

REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

March 24, 2014 – 104 GORE HALL

OFFICIAL MINUTES

- Members Present: B. Ackerman, T. Angell, L. Awad, N. Brickhouse, S. Brotzman, M. Buell, N. Carver, L. Classens, R. Cole, J. Courtright, K. Cranker, P. Dhurjati, N. Donofrio, P. Duker, R. Dyer, S. Eidleman, D. Ford, M. Gaffney, D. Galileo, S. Goodwin, D. Grasso, B. Hanson, G. Hermon, S. Hansen, S. Hastings, G. Heath, F. Hofstetter, T. Hsu, S. Isenstadt, J. Jebb, A. Jones, S. McGeary, M. McLane, M. McLeod, J. Morgan, J. Morrison, B. Orzada, S. Pollack, D. Reisman, C. Riordan, D. Satran, E. Selva, S. Shabo, C. Shen, C. Swanik, H. Tanner, T. Vermeer, G. Watson, B. Weber, R. Wisser, R. Wool
- Members Excused: C. Dybowski, E. Hayes, M. Kernan, K. Matt, D. Miklitz, J. Mycoff, B. Ogunnaike, L. Okagaki, M. Rieger, B. Settles, N. Targett, K. Turkell
- Members Absent: A. Bell, J. Daniel, T. Gill, P. Laux, A. Muenchow, P. Penix-Tadsen, T. Rocek, D. Thompson, C. Williams, L. Winn

March 17, 2014

- TO: Senators and Executives
- FROM: Martha Buell, Vice President
University Faculty Senate
- SUBJECT: Regular Faculty Senate Meeting March 24, 2014

In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, March 24th at 4:00 p.m. in room 104 Gore Hall.

I certify that hard copies of the approval page for each undergraduate and graduate studies academic item on the agenda are filed in the Faculty Senate Office with the appropriate signatures of approval up through the Chair of the Faculty Senate Coordinating Committee on Education. The Agenda will be as follows:

AGENDA

I. Adoption of the Agenda
Agenda adopted unanimously

II. Acceptance of the Report of the Committee of the Whole ([Report of the Committee of the Whole](#))
Report of the committee as a whole accepted unanimously.

Some corrections to the December 2013 minutes also passed unanimously. See [slides](#) from President Galileo announcements for details.

III. Remarks: Provost Domenico Grasso

Provost Grasso announced that Chris Lucier, from the University of Vermont, will be the new Vice President for Enrollment Management, effective July 1. Additionally he announced the appointment of Dr. Starnes Walker as the Founding Director of UD's Cybersecurity Initiative, effective April 1. He also mentioned that we are in the middle of the search for the Vice Provost for Faculty Affairs and Diversity. The three finalists will meet faculty in an open venue. Provost Grasso announced that a pricing study for tuition as well as a marketing study for admission will be underway shortly. Provost Grasso also said that he is trying to be as transparent and clear as possible in regard to promotion and tenure with the Faculty Senate. He announced that to make it even easier for people to navigate the process, there is a plan to make the process online next year.

Questions: Senator Jim Morrison asked as to where we are in the RBB process with the Provost RBB Review committee. Deputy Provost Nancy Brickhouse said there is a meeting on Wednesday and they will be finalizing the report. There will be a communications plan and the Senate will be one of the groups that will be included. Senator Morrison also asked if there would be liaison between the Senate Budget Committee and the Provost RBB committee. Deputy Provost Nancy Brickhouse said that the key to success is coordinating with the Senate.

IV. Announcements: Senate President Deni Galileo– [Announcement Slides](#)

President Galileo said that Senate committee nomination forms were sent out February 28, noting that several officer positions are available on about 20 standing committees. President Galileo said, "Faculty service to our system of shared governance at UD is invaluable."

V. Discussion of the Committee of the Whole: Tobacco-free Policy

A discussion was held regarding the March 10 open hearing on the UD Student Government Association's proposed initiative for a tobacco-free campus. President Galileo called for a discussion from the Senators regarding the issue, asking for possible alternatives and potential impacts as well as deciding whether or not the Senate wants to make a formal recommendation on the subject. Senator Sheldon Pollack suggested removing the statement about accepting money from tobacco companies. Senator John Morgan

highlighted that there are a number of residential colleges who have such policies in place, citing the University of Maryland as an example. He also raised safety concerns for student smokers who would be forced to leave campus to smoke. Deputy Provost Nancy Brickhouse emphasized that the policy was an initiative of UD students. Senator John Jebb expressed dismay over the fact that proponents of the policy have yet to explain features of the policy. The questions that he had raised earlier related to (1) Why tobacco-free versus smoke-free (2) use of e-cigarettes (3) how tobacco companies are defined. He also said that the most compelling argument that he picked up from the Senate Open Meeting was the question on how a student studying in the library at the dead of night may have to go outside campus in unsafe grounds to smoke. He also quoted Robert Frost who said “Before I build a wall, I need to know what I am walling in or walling out. John LaPenta, Chief Human Resources Officer said that the policy was a student-driven initiative. He also said that in the last twenty years of the current facilities policy, no one has been sanctioned for smoking in a building. Senator Herb Tanner said that there was overreach in terms of where tobacco use is prohibited such as in a personal vehicle, etc. and that UD legal should look into it. Does UD own the space of a personal vehicle? President Galileo said he wanted to get a sense of the committee and see whether or not Senators wanted to work on a set of recommendations for the policy: Six voted to work on bringing a set of recommendations, whereas 29 voted to not work on it at all. In a further vote, President Galileo asked how many Senators wanted to see changes made to the policy, and how many were okay with the policy as it currently stands: 35 voted that they would like to see changes made, whereas 1 voted that the policy is okay as is. Senator Hofstetter proposed a motion that “this body accept the current policy with removal of the corporate funding clause and creating a “smoke-easy”. Senator Sheldon seconded the motion. There were 5 Senators who voted in favor of accepting the motions and 27 voted against. Senator Morgan reiterated that serious consideration be given to making the STAR Campus College of Health Sciences be a pilot project for the tobacco-free policy. Senator Galileo declared the end of the meeting of the committee of the whole.

VI. Unfinished Business

A. Resolutions

1. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Faculty Handbook 3.1.7 concerning class meeting times (UGS0353)** ([attachment 1](#)) ([resolution attachment](#)) ([revised attachment 1](#)) ([revised resolution attachment](#))

WHEREAS, section 3.1.6 of the Faculty Handbook was revised in September of 2012 to reduce the required minimum days of instruction in the Fall and Spring semesters from 68 to 65 because 68 days of instruction

could not always be scheduled (67 or 68 days are normally scheduled); and

WHEREAS, section 3.1.7 of the Faculty Handbook was not updated to change the minimum number of class meetings required per semester (11 of the past 20 semesters have had 40 rather than 41 days of MWF classes scheduled; one semester had 26 rather than 27 TR days of instruction); now, therefore, be it

RESOLVED, that the first paragraph of section 3.1.7 of the Faculty Handbook be revised to read as follows:

Class meeting hours at the University of Delaware follow the normal standards adopted by most colleges and universities. For a three credit course meeting three times a week (e.g., on Monday-Wednesday-Friday), there typically will be three, 50 minute weekly meetings for a minimum of 39 scheduled class meetings during the fall and spring terms (40 or 41 class meetings are normally scheduled). For a three credit course meeting twice a week (e.g., on Tuesday-Thursday), there typically will be two, 75 minute weekly meetings for a minimum of 26 scheduled class meetings (27 or 28 class meetings are normally scheduled). Courses for other than 3 credit hours should likewise meet for the equivalent of 50 minutes per credit hour per semester week. Courses with laboratory components grant one credit for every two or three hours of laboratory work per week. Class meeting time during the winter and summer sessions should be equivalent to that scheduled in the fall and spring academic terms. *This item corrects a problem in the policy that made it impossible to have the correct number of Tuesday/Thursday class sessions. This change now made it mathematically possible to have the correct number of Tuesday/Thursday classes within the semester days. Passed unanimously by vote of the Senate.*

2. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request **for a new catalog policy on degree requirements, matriculation dates, and catalog versioning (UGS0351)** ([attachment](#)) ([revised attachment](#))

WHEREAS, undergraduate students follow degree requirements set forth by the academic catalog in the year they matriculate into a degree-seeking program at the University of Delaware; and

WHEREAS, undergraduate students enrolled at UD should meet their degree requirements within a reasonable time period; and

WHEREAS, most peer institutions impose a limit of time for enrolled students to complete degree requirements and enforce limits of

catalog/curriculum eligibility for students who separate from their institutions and later return through a readmission process; and

WHEREAS, there is no current policy that addresses the historical practice of stating that students are eligible for degree requirements set forth by the academic catalog in the year they matriculate into a degree-seeking program; and

WHEREAS, there is no current policy to impose any limit to a readmitted student's eligibility to a catalog's degree requirements and the unintended consequence allows student to be readmitted under outdated curriculum requirements; therefore, be it

RESOLVED, that undergraduate students are to follow the degree requirements stipulated in the academic catalog in the year they matriculate into a degree-seeking program at the University of Delaware as follows:

- Upon matriculation, students have seven calendar years to complete requirements for a bachelor's degree and are eligible to elect to follow degree requirements from any subsequent catalog within those seven years with consultation with an advisor or academic assistant dean.
- Students who fail to complete degree requirements within seven calendar years relinquish the right to graduate under the requirements set forth in the catalog at their time of matriculation and may be held to current degree requirements. Exceptions for a student using a catalog that is more than seven years old must be approved by the student's academic assistant dean.
- If a student loses matriculation, an application for readmission is required. Students accepted for readmission will be held to the degree requirements in place at the time of readmission.

This item comes from the Undergraduate Studies Committee. Steve Hastings, Undergraduate Studies Committee Chair, said the following: "It's fairly clear we currently have no standards at the university as to what requirements a student is under if they drop out for a while or come back...all we're trying to do is get something in the catalogue that gives guidelines for advisors, assistant deans, and registrars to see if students meet the academic requirements or not." Senator Morgan stated that Jeff Palmer had told him that almost all student complete degree requirements in seven years. However Academic Deans should make exceptions at their discretion. Resolution Passed unanimously by vote of the Senate.

VII. Consent Agenda

A. Announcements for Challenge:

Item 3 was pulled out at the request of Senator Morgan. There was a separate discussion on Item 3 after the remaining consent agenda was voted on.

1. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Master in Public Administration MPA program and policy change** (*GRD0355*) ([revised attachment 2-14-14](#))
2. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the MA in Teaching English as a Second Language** (*GRD0382*) ([attachment](#))
3. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **delete the GRE admissions requirement for the MA in Foreign Languages and Literatures** (*GRD0328*) ([attachment](#))
4. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the French Studies BA major** (*UGS0313*) ([revised attachment](#))
5. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Italian Studies BA major** (*UGS0314*) ([revised attachment](#))
6. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Russian Studies BA major** (*UGS0315*) ([revised attachment](#))
7. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the German Studies BA major** (*UGS0316*) ([revised attachment](#))
8. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Japanese Studies BA major** (*UGS0317*) ([revised attachment](#))

9. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Medical Scholars Program BALS-MSP (UGS0337)** ([revised attachment](#)) ([side by side attachment](#))
10. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Social Studies Education Major (UGS0365)** ([attachment](#))
11. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **add an Integrated Design Minor within the College of Engineering (UGS0345)** ([revised attachment](#))
12. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **delete concentrations from the Ph.D. in Geography (GRD0304)** ([attachment](#)) ([attachment](#))

The rest of the consent agenda except item 3 was passed unanimously by vote of the Senate,

*There was a discussion regarding Item #3 "Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **delete the GRE admissions requirement for the MA in Foreign Languages and Literatures (GRD0328)** ([attachment](#))." Passed with 21 votes for, 6 against, and 2 abstentions.*

VIII. Regular Agenda

A. Resolutions

1. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **disestablish the M.Ed. in Higher Education Administration (GRD0383)** ([attachment](#))

WHEREAS, the M.Ed. in Higher Education Administration was provisionally approved for five years in February 2008, and

WHEREAS, the School of Education no longer has faculty whose expertise is in the area of higher education administration, and

WHEREAS, the School of Education imposed a moratorium on admissions to this program in October 2010 in response to the lack of faculty in this area, and

WHEREAS, the moratorium was never lifted and there are no students left in the program, and

WHEREAS, the faculty members in the School of Education support disestablishing the program, be it therefore,

RESOLVED, that the Faculty Senate recommends that the M.Ed. in Higher Education Administration be disestablished.

Passed unanimously by vote of the Senate.

2. Recommendation from the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Faculty Handbook 4.2.7 concerning the Conflict of Interest Policy (CCE0352)** ([attachment 1](#)) ([revised attachment 1](#)) ([resolution attachment](#)) ([revised resolution attachment](#))

WHEREAS, the existing conflict-of-interest policy 4.2.7 in the University of Delaware Faculty Handbook reads: "Teaching and other course-type activities outside the University require the approval of the faculty member's department chair and dean, and the Provost and the President. Because of the possibility of conflict with University Professional and Continuing Studies programs, the department chairperson or the dean should consult with the Director of Professional and Continuing Studies before any arrangements are contemplated."; and

WHEREAS, this policy needs to address the scenario of faculty offering online courses outside of the University of Delaware; and

WHEREAS, the term "course-type activities" is vague and could be problematic if applied to a hypothetical case of a faculty member offering an online lesson through another university or private firm; therefore, be it

RESOLVED, that policy 4.2.7 be revised to read: "Teaching and teaching-related activities for remuneration that are undertaken by full-time faculty for an institution, organization or entity other than the University, such as serving as the instructor or developer of a traditional or online course offered by an institution, organization or entity other than the University, require the approval of the faculty

member's department chair, dean, and the Provost. Because of the possibility of conflict with University Professional and Continuing Studies programs, the department chairperson or the dean should consult with the Director of Professional and Continuing Studies before any arrangements are contemplated.”

Passed unanimously by vote of the Senate.

Before further discussions, a Senator called for determination of a quorum. There were only 23 elected Senators present and, thus, no quorum. The meeting was changed to a meeting of the “Committee of the Whole” for the last three resolutions, as the quorum was questioned. According to Robert's Rules of Order, continuing the meeting would have resulted in an unfair representation of the Senators in/not in attendance. Senator Galileo declared that further discussions would be by the committee of the whole and further decisions would be recommendations from the committee of the whole to be voted on formally at the April Senate meeting.

3. Recommendation from the Executive Committee (Deni Galileo, Chair) with the concurrence of the Rules Committee for a **change in the Faculty Senate Bylaws to better stipulate regular meeting days.** ([attachment 1](#))

WHEREAS, the Bylaws and Regulations of the University Faculty Senate stipulate that the Senate shall hold its regular meetings on the first Monday of each month during the academic year; and

WHEREAS, the first Monday in September is a holiday during which the University is closed; and

WHEREAS, the first Monday in February sometimes is during the winter term and some Senators may still be away from campus; and

WHEREAS, the first Monday in April sometimes is during spring break; be it therefore

RESOLVED, that the Bylaws and Regulations of the University Faculty Senate shall be amended to state that the Senate shall hold its regular meetings in September, October, November, December, February, March, April, and May on the first Monday during which classes for the regular fall or spring semesters are in session.

Recommended unanimously by the “Committee of the Whole.”

4. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **establish a Ph.D. in Climatology** (*GRD0303*) ([attachment](#)) ([revised attachment](#)) ([attachment](#)) ([resolution](#))

WHEREAS, there is a great and ongoing concern for advanced training in climatology in the United States with reports of the National Academy of Science and the Intergovernmental Panel on Climate Change, and

WHEREAS, the questions of climate change and its causes and implications are among the central environmental questions of our time, and

WHEREAS, the formation of the new College of Earth, Ocean, and Environment in 2009 allows for opportunities afforded by this new college with additional faculty participation in the Ph.D. program, and

WHEREAS, the College of Earth, Ocean, and Environment Climatology Ph.D. Program Academic Council will provide expert advice for the development of the proposed curriculum, and oversee the program, and

WHEREAS, the proposed program will contribute to the University's "Path to Prominence" goal to become a premier research and graduate university; be it therefore

RESOLVED, that the Faculty Senate recommends, provisionally for seven years, the establishment of a new Ph.D. in Climatology.

Recommended unanimously by the "Committee of the Whole."

5. Recommendation from the Executive Committee (Deni Galileo, Chair) for the request to change the name of the *Faculty Senate Exemplary Service Award* to the *Jon Olson Faculty Senate Exemplary Service Award*. ([original resolution attachment](#))

WHEREAS, Jon Olson was elected as the first President of the University Faculty Senate 44 years ago on March 16, 1970; and

WHEREAS, Jon Olson also served the Senate as Secretary, Parliamentarian, Chair of the Committee on Committees and Nominations, Chair of the Committee on Promotions and Tenure, Chair of the Committee

on Rules, Chair of the Computer Committee, Chair of the Governance Committee, and also actively participated on the Committee on Academics Services, Committee on Cultural Affairs and Public Events, Committee on Faculty Welfare and Privileges, and Committee on Instructional Computing and Research Support Services; and

WHEREAS, the *Faculty Senate Exemplary Service Award* was approved by the University Faculty Senate on February 7, 2005 as an award that grew out of an unofficial commendation given to Jon Olson in 2001 by the Executive Committee of the Faculty Senate in honor of his dedication and service to the University Faculty Senate; and

WHEREAS, Jon Olson has continued to serve the University and its Senate in many ways; therefore, be it

RESOLVED, that the *Faculty Senate Exemplary Service Award* be renamed the *Jon Olson Faculty Senate Exemplary Service Award*; and be it further

RESOLVED, that this award carry the same criteria as stipulated for the original award, i.e., to recognize those faculty members who have contributed an extraordinary amount of service for a period of at least three years to the Faculty Senate.

President Galileo requested Senate Secretary Dhurjati to make some comments on Jon Olson. Senator Dhurjati mentioned that Jon Olson had served the University in an exceptional way for almost fifty years and that he knew him personally for 32 years as a colleague in the Department of Chemical Engineering. Jon Olson played a major role in the setting up of the University Senate at a challenging time in the University history and he was the first President of the Senate. Senator Dhurjati mentioned that Jon Olson was one of the most selfless individuals he had met and one could see from the slide on the screen that he had served the Senate in every capacity possible. Senator Morgan stated that he also knew Jon Olson and he strongly supported the resolution.

Recommended unanimously by vote of the "Committee of the Whole."

IX. Introduction of New Business:

Such items as may come before the Senate. (No motion introduced under new business, except a motion to refer to committee, shall be acted upon until the next meeting of the Senate.)

Senator Morgan stated that he would like to know what the right criterion is for placing items on the consent agenda. If there was a tie vote in the committee, should it still be on the consent agenda?

President Galileo stated that there has been discussion to determine guidelines for determining when an item is placed on the consent agenda vs. the regular agenda.