REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

FEBRUARY 9, 2015 – 104 GORE HALL

4:00 PM

OFFICIAL MINUTES


Members Absent: T. Gill, J. Gillespie

January 26, 2015

TO: Senators and Executives

FROM: Prasad Dhurjati, Vice President
University Faculty Senate

SUBJECT: Regular Faculty Senate Meeting February 9, 2015

In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday February 9 at 4:00 p.m. in room 104 Gore Hall.

The Agenda will be as follows:

AGENDA
I. Adoption of the Agenda
Motion made and seconded. Agenda Approved

II. Approval of the Minutes: January 12, 2015

III. Remarks: Provost Grasso

Campus is pursuing the best policies regarding Title IX. There will be a message sent out in the near future about Title IX. Please report any such issues to Sue Groff. In spring, the senate’s commission on sexual assaults will be doing a climate survey of students and in fall they will be doing a survey of faculty. The Title IX website will contain a disclaimer that you can include in your syllabus. As many of you know, Dr. Jose Aviles is leaving for another opportunity. Search is going to be co-chaired by Dr. David Wilson and Ms. Melissa Stone, the director of student financial services. We have also engaged William Spelman Executive Search for this search. Dr. Aviles is leaving on May 1st, and Doug Sander will be taking over as Interim director till we find a replacement. In my spring welcome letter tomorrow, I highlight some of the wonderful initiatives that are underway - #voicesofUDel is a safe way to encourage dialogue about equity and inclusion. Among other aspects of our dynamic programming, there is a workshop on bias organized by the LGBT group. Under the topic of strategic planning, we are on schedule for release in March. There was a visioning retreat held in Trabant for one of the strategic planning sub-groups and they came back with visions for the university – and the vision was that UD would be a learner-centered engaged research university. In this process, any changes that require senate or faculty approval will have that approval sought in due course.

IV. Announcements: Senate President Fred Hofstetter

1. The FWP policy has been revised as per the amendments made at the Special Faculty Senate Meeting on 12 January 2015.
   - The revision is linked to the committee’s charge at the Faculty Senate website as well as in the Faculty Handbook.
   - The revision contains the following gender-neutral edits.
2. The Gen Ed Committee is hard at work on its plan for implementing the new Gen Ed objectives.
   
   - If the committee votes to hold an open hearing, we are reserving the following date, so please tentatively mark your calendars to reserve it: Monday, March 23, 4 PM in Gore 104

3. UD is working to decide which vendor will supply our faculty activity tracking system.
   
   - Two alternatives are being considered:
     - Faculty 180 by Data 180
     - Activity Insight by Digital Measures
   
   - The selection committee is chaired by John Sawyer who wants to invite you to attend the faculty demonstration of Activity Insight being held in the UD Faculty Commons, room 116 Pearson Hall on Friday, February 13 from 11 am to noon.
   
   - In the Faculty Commons from 11 am until 1 pm on Monday, February 23, Data 180 will demonstrate Folio 180 and will answer questions about Faculty 180. Folio 180 is a product the assessment office is considering for student portfolios.

4. The Commission on Sexual Harassment and Assault is planning to hold an Open Hearing on:
Monday, March 9, 4 PM in Gore 104. The hearing is entitled: Open Forum on Sexual Harassment and Assault: An Invitation to the UD Community to Present Issues and Provide Suggestions

V. Presentations:

Final Report of the 3-3-3 Committee on Administrative Searches
Dean Nancy Targett, 3-3-3 Committee Chair
This is a committee that came out of a letter of understanding from CBA about academic administrator searches. See presentation for the List of members. Looking at both UD and peer institutions, we came up with different practices – from what we saw on their websites, things seemed to be pretty ad hoc at other institutions. We also looked at search firm practices. Key components – process should be transparent, should be representative with confidentiality in the early stages of the process. See attached slides.

Student Use of Alcohol
Nancy Chase, Director of Student Wellness & Health Promotion
Presentation cancelled.

Updates at the Institute for Global Studies
Amy Johnson, Deputy Director
I am providing these updates in the hope that you will take them back to faculty. Study abroad fair – Feb. 25th 2-4pm. Drop-in study abroad advising – Wednesdays 1-4pm. Increased study abroad programs by 20%. We have almost 100 global interns this year. GLOBEX funding opportunity for scholars – see website for details. Emphasized alumni travel programs – please see Prof. Johnson about alumni travel if you want to be trip leaders.

VI. Consent Agenda:

Pres. Hofstetter explains the consent agenda.
What is a Consent Agenda?

Robert’s Rules calls it a Consent Calendar:

“Legislatures, city, town, or county councils, or other assemblies which have a heavy work load including a large number of routine or noncontroversial matters may find a consent calendar a useful tool for disposing of such items of business...”

“The matters listed on it are taken up in order, unless objected to, in which case they are restored to the ordinary process by which they are placed in line for consideration on the regular agenda. The special rules of order establishing a consent calendar may provide that, when the matters on the calendar are called up, they may be considered in gross or without debate or amendment.”

A. Announcements for Challenge:

1. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the Mass Communication concentration for the BA in Communication (UGS0433) (attachment)

2. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the Interpersonal Communication for the BA in Communication (UGS0434) (attachment)

3. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise approved course list for Religious Studies (UGS0435) (attachment)

4. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the French Minor (UGS0448) (attachment)

5. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the Three Languages concentration in the BA in Foreign Languages and Literatures (UGS0450) (attachment)
6. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the **Italian Minor (UGS0451)** (attachment)

7. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the **BA in Linguistics (UGS0452)** (attachment)

8. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the **Accounting BS Major (UGS0458)** (attachment)

9. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the **BFA-Fine Arts Major (UGS0460)** (attachment)

10. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the **BFA-Visual Communication Major (UGS0461)** (attachment)

11. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the **BS in Biological Sciences with Concentration in Cell & Molecular Biology & Genetics (UGS0462)** (attachment)

12. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the **BS in Biological Sciences, Concentration in Pharmaceutical Sciences (UGS0463)** (attachment)

13. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the **Ph.D. in Disaster Science and Management (GRD0517)** (attachment)

14. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the **MA in Urban Affairs and Public Policy (GRD0518)** (attachment)

15. Recommendation from the Committee on Graduate Studies (Buz Swanik,
16. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the MUSP Performance/Voice Concentration (GRD0519) (attachment)

17. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the MUSP MM – Teaching Concentration (GRD0520) (attachment)

18. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the MUSP MM – Instrumental Performance (Non-Keyboard) (GRD0521) (attachment)

19. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the MUSP MM – Keyboard Performance Concentration (GRD0522) (attachment)

20. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the MUCP MM – Composition (GRD0524) (attachment)

21. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the Ph.D. in Linguistics (GRD0525) (attachment)

22. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request for reduction of required courses for the Master’s Thesis MMSE Materials Science and Engineering (GRD0532) (attachment)

23. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request for change of required courses for MMSE Master’s Non-Thesis Materials Science and Engineering (GRD0533) (attachment)

24. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request for reduction of PhD Program required
courses – Master of Materials Science and Engineering PhD (GRD0534) (attachment)

25. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise curriculum and program policy in Applied Physiology Ph.D. (GRD0539) (attachment) (track changes attachment) (clean copy attachment)

26. Recommendation from the Committee on Graduate Studies (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila) for the request to amend the graduate admission policy for Master of Civil Engineering degree for Tong Ji University students participating in the UD/TJU international education program in environmental engineering (attachment)

Consent Agenda is approved with majority votes. None Opposed.

VII. Regular Agenda:

A. Resolutions:

1. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila, Chair) for the request to revise the Faculty Handbook 3.1.4 Examinations and Tests (Attachment 1)

   WHEREAS, the Faculty Handbook contains all appropriate policies approved by the Faculty Senate and University administration including policies governing final and common exam scheduling, and

   WHEREAS, the current policy references an outdated printed exam schedule, and

   WHEREAS, there is a need to create a policy to manage conflicts between laboratory classes and common examinations, be it therefore

   RESOLVED, that the policy in the Faculty Handbook section 3.1.4 be modified to refer readers to the Registrar’s website for exam scheduling information, and be it further

   RESOLVED, that if the conflict is with a laboratory and a common examination, the instructor administrating the common exam will provide an alternate examination option or will treat the student’s absence from the exam as excused.

Sen. Bellamy: This recommendation was pushed through committee without input from the Mathematical sciences department. So we should have further discussion on this
resolution before we vote on it. I would like to move that this resolution be referred back to committee. Moved and seconded.

Pres. Hofstetter originally considered pulling this from the agenda but that would have required Senate voting on such a modification of the agenda.

Sen. Gizis: Physics is a smaller department but we are also interested in this issue.

Pres. Hofstetter: It has been suggested that there may be better software that would help handle this problem that would help minimize the number of students impacted by this issue.

Past Pres. Galileo: It is my understanding that if the student is taking a lab and there is a common exam then it shows up as a conflict in the registrar's system and it has to be manually overridden and I don't think that the problem is because of the software. In the sciences, sometimes, labs involve preparation of live organisms and moving the students around or excusing them is not the best solution. There are 2 sides to this issue and the software may not be the problem.

Pres. Hofstetter: We also need to look at who has the ability to make these course registration changes.

Prof. Schleiniger, Assoc. chair of Math: It would be ill-advised to pass this policy now without remedies put in place.

Sen. Buell: We are now discussing whether or not we should return this to the committee?

Pres. Hofstetter: Yes. I am hoping that the senate would be reasonable and return it to committee.

Deputy Provost Brickhouse: Call to question.

Sen. Hastings: What committee is this going back to?

Pres. Hofstetter: Back to UGS since it was initiated by UGS. All those in favor of calling the question?
All those in favor of returning this resolution to committee: Majority in favor. No opposed. This resolution is returned to UGS.

2. Recommendation from the Executive Committee (Fred Hofstetter, Chair) for the request to revise the Faculty Handbook Article 1.2 Section IV and V (Attachment 1)

WHEREAS, the current Bylaws of the Faculty Senate refer to decisions made by the votes of “those present”; and

WHEREAS, Robert’s Rules states, “Voting requirements based on the number of members present . . . are generally undesirable. Since an abstention in such cases has the same effect as a negative vote, these bases deny members the right to maintain a neutral position by abstaining;” be it therefore

RESOLVED, that in the Bylaws and Regulations of the University Faculty Senate, Article 1.2, Section V, the following sentence will be added . . . “Votes in the Senate for regular business are decided by a simple majority of those voting yes or no. For a motion to change the Bylaws, changes requiring two-thirds are decided by a two-thirds majority of those voting yes or no.” Be it further

RESOLVED, that in the Bylaws and Regulations of the University Faculty Senate, Article 1.2, Section IV, the word “present” (used twice, “of those present”) will be changed to voting yes or no (“of those voting yes or no”).

Sen. McNutt: Called to question
Sen. McNutt: revoke call to question
Prof. Hastings: So how does one abstain
Prof. Hofstetter: Now you cannot abstain. Currently, when you do not vote, it counts as a “No.” But if this is passed, not voting counts as an abstention.
Sen. Bernstein: Call to question
Prof. Hofstetter: Are we ready to vote? We have the required 2/3rds. All those in favor of this rule change? Majority in support and none opposed.

3. Recommendation from the Graduate Studies Committee (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila) for the request for a two year extension of the Permanent Status Program Review (PSPR) of the MS in Bioinformatics & Computational Biology with a concentration in Computational Sciences and a Concentration in Life Sciences (attachment)

WHEREAS, the Master of Science (MS) in Bioinformatics & Computational Biology with a Concentration in Computational Sciences and a Concentration in Life Sciences is due for a Permanent Status
Program Review (PSPR), and

WHEREAS, the program's enrollment has grown, with course directors and thesis faculty advisors from across five colleges, and

WHEREAS, the Center for Bioinformatics and Computational Biology and the College of Engineering are working to institutionalize the cross-and expanding such an interdisciplinary program, be it therefore

RESOLVED, that the Faculty Senate recommends granting a two year extension for submitting the PSPR for the Master of Science in Bioinformatics & Computational Biology

Sen. Bellamy: How do we decide what goes on the consent agenda?
Pres. Hofstetter: What goes on the consent agenda is supposed to be routine and not controversial. Here the question was "why are we giving a two-year extension instead of the customary one year?" That could be point of argument.
Sen. Zine: Call to question on the basis that this is not controversial
Pres. Hofstetter: Please vote on the call to question. Majority support.

4. Recommendation from the Graduate Studies Committee (Buz Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Bob Opila) for the request for a two year extension of the Permanent Status Program Review (PSPR) of the PSM degree in Bioinformatics with a concentration in Computational Sciences and a Concentration in Life Sciences (attachment)

WHEREAS, the Professional Science Master’s (PSM) in Bioinformatics with a concentration in Computational Sciences and a concentration in Life Sciences is due for a Permanent Status Program Review (PSPR), and

WHEREAS, the program's enrollment has waned, and

WHEREAS, the Center for Bioinformatics and Computational Biology and the College of Engineering are working to revamp the program with revised curriculum requirements and enhanced industry internships, and

WHEREAS, the PSPR is going to describe this transition and the plan for how it will take place, be it therefore

RESOLVED, that the Faculty Senate recommends granting a two year extension for submitting the PSPR for the Professional Science Master’s in Bioinformatics.
Pres. Hofstetter: similar to the previous resolution.  
Sen. McNutt: Call to question.  
Pres. Hofstetter: All those in favor of voting, please raise the yellow cards.  
Majority support. One opposed.  
All those in favor of passing resolution 4. Majority support. One opposed.

VIII. Introduction of New Business:

Such items as may come before the Senate. (No motion introduced under new business, except a motion to refer to committee, shall be acted upon until the next meeting of the Senate.)

Sen. Heinz: Referring to Pres. Harker’s op-ed in the Philadelphia Enquirer last weekend. I thought that the issues that he was raising directly impact us. I would like to try to find a way to engage the president through open hearing or on the senate floor.

Sen. McNutt: The same topic has been discussed multiple times in multiple instances.

Sen. Buell: If UD is facing the issues that he discussed we need some proactive way to address it.

Sen. Hethorn: I believe that discussion is a good thing and I agree with Sen. Heinz for those who would like to engage in a Q&A would be a good thing. How does what he is saying affect the day to day of a UD faculty member?

Pres. Hofstetter: A possibility is to discuss as part of our next Faculty Senate agenda. President Harker has recommended that we all should read the book “Checklist for Change.” Another part of what he is saying is informed by the “Delaware Will Shine” strategic planning process. I think Pres. Harker would welcome an opportunity to talk with us about it.

Past Pres. Galileo: I read the op-ed and I was surprised. He said that the curriculum design is left to the faculty. If that is a problem, we ought to be discussing that.

Sen. Buell: Learner centric is different from student centric. The phrase in the op-ed was student-centric. I am not sure if student-centric is the way to go because we should be able to tell our students things that they don’t want to hear.

Pres. Hofstetter: How people learn? There is a lot of research about How People Learn and that research informs these ideas. That is why I think we need more discussion about this.

Sen. Heinz: We should have more discussion about this. 30 mins before the
next meeting is not going to be the right amount of time or the right venue. I do think the op ed was a little radical. It does have an impact on the faculty and how they feel about leadership. Pres. Harker needs to hear our point of view. The conversation is very important.

Pres. Hofstetter. I think he would welcome the conversation. The executive committee should talk about the best way to make this happen. I recognize Prof. Morgan.

Prof. Morgan: What belongs on the consent agenda? – I am very happy you raised this issue. I would like to suggest that it would be a good idea that when the proposals are put on the consent agenda, if the committee votes were not unanimous, the vote counts should be reported so that senators can recognize the ones that were controversial.

Prof. Hofstetter: We should not be putting onto the consent agenda proposals that have a very close committee vote.

Move to adjourn. Motion seconded. Meeting adjourned.