

UNIVERSITY OF DELAWARE
NEWARK, DELAWARE
19711

UNIVERSITY FACULTY SENATE
303 HULLIHEN HALL
PHONE: 302-738-2829

January 21, 1974

MEMORANDUM

TO: All Faculty Members

FROM: John C. Wriston, Jr., Vice President
University Faculty Senate *JCW*

SUBJECT: Regular Senate Meeting, February 4, 1974

In accordance with Section IV, paragraph 6 of the Constitution, the February regular meeting of the University Faculty Senate will be held on Monday, February 4, 1974, at 4 PM in Room 110, Memorial Hall.

AGENDA

- I. Adoption of the Agenda.
- II. Approval of the Minutes of the last regular meeting December 3, 1973.
- III. Announcements.
- IV. Old Business
 - A. Consideration of a revised resolution from the Committee on Rules (see Attachment 1).
 - B. Report from the Committee on Faculty Welfare and Privileges concerning policy issues arising from a recent grievance case (see Attachment 2).
- V. New Business
 - A. Proposal to expand the charge and membership of the Cultural Activities and Public Events Committee, and disband the Committee on Fine Arts and Exhibits (from the Committee on Committees); see Attachment 3.
 - B. Alteration in the charge to the Committee on Faculty Welfare and Privileges (see Attachment 4).
 - C. Consideration of a proposed MS program in Conservation of Artistic and Historic Objects (Committee on Graduate Studies and Coordinating Committee on Education; see Attachment 5.)

- D. Report from the Committee on Educational Innovation and Planning on the results of a survey of departmental opinion on the proposed winter session. (See Attachment 6.)
- E. Such items as may come before the Senate. (No motion introduced at this time may be acted upon until the next meeting of the Senate.)

Attachments are in the hands of your Senators. Distribution also includes one copy for each ten faculty members of each department.

JCW/dpe

Attachments

REPORT FROM COMMITTEE ON RULES

(Item 7 of Report Considered at Senate Meeting of December 3, 1973)

Meetings of the University Faculty

- a. Background: It has been observed that the Faculty Constitution is extraordinarily silent concerning many aspects of University Faculty meetings. In addition, considered action on University business is usually delayed due to demonstrated inadequacies in several articles of the Constitution which are included. Therefore, the Committee on Rules moves the following resolution and, if/as passed, its transmission to the University Faculty.
- b. Resolution: Section VIII of the Faculty Constitution shall be revised to read as follows:
 - 1) A general meeting of the University Faculty, presided over by the President of the University or his designated deputy, shall be held annually. One-quarter of the voting membership of the University Faculty shall constitute a quorum. The agenda shall be established and distributed by the President of the University with the advice of the Senate Executive Committee.
 - 2) Special meetings of the University Faculty, presided over by the President of the University or his designated deputy, shall be held upon the call of the President of the University, or a majority vote of the Faculty Senate, or a petition by fifteen percent of the voting members of the University Faculty. When informed of the Faculty Senate action or presented with a valid petition, the President of the University shall immediately call such a meeting which will be held within two weeks. The agenda of a special meeting will be confined to topics announced in the call for the meeting. (Replaces: The agenda of a special meeting will give precedence to items necessitating the meeting, but it may also include other items announced in the call or raised from the floor.) One-quarter of the voting membership of the University Faculty shall constitute a quorum.
 - 3) Robert's Rules of Order, Newly Revised, 1970, shall be followed by the University Faculty in the conduct of its business in all cases to which they are applicable and in which they are not inconsistent with this constitution and any special rules of order the Faculty may adopt.
 - 4) At all regular and special meetings, the Faculty shall automatically resume and exercise all the powers vested in it by the Board of Trustees. An agenda shall be distributed to the Faculty not less than one week before the meetings.

- c. Comment: (1) Given the increasing assignment of voting members of the Faculty to positions in the College Parallel Programs, the Marine Sciences station, and extensive agricultural experimentation programs, the present quorum regulation of one-third of the voting membership is unrealistic. Actually, the proposed quorum requirement of one-fourth of the voting faculty is probably more in accord with the Constitution's intent. (2) The specification of the powers of the President of the University represent little more than an explicit recognition of that which is presently the case by precedent, in law, and in fact. Such a specification but allows administrative and teaching faculty to cooperate more knowledgeably and, hence, more fully in the conduct of appropriate University business.

December 13, 1973

POLICY ISSUES ARISING FROM A RECENT GRIEVANCE CASE

In turning down the Faculty Welfare and Privileges Committee's recommendation on a grievance case last Spring, the Provost pointed to two areas of disagreement with the Committee.

The first concerned the burden of proof. A majority of the Committee maintained that the burden rests with the person or group against whom the grievance is brought. The Provost maintained that:

The evidence presented does not show that the burden of proof requirement was met in establishing that there was a lack of adequate warning. It is the responsibility of the faculty member to establish the proof of his charge and this burden is not shifted to the Promotion and Tenure Committee of a department merely by alleging such a charge.

Since the conclusion of the grievance case referred to, decisions in local court cases (Shell vs Del Tech) support the Committee's original viewpoint. While court decisions do not automatically become internal policy at the University, the danger of embarrassment is worse in the event of the University being taken to court on this issue suggest a modification of Administration policy on this point.

The second difference concerned adequacy of "prior warning" in the termination or non-renewal of a non-tenured faculty member. How much warning is "adequate"? How "prior" must it be? While the Committee maintained unanimously that prior warning was inadequate in this particular case, the Provost held that:

"The evidence shows that an evaluation was conducted, and that the decision to recommend the issuance of the notice of nonreappointment was not made in the complete absence of relevant facts nor on a basis wholly without reason."

We note, however, that the Administration appears to have begun taking steps to institute procedures that will prevent this issue from arising again.

Since disagreements like those above indicate that there are basic differences between faculty bodies, and Administrative officers in the assumptions used in rendering judgment on grievance cases, and since such disagreement may jeopardize the future smooth operation of the grievance procedure, we are bringing these matters to you for your information and for any action which you may deem feasible and desirable.

Be it Resolved, that the University adopt a policy in which the University provides evidence of prior warning in cases of grievance involving that issue.

Committee on Faculty Welfare and Privileges
November 19, 1973

THE HENRY FRANCIS DU PONT WINTERTHUR MUSEUM, INC.
ESTIMATED MUSEUM COSTS FOR FIRST THREE YEARS OF MASTER'S PROGRAM IN
THE CONSERVATION OF ARTISTIC AND HISTORIC OBJECTS

	FIRST YEAR 8-1-74 to 7-31-75	SECOND YEAR 8-1-75 to 7-31-76	THIRD YEAR 8-1-76 to 7-31-77	TOTAL FIRST THREE YEARS
<u>Salaries and wages</u>				
Scientist (1/4 time)	\$ 4,660	\$ 4,940	\$ 5,240	\$ 14,840
Chemist (1/2 time)	8,200	8,690	9,210	26,100
Assistant Conservators: ¹				
Furniture	12,500	13,250	14,045	39,795
Glass, Ceramics, and Metals	12,500	13,250	14,045	39,795
Paper	12,500	13,250	14,045	39,795
Paintings	12,500	13,250	14,045	39,795
Textiles	12,500	13,250	14,045	39,795
Coordinator (1/4 time)	5,590	5,930	6,290	17,810
Secretary (1/2 time)	3,820	4,050	4,290	12,160
Total Salaries and Wages	<u>\$ 84,770</u>	<u>\$ 89,860</u>	<u>\$ 95,255</u>	<u>\$269,885</u>
Fringe Benefits	10,511	11,143	11,812	33,466
Total Salaries and Wages and Fringe Benefits	<u>\$ 95,281</u>	<u>\$101,003</u>	<u>\$107,067</u>	<u>\$303,351</u>
<u>Supplies and Materials</u>				
Library Materials	\$ 3,120	\$ 3,240	\$ 3,370	\$ 9,730
Expendable Collection Objects to be used by students for conservation and restoration experiences	2,600	2,700	2,810	8,110
Chemical Supplies for Student Use	700	2,500	2,600	5,800
Chemical Supplies for Student Use	625	2,000	2,080	4,705
Total Supplies and Materials	<u>\$ 7,045</u>	<u>\$10,440</u>	<u>\$10,860</u>	<u>\$ 28,345</u>

¹These assistant conservators are required in order to release the present experienced staff from their conservation duties and make them available for teaching courses ARH-615, ARH-617, ARH-801, C-800, MS-803, and Internship in Museum Conservation.

THE HENRY FRANCIS DU PONT WINTERTHUR MUSEUM, INC.
 ESTIMATED MUSEUM COSTS FOR FIRST THREE YEARS OF MASTER'S PROGRAM IN
 THE CONSERVATION OF ARTISTIC AND HISTORIC OBJECTS

Continued from preceding page

	FIRST YEAR 8-1-74 to 7-31-75	SECOND YEAR 8-1-75 to 7-31-76	THIRD YEAR 8-1-76 to 7-31-77	TOTAL FIRST THREE YEARS
<u>Total</u>	<u>\$ 520</u>	<u>\$ 520</u>	<u>\$ 520</u>	<u>\$ 1,560</u>
<u>Other</u>				
Honoraria and Expenses of Visiting Conservators Fellowships, 6 Second Year, 10 Third Year at \$3,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 4,500
Internships, 6 Third Year at \$8,000	--	21,000	35,000	56,000
Tuition	--	--	48,000	48,000
Student Interviews	--	3,025	5,040	8,065
Office Furniture and Equipment for Secretary	3,000	3,000	3,000	9,000
Student Microscopes	1,820	--	--	1,820
Laboratory Benches	3,000	--	--	3,000
Laboratory Benches	1,800	--	--	1,800
Hand Tools	1,050	--	--	1,050
Total Other	<u>\$ 12,170</u>	<u>\$ 28,525</u>	<u>\$ 92,540</u>	<u>\$ 133,235</u>
Total Project Costs	<u>\$ 115,016</u>	<u>\$ 140,488</u>	<u>\$ 210,987</u>	<u>\$ 466,491</u>

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COLLEGE OF ARTS & SCIENCE
DEPARTMENT OF HISTORY
127 MEMORIAL HALL
PHONE: 302-738-2371

14 January 1974

MEMORANDUM

TO: F. Loren Smith, President
University Faculty Senate

FROM: Willard Allen Fletcher, Chairman
Committee on Innovation and Planning

Please find attached a report of the Committee on Innovation and Planning, relative to a questionnaire which had been sent out to all departments and divisions and which dealt with the proposed winter session.

WAF:jtc

Academic Calendar Options
Survey

Section I

Winter Session Model

1. What kinds of regular-semester courses would your academic unit be able to offer in this model?

Several departments indicated that clinical or field studies "courses" could be offered in a winter session. Ca. 12 departments reported that certain lower-level undergraduate courses could be scheduled, especially for non-majors. More advanced students could take special problems or independent projects. Three departments suggested that "lab technique" courses could be fitted into a winter session. Seven departments specifically stated that they would not offer regular semester courses, because of "germination" factors. Clearly, independent study, clinical, field or lab courses are preferable to regular courses.

2. What kinds of new courses or academic experiences would your academic unit be able to develop for this Winter Session calendar? (interdisciplinary courses, field experiences, etc.)

More than half of the replies mentioned new course offerings for a winter session, similar to those now available during Winterim. Departments indicated that there would be greater opportunity for field projects, internships, and new interdisciplinary courses. However, several departments felt that the present Winterim was an adequate time span for such experiences and that a five-week period would be excessive.

A second area of new offerings was intensive study courses, narrow themes and specialized topics courses for both undergraduate and graduate students.

A third area mentioned was that of "remedial" and "conversion" courses allowing students with academic performance difficulties to catch up and those with academic program problems to convert to new majors more easily than is presently possible.

Other ideas included career orientation sessions and self-study courses.

3. In what ways would a Winter Session calendar affect your unit's regular semester and/or summer session program (student degree progress, course sequencing, etc.)?
4. Students are at times turned away from a course because of over-demand, or they may need to repeat a course which is a prerequisite to a spring semester course. Would the proposed Winter Session serve your students in this respect?

Virtually all departments indicated that they could generate a variety of courses; the majority did not anticipate a significant impact on existing semesters and/or summer session. A few departments expressed concern over the possible impact of a winter session on fall and spring enrollments. Departments were aware of the possibility that students could speed up their degree program, yet very few anticipated any significant change in this matter. Reservations were expressed about the desirability of moving toward a three-year time span for the B.A. or B.S. degree.

5. What would you expect the impact of the Winter Session to be on the following: faculty research, graduate student supervision, course preparation, etc.?

An almost University-wide support for some period of time in mid-academic year is clearly seen in the responses returned. Those departments which feel that there would be a disadvantage to the proposed winter session drew a comparison with the present Winterim (an arrangement generally favored for faculty research and course preparation). Those departments which expect positive results from a winter session did not make a comparison with the Winterim.

6. Generally speaking, to what degree does your academic unit support the Winter Session model from an educational or programmatic standpoint? Moreover, what problems would your unit face if this model is endorsed and implemented?

A very strong majority of departments expressed a clear reluctance to shift to a winter session. Comments made indicate a very substantial, if not overwhelming, endorsement of the present calendar. A few small minority of departments expressed unqualified support of a winter session. The injunction into the academic year program of a winter session would, in the opinion of most departments, only serve to compound the pedagogical disadvantages of a summer session.

Section II

Other Calendar Arrangements

1. What are the opinions of your faculty about retaining the current calendar plan? (with a three-week Winterim session as now exists).
2. Are there other calendar arrangements which would best serve the needs of students in your various programs?

A small group, 20 percent or less of the departments which returned the questionnaire, favors a shift to a winter session. The large majority, on the other hand, clearly prefers retention of the present system. A small number of respondents also considered other alternatives: quarter system, trimester system, or a return to a 15-week semester.

CHARGE OF THE CULTURAL ACTIVITIES AND PUBLIC EVENTS COMMITTEE

It should be the objective of the Cultural Activities and Public Events Committee, together with its subcommittees, Fine Arts and Exhibitions, Performing Arts, Speaker's Board, and Visiting Scholars, to foster, encourage, and coordinate throughout the University programs of local, national, and world significance that illuminate, explain, articulate, or are a creative part of the cultures of mankind. The committee shall work with any and all agencies of the University specifically to sponsor, direct, or advise on programs which bring to the University notable and creative figures in scholarship, the creative arts, and public concerns; to sponsor theatrical productions, musical presentations, art exhibits, and media productions, or any presentation which reflects upon the University's obligation to foster and contribute to the cultural life of the community and the world.

CHARGE OF THE FINE ARTS AND EXHIBITIONS SUBCOMMITTEE: It shall be the specific objective of the Fine Arts and Exhibitions Subcommittee to sponsor, direct, suggest, or coordinate presentations of the graphic arts, either those that originate on the campus or those which are brought to the campus.

CHARGE OF THE PERFORMING ARTS SUBCOMMITTEE: It shall be the specific objective of the Performing Arts Subcommittee to sponsor, coordinate, suggest, or direct the University's activities in the performing arts, either performances created at the campus or those brought to the campus by touring theatrical troupes, musicians, or soloists.

CHARGE OF THE SPEAKER'S BOARD SUBCOMMITTEE: It shall be the specific objective of the Speaker's Board Subcommittee to foster, coordinate, and sponsor presentations proposed by students and other members of the University community which will contribute to a better understanding of recent events and current ideas. Its sponsorship is designed primarily to allow the University community to bring to the campus speakers of general rather than academic appeal to present their ideas and experiences to public gatherings.

CHARGE OF THE VISITING SCHOLARS SUBCOMMITTEE: It shall be the specific objective of the Visiting Scholars Subcommittee to foster, coordinate, and sponsor presentations proposed by the colleges and departments of the University which contribute to the interchange of scholarly ideas and methods throughout the academic world. Its sponsorship is designed primarily to allow the University community to bring to the campus leading scholars from other institutions and countries to present their findings in classrooms, seminars, or lecture halls.

The Cultural Activities and Public Events Committee will meet as a whole and in subcommittees, and will have the specific responsibility of establishing a budget. The Committee will select from its entire membership a fiscal agent who will have oversight of expenditures. The fiscal agent should have knowledge of the University accounting system and have direct access to secretarial support.

Each subcommittee shall consist of five faculty members, one of whom shall be designated as chairperson, one appointed by the Provost, one appointed by the Vice President for Student Affairs, two undergraduate students, and one graduate student.

The Cultural Activities and Public Events Committee shall consist of: nine faculty members being a chairperson, the four chairpersons of the subcommittees, and one faculty member from each subcommittee as elected by the several subcommittees; one appointment by the Provost; one appointment by the Vice President for Student Affairs; three undergraduate students; and one graduate student.

December 13, 1973