

# REGULAR MEETING OF THE UNIVERSITY FACULTY

SENATE OCTOBER 8, 2018 – MITCHELL HALL

3:00 PM

## OFFICIAL MINUTES

**Members Present:** V. Alexander, D. Assanis, E. Atekwana, E. Benson, A. Bhat, A. Biddle, C. Bogan, C. Boncelet, M. Buell, J. Bush, D. Buttrey, D. Cha, H. Doty, C. Dybowski, S. Eidelman, J. Erickson, A. Fichtelberg, A. Fox, J. Fuhrmann, D. Galileo, J. Gizis, M. Greene, F. Grubb, A. Harding, A. Hestvik, J. Hill, F. Hofstetter, P. Inguito, J. Jebb, A. Johnson, M. Khan, M. Laberge, L. Liao, S. Lu, N. Makos, K. Matt, J. McGee, M. Melby, T. Melvin, D. C. Moore, R. Morgan, B. Morling, J. Morrison, E. Orsega-Smith, L. Overby, J. Pelesko, J. Pizzuto, A. Poorani, M. Robinson, M. Santare, K. Schell, I. Shah, J. Sutherland, L. Thompson, C. Williams

**Members Excused:** J. Barker, M. Bush, K. Cranker, J. Coughenour, C. Knight, W. Lewis, R. Marquez, S. Mortenson, L. Okagaki, M. Rieger, J. Riera, C. Riordan, J. Russ, S. Sundaram, K. Takacs Haynes, D. Veron, C. Vukelich, B. Weber,

**I. Adoption of the Agenda**

A. Unanimously approved

**II. Approval of the Minutes:** [September 17, 2018](#)

A. unanimous

**III. Remarks:** Provost Robin Morgan

A. Introduced new Dean of Engineering

B. Faculty Climate survey

- Forum to be held

C. Chris Lucier receiving award

D. Update on ad hoc committee on Adjunct faculty, report expected soon

**IV. Announcements:** Senate President Chris Williams

A. APR process review

B. Reception to follow meeting

**V. Consent Agenda:** None

**VI. Regular Agenda:**

**A. Unfinished Business:** None

**B. New Business:**

**Resolutions:**

1. Recommendation from the Faculty Senate Committee on Undergraduate Studies (Brian Hanson, Chair) with the concurrence of the Graduate Studies Committee (Deb Jaisi, Co-Chair) and the Coordinating Committee on Education (Matt Robinson, Chair) for the **revision to the Faculty Handbook section 3.1.9 Grades** ([Attachment 1](#))

WHEREAS, section 3.1.9 (Grades) of the Faculty Handbook has not been updated in many years, and

WHEREAS, section 3.1.9 neglects to include some grades that faculty may assign, and

WHEREAS, section 3.1.9 contains inaccurate information about academic dishonesty grading, and

WHEREAS, additional information about grading needs to be clarified; be it therefore

RESOLVED, that the Faculty Handbook section 3.1.9 Grades be revised as shown in [Attachment 1](#)

Discussion

- Bill Rose standing in for Brian Hansen
  - Bookkeeping changes
- Jim Morrison
  - How to take attendance in large classes
  - How to report
  - Answers: do the best you can
- Vote 47-3-2

2. Recommendation from the Faculty Senate Committee on Undergraduate Studies (Brian Hanson, Chair) with the concurrence of the Graduate Studies Committee (Deb Jaisi, Co-Chair) and the Coordinating Committee on Education (Matt

Robinson, Chair) for the **revision to the Faculty Handbook section 3.1.13 Student Class Attendance and Excused Absences** ([Attachment 1](#))

WHEREAS, compliance with Federal financial aid requirements necessitates that the University has procedures in place to document that a student has begun attendance in each class during a period of enrollment, and

WHEREAS, since taking attendance is not a University of Delaware requirement, the University must identify individual students who have never attended class or participated in any class activities by the end of the drop/add period each term; be it therefore

RESOLVED, that the Faculty Handbook section 3.1.13 Student Class Attendance and Excused absences be revised as shown in [Attachment 1](#)

Discussion

- Farley Grubb: the words “request” and “never” are problematic
  - Answer: for more flexibility
  - How to report? Registrar will initiate a process
- What about students who watch on capture?
  - That can be tracked through canvas
- Call the question: 45-4-3
- Vote 40-10-3

3. Recommendation from the Faculty Senate Committee on Promotions and Tenure (Mark Mirotznik, Chair) with the concurrence of the Executive Committee (Chris Williams, Chair) for the approval of a **Faculty Handbook revision to include a Statement on Workload as a stand-alone statement to be inserted at 4.4.4 and to change the numbering of the 4.4 Promotion and Tenure section** ([Attachment 1](#))

WHEREAS, the workload assigned to a faculty member can have a great impact on their levels of achievement and, hence, on their application for promotion and tenure; and

WHEREAS, all faculty members should have workload assignments that allow them to meet the qualitative standards for promotion and tenure; and

WHEREAS, all reviewers need to understand the assigned workload when assessing a faculty member’s performance; and

WHEREAS, the current statements on workload in the Faculty Handbook are insufficiently clear and located in separate sections (4.3.1 and 4.4.4); be it therefore

RESOLVED, that the Faculty Handbook be amended to include “Statement on Workload” as a stand-alone statement to be inserted at 4.4.4 and to change the numbering of the 4.4 of the Promotion and Tenure

section as shown in [Attachment 1](#).

Discussion

- Friendly amendment: changed “and tenure” to “and/or tenure”
- Vote: 52-0

4. Recommendation from the Faculty Senate Committee on Promotions and Tenure (Mark Mirotznik, Chair) with the concurrence of the Executive Committee (Chris Williams, Chair) for the approval of a **Faculty Handbook revision 4.4.8 Promotion Process Schedule to move the statement on Appeals to section 4.4.3 Candidate’s Rights and Responsibilities** ([Attachment 1](#))

WHEREAS, a candidate’s right to appeal a promotion and tenure decision is an important feature of UD’s P&T policy; and

WHEREAS, the information on appeals is well-hidden at the end of the P&T document section 4.4.8, entitled “Promotion Process Schedule;” and

WHEREAS, the current language does not indicate the grounds for an appeal; be it therefore

RESOLVED, that Section 4.4.8 Promotion Process Schedule be amended to revise and move the statement on “Appeals” to section 4.4.3 of the P & T document to be inserted just before the last paragraph as shown in [Attachment 1](#)

Discussion

- Assanis: Do previous committees have to weigh in?
  - Answer: no, as is usual policy when new material is added to dossier
- Vote: 52-0

5. Recommendation from the Faculty Senate Executive Committee (Chris Williams, Chair) for the revision to the **Faculty Handbook – Foreword: A Mission Statement for the University** ([Attachment 1](#))

WHEREAS, the Mission Statement for the University does not correctly identify that “Scholarship” can be applied to Research, Teaching, and Service; and

WHEREAS, the Mission Statement for the University does not recognize creative and artistic activities as an appropriate form of Scholarship; be it hereby

RESOLVED, that the Mission Statement for the University be revised as shown in [Attachment 1](#).

Discussion

- Grubb: conflicts with departmental documents
- Khan: will we have to revise documents?
  - yes
- Vote: 47-4

6. Recommendation from the Faculty Senate Committee on Rules (Alan Fox, Chair) with the concurrence of the Academic Priorities and Presidential Advisory Committee (Martha Buell, Chair) and the Executive Committee (Chris Williams,

Chair) for the **revision to the Faculty Handbook 1.1 Constitution of the Faculty of the University of Delaware Section IV concerning voting membership of the Senate** ([Attachment 1](#))

WHEREAS, the composition of the Faculty Senate is important because the Senate functions as the standing executive committee of the Faculty of the University of Delaware, and

WHEREAS, some ambiguity currently exists in the stipulation of student Senators, and

WHEREAS, the positions and titles of two non-elected Senators currently are out of compliance with those stipulated in Section IV.1 of the *Constitution*, and

WHEREAS, the titles and positions stipulated for non-elected Senators change from time to time, and

WHEREAS, flexibility may be desirable from year to year in assigning some non-elected Senators by the University President and/or Provost

WHEREAS, the composition of the Faculty Senate (i.e., elected and non-elected members) is stipulated in Section IV.1 of the *Constitution of the Faculty of the University of Delaware*, be it therefore

RESOLVED, that Section IV.1 of the *Constitution of the Faculty of the University of Delaware* shall be amended to define the composition of the Faculty Senate as shown in [Attachment 1](#)

#### Discussion

- Buell: The number 12 is good because it doesn't vary based on number of faculty serving 2 roles
- Morgan wants amendment to add VP of student life
  - Discussion on amendment
    - Boncelet friendly amendment replace number with word twelve
  - Vote 43-5-1
- Vote on resolution
  - Vote today or not?
    - Moved Martha Buell
    - Vote: 45-4-2
- Vote 46-2-3

**VII. Presentations:** Role of the Faculty Athletic Representative and the Faculty Board of Athletics at UD – Tammy L. Anderson, Professor of Sociology and Chair of the Faculty Board of Athletics (FAR)

#### **VIII. Introduction of New Business:**

Such items as may come before the Senate. (No motion introduced under new

business, except a motion to refer to committee, shall be acted upon until the next meeting of the Senate.)

Adjourn