson, Marvin Brams, Robert Dalrymple, Evelyn Hayes, Helen Gouldner, Byron Pipes, Carolyn Thoroughgood

I. ADOPTION OF THE AGENDA

The agenda was altered in one way. Item V. A. under "Old Business," entitled, "Report from the Library Committee," was withdrawn. Hearing no objections, the President considered the amended agenda adopted.

II. APPROVAL OF THE MINUTES

The minutes of the May 5 and May 16 meetings of the University Faculty Senate were approved.

III. REMARKS BY PRESIDENT TRABANT

President Trabant made the following announcements:

1. The University will have approximately 18,500 students. The number is expected to be about 170 more than last year. The freshmen class is five percent larger than last year. There are more students in all categories, except the number of students in the University Parallel Program, than last year. The actual numbers will be known by September 15th.
2. The University accepted a record number (approximately 550) of transfer students this year.
3. The University has two new vice presidents. Dr. Dennis C. Carey is the Vice President for Personnel and Employee Relations. Mr. John Brook is the Vice President for Government Relations.
4. Over 150 new full-time faculty and professional staff joined the University this year.

5. The new Assistant Provost for Women's Affairs is Ms. Laura Shepherd.
6. Dr. George Luther is the new Associate Dean and Professor in the College of Marine Studies.
7. Three new department chairs have been hired. Dr. John Courtright is Professor in and Chair of the Department of Communication. Dr. Gene Futrell is Professor in and Chair of the Chemistry Department. Dr. Richard Zipser is Professor in and Chair of the Languages and Literature Department.
8. There are approximately 33 visiting faculty members on campus, including five distinguished visiting professors in the departments of Mechanical Engineering, Sociology, Linguistics, Art, and English.
9. Former President Gerald Ford will present a lecture, entitled, "The History, Significance, and Relevance of the United States Constitution," on January 22, 1987. This lecture will be part of the University's observance of the 100th anniversary of the national constitution.
10. The library has a new entrance, a microcomputer facility which will be available in early October, and an improved photocopying service. It will be rededicated on October 11. Dr. Daniel Boorstin will be the principal speaker at the rededication.
11. On February 8th, the University will award the Commonwealth Award. This is an award established by the late Ralph Hayes. The University awards the Public Service Commonwealth Award. The University's Alison Award recipients are responsible for preparing a list of nominees for this award.

IV. ANNOUNCEMENTS

President Callahan made two announcements. 1) Professor Maurice Barnhill has agreed to serve as Parliamentarian for this academic year. 2) The dates of the Senate meetings for this year are:

October 6, 1986	March 2, 1987
November 3, 1986	April 6, 1987
December 1, 1986	May 4, 1987
February 2, 1987	

The dates for the general faculty meetings are October 20, 1986 and April 20, 1987.

ANNOUNCEMENTS FOR CHALLENGE

1. The revision of the B.S. in Elementary Teacher Education was approved without challenge (Attachment 1).
2. The revision of the B.A. in Educational Studies was approved without challenge (Attachment 2).

V. OLD BUSINESS

Item A. The report from the Library Committee was withdrawn.

Item B. A motion from the Committee on Committees (Leslie Goldstein, Chair) for Senate confirmation of committee appointments was approved unanimously by voice vote (Attachment 3). Dr. Goldstein informed the Senate that professors who volunteer themselves for a committee are assumed to have given their consent for service on that committee. Consequently, they are not contacted to assess their willingness to serve.

VI. NEW BUSINESS

Item A. The election of the Chair of the Committee on Committees. After ballots were distributed and counted, Professor Anna L. DeHaven (Nursing) was selected as the new Chair of the Committee on Committees.

Item B. A motion from the Committee on Undergraduate Studies (Robert Brown, past chair) with the concurrence of the Committee on Graduate Studies (Jeff Raffel, past chair) on the transition to the plus and minus grading system. President Callahan indicated that, "The plus/minus system was approved by the Senate on May 6, 1985, with implementation deferred until such time as the new University computer system took on student records." The past chairs of the two committees were present to answer questions.

Annette Burton of DUSC questioned whether or not a "C-" was a passing grade for a course that required a "C" or better. According to Professor Brown, each college and department must decide the answer to that question. He suggested that it was important for units to make a decision on this matter before the new system is implemented and have it published in the Academic Program and Policies catalog.

Professor John Morgan questioned whether or not the plus and minus grading system would be in effect this semester. Provost Campbell responded "...not this semester."

Hearing no additional questions, President Callahan called for the vote. The following resolution was carried unanimously by a voice vote:

WHEREAS: transition to the new plus and minus grading system may result in unfairness to (or provoke possible legal action by) certain students whose cumulative grade averages dip below stated norms, be it therefore

RESOLVED: that the undergraduate and graduate students who matriculate prior to the term in which the plus and minus grading system is implemented, and whose final cumulative grade average is lower than the minimum standard for graduation (2.000 for undergraduates, 3.000 for graduate students), will be eligible for graduation if their cumulative averages meet or exceed the standard when recomputed disregarding the effects of both plus and minus point values on their transcripts. The same procedure will be used for these students in determinations involving imposition or removal of academic probation, or involving dismissal from the University for academic deficiency.

Item C. A recommendation from the Committee on Undergraduate Studies (R. Brown, past chair) to add a question about multicultural perspectives to the course approval form. Professor Brown was present to answer questions.

Dean F. Murray asked, "What's 'for informational purposes only'?" Professor Brown responded that the intent of the question on the course approval form would be to stimulate faculty members' thinking as to how they might have multicultural perspectives involved in their courses, but that such a perspective would not be a requirement in order for course approval.

Professor Peter Warter questioned why the question should be on the course approval form when, for the majority of the University's courses, the question is irrelevant. Professor Brown noted that the question says "where appropriate" and that the course approval form is a general form used University-wide.

Professor Louise Little asked whether or not a list of those courses which have some content of this nature will be prepared. Professor Brown responded, "Not for purposes of this resolution."

The question was called and the following resolution was approved by a hand vote:

BE IT RESOLVED: that an additional item be added to the supplement (page two) of the course approval form. It will read as follows:

For informational purposes only, please identify, where appropriate, the multicultural perspective of the course content.

Item D. A recommendation from the Committee on Undergraduate Studies (R. Brown, past chair) to add a multicultural course requirement to the baccalaureate degree curricula.

Professor Brown commented that the committee knew that the President's commission was discussing this topic also. He suggested that the Senate consider the four elements in the resolution separately. These four elements include: the concept of having a University-wide requirement; the number of credits specified; the narrative description which characterizes the type of approach that would satisfy this requirement; and the approval mechanism for certifying which courses would satisfy it.

Professor David Ermann began the questioning with, "Why was the decision made to do this University-wide rather than by college?" Past Chairman Brown responded that the Undergraduate Studies Committee is a committee of the entire University and its members felt that it was important for all four-year undergraduate programs at the University to have some multicultural educational component.

Professor Edward Schweizer questioned whether or not the key phrase of the resolution is, "The intent of this requirement will be satisfied by courses focusing on human cultures and values other than those deriving from the androcentric aspects of European culture, its historical antecedents, or its extension elsewhere on the globe, etc." Past Chair Brown indicated that he was

correct. Professor Schweizer proposed an amendment to the resolution. He suggested striking the words "Black Studies, Women's Studies, or" from the resolution so that the resolution would read:

RESOLVED: Acceptable courses will include courses with a demonstrably primary focus on non-western civilization(s), and such other courses as the committee will approve."

In response to a question regarding why he made this proposal, Professor Schweizer suggested that Women's Studies and Black Studies do not have anything to do with expanding University of Delaware students' educational horizons of non-western civilizations. Past Chair Brown suggested that Professor Schweizer's comments also related to the word "androcentric" in the resolution. According to Past Chair Brown, the intent was that students would study both non-western civilizations and perspectives of groups within western civilizations which heretofore have been minority groups who have not had their views expressed.

Dean David Ames spoke in support of multicultural as defined by Past Chair Brown and suggested he would vote against the amendment.

Professor Frank Dilley questioned whether or not the original proposal said that any Black Studies and any Women's Studies course will automatically meet the requirement. Professor Brown responded that the way "...the motion is written, yes. All Black Studies and all Women's Studies would satisfy this requirement because the key is androcentric combined with European. You can have androcentric non-European perspectives that would satisfy this requirement the way the proposal reads."

Professor Joan Brown questioned why the committee excluded European civilization from the multicultural requirement. Past Chair Brown suggested that the Committee made a supposition that, "The majority of the students at this institution for the present and for the foreseeable future will have a western European cultural background, and [the committee wanted] them to be exposed to some alternative to that."

Professor David Bellamy moved that the entire matter be referred back to the Undergraduate Studies Committee because of the apparent vagueness of the wording. Professor Warter seconded the motion.

The discussion continued regarding items various senators would like to see included when the revised motion was returned to the Senate. Professor Warter suggested that he would find it helpful to have a list of courses in the University that would meet the requirements. Professor John Bernstein hoped for a clearer statement of what the resolution hoped to accomplish. Professor Louise Little suggested that the Undergraduate Studies Committee look at ways the requirement could be met other than a three credit course. Dean F. Murray questioned why Black Studies and Women's Studies were capitalized.

Professor Bellamy's motion to recommit the matter to the Undergraduate Studies Committee was voted upon. By a show of hands, the motion was carried.

Item E. Each of the six recommendations dealing with field experience programs was voted upon.

Item E.1. concerned the differentiations between independent study and field experience courses. Following a question on the definition of field study, the following resolution was approved unanimously by voice vote:

WHEREAS, independent student course numbers are often used to sponsor students engaged in field experiences, and

WHEREAS, a clearer distinction between independent and field experiences would be beneficial in identifying and categorizing field experience endeavors,

BE IT RESOLVED, that a field experience course be defined as those experiences sponsored by a faculty member/department in which students have a regular (set hours per week) and continuous involvement with ongoing work-related responsibilities in an off-campus organization or agency.

Item E.2. concerned the uniform numbering system for field experience courses. After a question regarding who was responsible for selecting the digits and the response that the Records Office was responsible and a minor numbering of research courses correction in the fourth whereas, the following resolution was approved unanimously by voice vote:

WHEREAS, there is no uniform numbering system for field experience courses currently offered at the University of Delaware, and

WHEREAS, the lack of a uniform numbering system for field experience courses increases the difficulty for students and faculty to identify such courses in other majors and other departments, and

WHEREAS, the lack of a uniform numbering system for field experience courses makes it difficult to obtain reliable information regarding course offerings and student enrollment, and

WHEREAS, a precedent exists for the use of a university-wide uniform numbering system for seminar courses (-65), independent study courses (-66), research (-68) and thesis (-89),

BE IT RESOLVED, that a university-wide numbering system for field experience be established by utilizing two common terminal digits.

Item E.3.a. concerned department guidelines for field experience programs. The following points were made in response to questions:

1. Departments having no field experience would need to establish no guidelines.
2. Field experience programs are available to students at all levels.
3. This resolution does not intend to infringe on faculty members' academic freedom.

The following resolutions were approved unanimously by voice vote:

It is recommended that each department establish guidelines for the operation of field experience programs sponsored by faculty in the department. These guidelines should be based on the resolutions and recommendations approved by the University Faculty Senate and should allow for flexibility and creativity by individual faculty supervisors. Resolutions and recommendations to be considered are as follows:

a. *Evaluation of Field Experience*

WHEREAS, evaluation is a crucial component of field experience learning and is clearly the responsibility of the faculty, and

WHEREAS, significant variability exists in field experience situations, and

WHEREAS, it is crucial that in order to maximize student learning the student, faculty and agency have a common understanding concerning evaluation.

BE IT RESOLVED that:

- 1. Prior written agreement be established between the student and faculty sponsor as to the nature of the evaluation process. The contract form to be used for this purpose is attached. (Attachment 4)*
- 2. A regular reporting system be established between faculty sponsor and student prior to beginning the field experience.*
- 3. Faculty sponsor communicate the evaluation process to be used to the agency.*
- 4. Faculty sponsor periodically contact the agency supervisor concerning student progress.*
- 5. The weight attached to input from the agency will be at the faculty sponsor's discretion.*

Item 3.b. *Work for credit and pay.* The following resolution was approved unanimously by voice vote:

b. *Work for Credit and Pay*

WHEREAS, the University has no general policy regarding students receiving payment for work (field experience, internship, cooperative education) for which they may also receive credit, and

WHEREAS, individual faculty and departments have adopted various positions regarding whether students can receive pay and credit resulting in a wide diversity of operating procedures, and

WHEREAS, University students from different departments may be in the same placement with one receiving credit while the other doesn't because of differing department policies or faculty interpretation of the pay/credit issue,

BE IT RESOLVED, that the department/faculty determine appropriate standards for learning obtained and that students not be denied the opportunity to earn credit solely because they receive payment from the agency.

Item 3.c. Time-credit requirements.

Dean Frank Murray questioned how the determination was made that a student shall spend at least three hours per week on the job for each credit earned. Professor Lila Murphy, speaking for the Undergraduate Studies Committee, responded that a survey had been made of six or seven major institutions and found this ratio to be general practice. It was pointed out by Dean Ames and Professor Wallace Pill that students might take field experience courses in a more intensified format. Hence, Professor Little proposed that the resolution be modified from:

BE IT RESOLVED, that a student shall spend at least three (3) hours per week on the job in a field placement for each credit earned.

to

BE IT RESOLVED, that the student shall spend at least three (3) hours per week on a semester basis on the job in a field placement for each credit earned.

The amendment was seconded.

Because the ratio of time-credit requirements remained unclear, Professor Morgan offered an alternative amendment. The alternative motion was:

BE IT RESOLVED, that a student shall spend at least 40 hours on the job in a field placement for each credit earned.

The amended resolution was seconded and was approved by voice vote. Then the following resolution, as amended, carried by voice vote:

WHEREAS, there is considerable difference among departments regarding the amount of time a student spends in a field placement and credit received, and

WHEREAS, time/credit standards have been established by the University for on-campus courses,

BE IT RESOLVED, that a student shall spend at least 40 hours on the job in a field placement for each credit earned.

Item 3.d. Grading of Field Experience

The following resolution was approved unanimously by voice vote:

WHEREAS, there are no uniform grading policies for the various field experience courses currently offered at the University of Delaware,

BE IT RESOLVED, that each academic unit define the grading policy for field experience courses in which students receive credit for regular and continuous involvement in an off-campus organization or agency.

Item F. was a resolution from the Committee on Committees changing the charge to the Committee on Academic Appeals at the request of the Committee on Academic Appeals.

Confusion was registered about the referent for "its" by Professor Frank Dilley. Chair Leslie Goldstein suggested that an "it" was required in the portion of the resolution that reads "...or at its discretion [it] may serve as the entire hearing panel." Professor Morgan suggested a further clarification proposing that "the committee" be inserted between "or" and "at." This clarification was restated as an amendment, was seconded, and was approved unanimously. The senators then voted on the resolution, as amended. The amended resolution which was approved unanimously reads as follows: [Changes are underlined]

RESOLVED, that Step 4 of the "Student Grievance Procedure" approved by the Faculty Senate at its March 14, 1983 meeting be amended (on p. 1, paragraph 2) as follows:

"For purposes of a hearing the Chairperson of the Academic Appeals Committee may appoint an ad hoc hearing panel from among the current members of the Committee consisting of three faculty members and two students, or the Committee at its discretion may serve as the entire hearing panel."

Item G. was also from the Committee on Committees. The resolution concerned the changing of the charge to the Committee on Promotions and Tenure at its request.

Dean Eric Brucker asked Professor Goldstein to explain the requirement that two of the six faculty members "shall be from the College of Arts and Sciences." Professor Goldstein explained that the committee's rationale related to the large number of faculty members in Arts and Science relative to the other colleges. Dean Brucker then questioned whether or not the requirement that a committee include more than one arts and science representative is common. It was determined that some other Senate committees include more than one Arts and Science representative.

Professor Morgan questioned whether or not it was wise to have an even number of faculty on this committee. Professor Goldstein responded that the Committee on Committees had discussed whether or not it would be a problem to have an even number of people on the Promotions and Tenure Committee and decided that an even number of representatives would not be problematic.

Dean Frank Murray suggested that the resolution before the Senate was setting a precedent that important committees had representation by college. By implication the business of committees where representation by college was not required was not as important. He questioned whether or not the Senate wanted to say this. Professor Goldstein suggested that the Committee on Committees' intent was to correct an "informal defacto practice" of putting no more than one person from each college on the Promotions and Tenure Committee. The question was called and the following resolution was carried by voice vote: [Additions are underlined]

RESOLVED, that the charge to the Committee on Promotions and Tenure as it appears in Section III of the University of Delaware Faculty Handbook (p. I-23) be amended to read as follows effective September 8, 1986:

"This Committee shall recommend to the Senate University-wide policies and procedures relating to promotion and tenure and shall advise the faculties of the colleges and departments and the President of the University on the formulations of these policies. It shall ensure that these University-wide policies and procedures are made known within each department and throughout the University, and that unit criteria are roughly comparable throughout the University. The committee shall review proposed promotions and the granting of tenure to ensure compliance with the units' published criteria, and shall either endorse or question recommendations. The committee shall also review adverse recommendations by departments, colleges, or other administrative units that are formally brought to its attention by individual faculty members, and shall advise the appropriate departments and colleges in such cases. In all cases considered, the committee's formal recommendation shall be made known to all appropriate faculty and officers of the University, but unendorsed recommendations and the reasons thereof shall be made known only to the individual faculty member concerned, the department chairperson and/or dean of the college, and the provost."

No individual (including department chairs) serving on this committee may vote on candidates from his or her own department, although they may participate in the discussion of such candidates. No individual may serve on this committee during the same year in which s/he serves on a college-level promotion and tenure committee.

"This committee shall consist of three tenured professors, two tenured associate professors, and one tenured faculty member (rank unspecified). Two of these six shall be from the College of Arts and Science. At least one member of the committee shall be a woman and at least one member shall be a man."

Item H. was a resolution from the Committee on Student Life (John Beer, Chair) with the concurrence of the Committee on Graduate Studies, to change a section in the Student Guide to Policies to provide parallel judicial procedures for graduate students.

To correct an oversight by the Committee on Student Life, two items were placed on the board as addenda to the distributed agenda. These included:

Under "The Undergraduate Behavior Review Committee shall consist of:"
add: (h) An undergraduate representative of the Faculty Senate Committee on Student Life.

Under "The Graduate Behavior Review Committee shall consist of:"
add (g) [Should be (h)] A graduate student representative of the Faculty Senate Committee on Student Life.

After clarification regarding where the two items should be placed in the resolution, no additional questions or comments were made. The following resolution, with the addenda items appropriately inserted, was voted upon and approved unanimously by voice vote: [Additions are underlined]

WHEREAS: the current Student Guide to Policies asserts that the University may take action (against a student) "if the student's behavior is judged to be contrary to the pursuit of the educational mission of the University or if the continued presence of the student on the campus poses a threat...."

WHEREAS: in the implementation of this prerogative the Student Guide to Policies specifies judicial procedures which only apply to undergraduate students, be it therefore

RESOLVED: that the Student Guide to Policies section entitled "Students Arrested on Felony Charges" (p. 12) be changed where appropriate to provide parallel judicial procedures for graduate students by:

- 1. authorizing the "Office of Graduate Studies and its administrator" to act and proceed in a manner analogous to the Office of the Dean of Students.*
- 2. establishing a "Graduate Behavior Review Committee" with responsibilities, authority and appellate procedures analogous to those now specified for the (undergraduate) "Behavior Review Committee."*

The revised section on "Students Arrested on Felony charges" would read as follows (with the new wording underlined):

STUDENTS ARRESTED ON FELONY CHARGES

Students at the University of Delaware are expected and required to abide by University regulations and local, state and federal laws, While the University will not act as a policing agent for students when they are off the campus the University may take action if a student's behavior is judged to be contrary to the pursuit of the educational mission of the University or if the continued presence of the student poses a threat to his or her well-being or to the rights and property of other members of the University community.

When the Office of the Dean of Students or the Office of Graduate Studies is informed of the arrest of a student, the University department of Public Safety will be asked to forward a detailed report of the incident, including recommendations, to the Assistant Dean of Students for undergraduate students or to the Administrator for Graduate Student Academic Affairs. A letter will then be sent to the student requiring that he or she make an appointment for an interview with the Assistant Dean of Students or with the Administrator for Graduate Student Academic Affairs. During this interview, the situation leading to the student's arrest will be discussed along with the student's obligation to keep the Office of the Dean of Students or the Office of Graduate Studies informed of the progress of the case. The student will also be clearly charged with the responsibility of notifying the Office of the Dean of Students or the Office of Graduate Studies of the final outcome of the case.

Upon receipt of the information regarding the final outcome of the case, the Assistant Dean of Students or the Administrator for Graduate Student Academic Affairs will review the nature of the charges and the findings of the court. The Department of Public Safety will be asked to assist in obtaining appropriate information. If, as a result of this review, it appears that the student's conviction and actions may be contrary to the pursuit of the educational mission of the University or whose presence on campus poses a threat to his or her well-being or to the rights and property of other members of the University community, a meeting will be called of the Behavior Review Committee described below. The student involved may be present at the Committee meeting and will be guaranteed the simple requirements of due process.

The Undergraduate Behavior Review Committee shall consist of:

- (a) The Dean of Students who shall serve as Chairperson*
- (b) The Associate Provost for Instruction*
- (c) The Director of Public Safety or his designee*
- (d) A faculty representative of the Faculty Senate Committee on Student Life*
- (e) Director of Housing and Residence Life or his designee (if student charged is a resident)*
- (f) A dean of a College or department chairperson*
- (g) Assistant Dean of Students*
- (h) An undergraduate student representative of the Faculty Senate Committee on Student Life*

The Graduate Behavior Review Committee shall consist of:

- (a) The Associate Provost for Graduate Studies who shall serve as Chairperson
- (b) The Administrator for Graduate Student Academic Affairs
- (c) The Director of Public Safety or his designee
- (d) The Dean of Students
- (e) A faculty representative of the Faculty Senate Committee on Student Life
- (f) Director of Housing and Residence Life, or his designee, (if student charged is a resident)
- (g) Student's department chairperson or his designee
- (h) A graduate student representative of the Faculty Senate Committee on Student Life

These Committees shall be charged with the responsibility of reviewing information collected by the Assistant Dean of Students or Administrator for Graduate Student Academic Affairs related to the student's conviction on felony charges within the off-campus court system. The appropriate Committee will ascertain whether or not the student's actions and conviction constitute a situation contrary to the pursuit of the educational mission of the University, or whether the student's presence on campus poses a threat to his or her well-being or to the rights and property of other members of the University community.

These Committees have the authority to take any of the following actions:

- (1) Clear the student to return to the University community in good standing
- (2) Clear the student to return to the University community but place the student on a specified period of probation
- (3) Clear the student to return to the University community but require the student to obtain off-campus housing (if a resident student)
- (4) Deny the student the privilege of returning to the University community for a specified period of time. If either Committee elects this option, the student will be given opportunity to:
 - (a) Voluntarily withdraw from the University; or,
 - (b) Be involuntarily withdrawn from the University by Committee action.

Decisions of the Undergraduate Committee may be appealed to the Vice President for Student Affairs. Decisions of the Graduate Committee may be appealed to the Chairperson of the Faculty Senate Committee on Graduate Studies.

Item I. No new business was introduced.

After thanking Professor Brown for his "well done job as chairman of one of the busiest and most important Senate standing committees," President Callahan called for a motion to adjourn. Following receipt of the requested motion, President Callahan declared the meeting adjourned at 5:30 p.m.

Dutifully Submitted,

Carol Vukelich
Carol Vukelich
Secretary
University Faculty Senate

Attachments:

1. Revision of B.S. in Elementary Teacher Education
2. Revision of B.A. in Educational Studies
3. Committee Appointments from the Committee on Committees
4. Contract Form for Field Experience Program