

REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE
May 4, 1998

SENATORS EXCUSED: John Bulkowski, Costel Denson, Leslie Homzie, Clifford Keil, John Kraft, Mary Beth Miele, John Nye, Michael Peterson, Daniel Rich, Frederic Stiner, Carolyn Thoroughgood, Richard Wolvers

SENATORS ABSENT: John Gallagher, Thomas Ilvento, Jeffrey Jordan, Ludwig Mosberg, Nancy Nobile, Annette Shine, Victor Spinski

I. ADOPTION OF THE AGENDA

The agenda was adopted.

II. APPROVAL OF THE MINUTES

The Minutes of the April 13, 1998 meeting of the Senate were approved as amended. The appropriate section of the Promotion and Tenure document for the College of Engineering should read:

Resolved that in the Promotion and Tenure Committee of the College of Engineering...votes on the candidates from his/her own department at the College level, but neither participates nor votes at the department level.

III. Election of Senate Officers and Certain Committee Members

Voting members of the Senate having received a ballot in their voting cards, the following officers and committee members were elected by secret ballot:

President-Elect	Mark Huddleston
Vice-President	Susan McGeary (two year)
Secretary	Karen Stein (one year)
Member, Committee on Committees and Nomination	James Newton (two year)
Members, Rules Committee	Ardeshir Faghri (one year) Connie Vickery (one year)

IV. REMARKS BY PROVOST SCHIAVELLI

Provost Schiavelli continued his report on the Admissions Class for next year, announcing that the number of students who had accepted offers of admission and paid their deposits was at the same level as last year, and their qualifications were stronger. The pool of applicants was larger than last year, and the "yield" rate (offers accepted versus offers made) was up as well. Next year's entering class should be exactly on target in terms of numbers, higher in terms of quality.

V. ANNOUNCEMENTS

President Carroll announced that a full copy of the faculty complaint procedures will be sent to all faculty, and reminded committee chairs that the Senate office would be closed from June 30 to September 1, and that any items to be included in the September agenda needed to be presented to the Executive Committee this month.

President Carroll moved to the four Items for Challenge, and there were challenges to two of the items, with a challenge to the third made and then withdrawn on the basis of further information.

1. The Senate voted to approve the proposal to reduce the number of credits of independent study which could be applied to the Art Conservation Masters Degree from twelve to six, after having defeated an amendment to further reduce those hours to three. Professor Hilton Brown, who was the author of the amendment, spoke against a number of recent changes which had been made in that program. This was followed by replies from the director of the Art Conservation Program, Graduate Committee Chair Robert Hampel and Vice Provost Cavanaugh. The approved document is attached to the Minutes.

2. The proposal to create an MBA Concentration in Information Technology was challenged by Senator Saydam, of the Computer and Information Sciences Department. Information supplied at the Senate meeting was sufficient to satisfy his questions and the challenge was withdrawn.

3. Because of insufficient information, proposed revisions in the MA and PhD Program originating in the Department of Mathematical Sciences were returned to the Department and the Committee on Graduate Studies.

4. The proposal by the Department of Biological Sciences to change the minimum grade for the chemistry, physics and mathematics courses required in the various Biological Sciences majors from D- to D was unchallenged and hence was approved. It affects the degrees of BA in Biological Sciences, BA in

affects the degrees of BA in Biological Sciences, BA in Biological Sciences Education, and BS in Biological Sciences with concentration in Biotechnology.

VI. OLD BUSINESS

A. The list of approved committee appointments was confirmed. (Please see attachment)

B. Dr. Jon Olson was elected Chair of the Committee on Committees and Nominations by secret ballot.

C. The following proposal originating in the Senate Committee on Undergraduate Study was adopted after some discussion of its intent. New degree programs are approved by the Senate for a limited time period, and a time limit is set for review for permanent status by the Senate. Many of the programs concerned have begun the review process, and some have formally requested and have obtained deferments from the Senate. Senators approved the following resolution:

Resolved that any undergraduate academic programs with provisional status that are delinquent as of March 31, 1999 be suspended from enrolling new majors.

D. There was considerable discussion of the proposal originating in the Faculty Welfare and Privileges Committee to provide an early warning procedure for faculty against whom complaints had been made relating to their conduct in the classroom. No one objected to the idea of early warnings, but there were many objections to the proposal as recommended. A motion to return the proposal to the committee for further consideration of broader issues carried.

E. After some discussion about the kinds of test used and the meaning of the test scores, and about the meaning of the phrase "no appeals" (students may retake the tests but may not appeal the test scores), an amended policy originating in the Senate Committee on Graduate Studies Committee on SPEAK and UDIA test scores for International Teaching Assistants was approved. The text of the revised policy is attached to the Minutes.

F. The following resolution from the Senate Committee on Diversity and Affirmative Action was adopted, after discussion. The intention of the resolution is to reaffirm Faculty Senate support for the University's policy on affirmative action on searches involving permanent faculty vacancies, and to call on search committees to engage in extraordinary efforts and to recruit faculty, where appropriate, who can teach on diversity issues. The text of the resolution is attached, having been amended slightly by friendly amendment to make clear that the resolution was addressed to searches to fill permanent positions.

Resolved that for all current and future searches to fill vacancies, extraordinary efforts be instituted to identify outstanding minority candidates; and be it further

Resolved to recruit faculty, where appropriate, who can teach on diversity issues, non-western culture and topics related to domestic and international ethnic diversity in addition to narrow and specialized subject matter, all searches to fill permanent faculty vacancies be national and international in scope.

VII. NEW BUSINESS

The time for adjournment having arrived, President Carroll adjourned the meeting, having thanked the Senate Staff, the members of his Executive Committee and all the chairs of Senate Committees, and members of the Senate for their cooperation during the past year.

Respectfully Submitted



Frank B. Dilley, Secretary
University Faculty Senate

FBD/rg

Attachments

Art Conservation Masters Degree

Appointments for Confirmation

Revised SPEAK & UDIA Scores for ITA Instructional Assignment

1.2 Elective Course Work

Students are permitted one 3-credit elective per semester for the first two years of study (a total of 12 elective credits within the 68 credits required for graduation). Elective course work should focus on the following topics: (1) history of the technology of cultural property; (2) connoisseurship and provenance studies; (3) reconstruction studies in studio arts and crafts and (4) museum studies. Elective courses may include course offerings in Art Conservation and other relevant departments/programs including Art History, Anthropology, Art, Museum Studies and the Winterthur Program in Early American Culture or courses offered via cooperative agreements arranged by the Art Conservation Department or other University departments with other higher education institutions.. Independent Study topics may be negotiated between faculty and students. Independent study topics may not duplicate the content of existing University of Delaware courses. A total of six credits of independent study may be permitted during the first two years of study.

Note: This page is from the revised "Program Procedure and Policy Guide" for the Winterthur/University of Delaware Program in Art Conservation. The previous guidelines allowed 12 credit hours of independent study; this revision restricts students to a maximum of 6 credit hours of independent study.

APPOINTMENTS FOR CONFIRMATION

ACADEMIC APPEALS, CTE. ON

Chair: Norman Collins
Member: Joseph Glutting

Member: Cheng-Shun Fang
Member: James Morrison
Member: Mohsen Badiey

ACADEMIC PRIORITIES, CTE. ON

Alison Award
Winner: Frank Scarpitti

INTERNATIONAL STUDIES, CTE. ON

Member & Chair: Kevin Kerrane
Member: Gretchen Bauer
Member: Judy McInnis

BUDGETARY AND SPACE PRIORITIES, CTE. ON

Chair: Harrison Hall
Member: Charles Mason

LIBRARY COMMITTEE

Chair: Bryant Tolles
Member: Yan Jin
Member: Jeffrey Jordan
Member: Lalita Manrai
Member: Raelene Maser
Member: Pablo Hug

CULTURAL ACTIVITIES AND PUBLIC EVENTS, CTE. ON

Chair: Janice Bibik
Member: Richard Davison
Member: Hilton Brown
Member: Willy Riemer

PROMOTIONS AND TENURE, CTE. ON

Chair: Gary May
Member: Philip Flynn
Member: Joanne Golden
Member: Willy Reimer
Member: Mohsen Baidey

DIVERSITY AND AFFIRMATIVE ACTION, CTE. ON

Chair: Ali Poorani
Member: Jerome Brown
Member: Alvina Quintana

RESEARCH, CTE. ON

Chair: Thomas Buchanan
Member: Thomas Brill
Member: Gabriella Hermon
Member: Billy Glass
Member: Elizabeth Perse
Member: Steven Dentel
Member: Susan Goodman

EDUCATION, COORDINATING CTE. ON

Member: Beth Haslett

FACULTY WELFARE AND PRIVILEGES, CTE. ON

Chair: Nancy Jordan
Member: Pamela Cummings
Member: John Kushman
Member: Paul Sammelwitz
Member: McKay Jenkins

RETIRING, RETIRED & EMERITI FACULTY, SUBCTE. ON

Member: John Wriston

GRADUATE STUDIES, CTE. ON

Chair: James Richards
Member: Douglas Tallamy
Member: Victor Klemas

STUDENT & FACULTY HONORS, CTE. ON

Member & Chair: David Stixrude
Member: John Elias
Member: Christine Cannon
Member: Kuo Wong

HONORARY DEGREES, CTE. ON

Chair: Tamara Hareven
Member: John Burmeister
Member: David Colton
Member: R. A. Dalrymple
Member: Robert Denhardt
Member: Roberta Golinkoff

STUDENT LIFE, CTE. ON

Chair: George Bear
Member: Dallas Hoover
Member: Matthew Kinservick

INSTRUCTIONAL, COMPUTING AND RESEARCH SUPPORT SERVICES, CTE. ON

Member & Chair: Marcia Halio
Member: Carmine Balascio

UNDERGRADUATE STUDIES, CTE. ON

Chair: Alan Fox
Member: William Meyer
Member: Jonathan Grossman
Member: Kenneth Koford
Member: H.W. (Tripp) Stenton

REVISED SPEAK AND UDIA SCORES FOR ITA INSTRUCTIONAL ASSIGNMENT

The policy outlined below is the result of a faculty committee convened during the 1997-98 academic year that considered the following in setting score categories:

- *Will the ITA be instructing majors or non-majors?
- *How much instructional autonomy and responsibility will the ITA have?
- *How much verbal instructional interaction with American students will the ITA have?
- *How much responsibility for assessing American student performance will the ITA have?

<i>CATEGORY</i>	<i>COMBINED SCORE</i>	<i>SPEAK MINIMUM</i>	<i>UDIA MINIMUM</i>	<i>INSTRUCTIONAL ASSIGNMENT</i>
I	305+	55	250	Instructor of record, i.e., full responsibility for semester, winter, or summer session class. No appeal into this category permitted
II	300+	50	250	Laboratory, discussion, review, problem solving section for non-majors. No appeal into this category permitted
III	280+	50	230	Laboratory, discussion, review, problem solving section for majors
IV	285+	45	240	Instructional responsibility for foreign language class where language of instruction is a language in which the ITA is fluent
V	275+	45	230	Grading/tutoring/holding office hours/assisting in computer or language laboratory.
VI	250+	35	215	Laboratory set-up/assist instructor with preparation of class materials. No verbal instructional interaction with English-speaking students

ITAs whose scores fall below 35 (SPEAK) or 215 (UDIA) will not be permitted to perform any ITA duties.

APPEALS: Unless otherwise noted, departments may appeal the instructional assignment of ITAs. Appeals should be directed to the Office of Graduate Studies which will convene a meeting with the department and the English Language Institute. At the meeting, the ITA's linguistic performance on the UDIA and evaluations of the ITA by training program instructors will be reviewed for possible instructional reassignment.

