

REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

October 5, 1987

MINUTES

The regular meeting of the University Faculty Senate was called to order on Monday, October 5, 1987, at 4:00 p.m. with President Toensmeyer presiding.

Senators not in attendance were: William Bailey, Marvin Brams, Robert Hogenson, Lucille Pulliam, Cor't Willmott

Senators excused were: Edith Anderson, Joan Brown, L. Leon Campbell, Donald Crossan, Alexander Doberenz, Linda Pellecchia, Joseph Pika, R. Byron Pipes, Jean Stokes, Carolyn Thoroughgood, Peter Warter, Stephen Wolff

I. ADOPTION OF THE AGENDA

Hearing no comments or objections, the agenda was adopted as distributed.

II. APPROVAL OF THE MINUTES

Hearing no comments or objections, the minutes were accepted as distributed.

III. REMARKS BY PRESIDENT JONES

1. Detailed information describing "the long-range planning effort" (Project Vision) has been disseminated by mail to deans, department chairs, and directors. This information is also to be reprinted in Update for faculty and others.
2. The use of advanced technology to deliver lectures of faculty to locations off campus is not intended to replace faculty at the University. The "real intent ... is to do distance shifting and time shifting of courses" that are presently offered. Technology "has finally come of age" and can assist us in reaching "portions of the State that we don't now reach very readily."
3. Mr. David Hollowell, presently Vice President for Administration at Boston University, will be coming to the University of Delaware as Senior Vice President for Administration.

IV. ANNOUNCEMENT

The regular general faculty meeting is to be held on October 26, 1987, at 4:00 p.m. in Room 130 Smith Hall.

ANNOUNCEMENTS FOR CHALLENGE

1. The names of two faculty approved for membership to the Committee on Student and Faculty Honors and the Committee on Adjunct Academic Affairs were indicated in reverse order in the attachment to the agenda of the September 14 meeting of the Faculty Senate. However, they now appear in correct sequence in the minutes of that meeting as distributed.
2. Hershel Parker is to replace Gloria Hull for one year on the Committee on Promotions and Tenure.

V. OLD BUSINESS

Item A was a request from the Committee on Committees (A. DeHaven, past Chairperson) for the approval of a faculty appointment to the Committee on Undergraduate Studies. After no discussion, the following resolution was unanimously approved:

RESOLVED, that the appointment of Richard Lapan to a two-year term as a member of the Committee on Undergraduate Studies is hereby approved.

Item B were resolutions from the Committee on Committees (A. DeHaven, past Chairperson) altering the charges of the Coordinating Committee on Education, the Committee on Committees, the Committee on Adjunct Academic Affairs, the Nominating Committee, and the Committee on Academic Ceremonies.

Hearing no comments or suggestions on the five resolutions proposed, each of the following resolutions was unanimously approved:

1. *RESOLVED, that the charge to the Coordinating Committee on Education as it appears in Section III, page I-18, paragraph 2, of the Faculty Handbook be changed to read:*

This committee shall be made up of a chairperson chosen by the Faculty Senate; the chairpersons of the following enumerated standing committees of the Faculty Senate; a designee of the Vice President for Academic Affairs; the Associate Provost for Graduate Studies; the Assistant Provost and Director of Continuing Education; and one undergraduate and one graduate student.

1. *Committee on Adjunct Academic Affairs*
2. *Committee on Educational Innovation and Planning*
3. *Committee on Graduate Studies*
4. *Committee on Undergraduate Admissions and Standing*
5. *Committee on Undergraduate Studies*
6. *Computer Committee*
7. *Committee on Instructional Resources*
8. *Library Committee*

2. RESOLVED, that the charge to the Committee on Committees as it appears in Section III, page I-17, paragraph 3, of the Faculty Handbook be changed to read:

The committee shall consist of one member elected for a two-year term from and by each Unit as defined in the Constitution of the Faculty and three Faculty members-at-large elected for two-year terms by the Faculty Senate. Following this election the Faculty Senate shall select one of the faculty designees to act as chairperson for a one-year term. If feasible, at least one committee member shall be a senator.

3. RESOLVED, that the charge to the Committee on Adjunct Academic Affairs as it appears in Section III, page I-14, paragraph 2, of the Faculty Handbook be changed to read:

It shall consist of five faculty members, one of whom shall be from the Parallel Program and one of whom shall be chairperson; an appointee of the President; two undergraduate students; and one graduate student.

4. RESOLVED, that the charge to the Nominating Committee as it appears in Section III, page I-22, paragraph 2, of the Faculty Handbook be changed to read:

Membership on this committee shall consist of five full-time faculty members, at least two of whom shall be elected faculty senators, if feasible. Each year the committee will designate one of its members as chairperson. Term shall be for a two-year period, staggered so that in any given year at least two members carry over to the next year. No member shall serve consecutive terms.

5. RESOLVED, that the charge to the Committee on Academic Ceremonies as it appears in Section III, page I-14, paragraph 2, of the Faculty Handbook be changed to read:

It shall consist of two appointees of the President, one being an ex officio member; four faculty members of whom one shall be appointed by the President and be designated committee chairperson and marshal; and one undergraduate and one graduate student.

VI. NEW BUSINESS

Item A was a resolution from the Faculty Senate Executive Committee altering the Bylaws and Regulations of the University Faculty Senate section of the Faculty Handbook pertaining to the duties of the Secretary.

President Toensmeyer indicated that the present process for generating minutes of Faculty Senate meetings was extremely time-consuming, taking up to 15 hours. The resolution changes this process by having the Secretary record in the minutes of future meetings only resolutions which were approved or rejected. Specific discussions pertaining to resolutions would be recorded electronically. No discussion would appear in the written minutes unless the Senate, prior to the issue, indicated that it should be recorded.

Senator John Kramer indicated, "that there will probably be some instances where we won't really know whether we want to record the debate until after the debate is over." He made a motion, which was seconded, to amend the resolution under discussion to read, "The minutes will not contain a record of the debate except by order to the Senate either prior to or immediately after the debate." Parliamentarian Maurice Barnhill ruled that if no one objects, the modification could be incorporated into the original resolution without having to vote on the motion as stated. Hearing no objections, President Toensmeyer accepted the ruling by the Parliamentarian.

Senator Theodore Braun questioned how long the electronic recordings of Faculty Senate meetings would be kept on file. President Toensmeyer responded that 10 years was the average life of such electronic recordings, if they were not used over substantial periods of time.

Following no additional discussion, the proposed resolution was approved as modified.

RESOLVED, that the Bylaws and Regulations of the University Faculty Senate in the Faculty Handbook, Section II, pages I-8 and I-9, under paragraph L., be amended to read:

The Secretary shall keep the minutes of the Senate, including the call to meetings, committee reports as adopted, and the record of all business transacted, and shall distribute to the faculty a record of all these transactions at regular and special meetings, using the previously published agenda as the basis for this record, and duly noting any revisions, amendments, adoptions, or rejections voted by the Senate. The minutes will not contain a record of the debate except by order of the Senate either prior to or immediately after the debate. The Secretary shall provide for the maintenance of an electronically recorded transcript of the meetings.

Item B was a resolution from the Faculty Senate Executive Committee altering the Bylaws and Regulations of the University Faculty Senate section of the Faculty Handbook pertaining to the duties of the Parliamentarian.

President Toensmeyer indicated that the intent of the resolution was to provide a more appropriate description of the activities performed by the Parliamentarian than that which presently appears in the Bylaws in the Faculty Handbook.

After no discussion, the following resolution was unanimously approved:

RESOLVED, that the Bylaws and Regulations of the University Faculty Senate in the Faculty Handbook, Section II, page I-7, paragraph H. 2., be amended to read:

The President of the Senate shall appoint a Parliamentarian whose function will be to advise and assist the President of the Senate with procedural matters and to assist the Vice President with matters arising from the preparation of the agenda.

President Toensmeyer asked for any new items of business. In response to this request, Senator Doris Williams requested an "interpretation" as to what is meant by "order of the Senate" in Item A under New Business. President Toensmeyer responded that it referred to a "majority of the Senators present." Dean Ames recommended that the "Executive Committee ... use Project Vision ... to determine the kinds of support the Faculty Senate needs to function" and request such funds as they are required.

Hearing no further comments or requests, President Toensmeyer entertained the motion to adjourn at 4:23 p.m.

Dutifully submitted,

James L. Morrison

James L. Morrison
Secretary
University Faculty Senate

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