

UNIVERSITY OF DELAWARE  
NEWARK, DELAWARE  
19711

UNIVERSITY FACULTY SENATE  
303 HULLIHEN HALL  
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October 21, 1976

MEMORANDUM

TO: All Faculty  
FROM: Byron P. Shurtleff, Vice President  
University Faculty Senate  
SUBJECT: Regular Senate Meeting, November 1, 1976



In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, November 1, 1976 at 4:00 p.m. in room 110 Memorial Hall.

AGENDA

- I. Adoption of the Agenda.
- II. Approval of the Minutes of the regular Senate meeting of October 4, 1976.
- III. Remarks by President Trabant and/or Provost Campbell.
- IV. Announcements - J. Pikulski, President, University Faculty Senate.
- V. Old Business - none.
- VI. New Business
  - A. Recommendation from the Executive Committee:

RESOLVED that the Senate amend the bylaws so as to suspend, for the current academic year only, the requirement that members of the Nominating Committee be senators.
  - B. Recommendation from the Committee on Committees (S. Sandler, Chairperson) for confirmation of the following members of the Nominating Committee:

Val Arnsdorf	Elaine Safer, Chairperson
George Cicala	Mark Sharnoff .
Raymond Goodrich	
  - C. Recommendation from the Committee on Committees (S. Sandler, Chairperson) for confirmation of appointments to the Committee on Undergraduate Admissions and Standing and the Committee on Physical Planning and Utilization.

- D. Report and recommendations from the ad hoc Committee on Retrenchment, G. Cicala, Chairperson. (Attachment 1)

RESOLVED that the Senate establish a standing Committee on Budget Review with a charge, based on the description in the Report of the ad hoc Committee on Retrenchment, to be developed by the Committee on Committees.

RESOLVED, that the Senate approve the "Statement on Guidelines for Faculty Involvement Related to Extraordinary Financial Circumstances."

- E. Report and recommendation on University awards, from the Committee on Student and Faculty Honors, E. Rosenberry, Chairperson. (Attachment 2)

RESOLVED, that the Faculty Senate endorses the measures proposed in the report of the ad hoc University Awards Committee for the Francis Alison Faculty Award and for the President's Certificate of Appreciation.

- F. Resolution from the Coordinating Committee on Education, L. Mosberg, Chairperson:

RESOLVED, that at the request of the Philosophy Department and upon recommendation of the Senate Graduate Studies Committee and the Coordinating Committee on Education, the Senate approves the dis-establishment of the B.A./M.A. program in Philosophy and cancellation of student fellowships and any other financial support assigned by the University to support this program.

- G. Such items as may come before the Senate. (No motion introduced at this time may be acted upon until the next meeting of the Senate.)

Attachments are in the hands of your Senators. Distribution also includes one copy for each ten faculty members of each department.

BPS/b

- Attachments: Committee Activities Report
1. Final Report of the ad hoc Committee on Retrenchment
  2. (From the Report of the ad hoc University Awards Committee):  
"Francis Alison Faculty Award; President's Certificate of Appreciation."

11/1/76

UNIVERSITY FACULTY SENATE  
Committee Activities

This summary reflects items contained in the Monthly Committee Reports for October.

Academic Freedom

Discussion of implications for academic freedom of the remarks by President Trabant at the 10/4 Senate meeting

Committee on Committees

Filling of vacancies on Senate committees  
Revision of Charge to Committee on Faculty Welfare and Privileges

Coordinating Committee on Education

Approval of minors  
Course numbering proposal  
BS degree in Geophysics

Fine Arts and Exhibitions

Discussion with Art Dept. representative regarding possible exhibitions  
Discussion of need for student representation on the committee  
Review of resumes of candidates for exhibitions

Instructional Resources

Consideration of establishment of "Fair Use Principle" in regards to the recording of PBS and commercial broadcasting presentations by the faculty

International Studies

Discussion of possible approaches for outside funding for international studies  
Review of current situation: gathering of information, survey of faculty interest, models of programs at other institutions

Performing Arts Subcommittee

Financial support of the 1977-78 Performing Arts Series

Retrenchment

Preparation of Final Report for presentation to the Senate

Rules Committee

Review of constitution of Nominating Committee  
Response to various requests for rulings and interpretations of Senate bylaws

Student and Faculty Honors

Problems relating to computation of credits for honors degrees  
Role of committee in development of honors programs

Student Life

Preparation of a philosophy for the Student Judicial System  
Preparation of Student Alcohol Policy  
Review of interaction of committee with student publications  
Review of Code of Conduct  
Study on academic honesty

Undergraduate Studies

Discussion concerning numbering of Skills Courses  
Addition and Deletion of courses

The following committees did not meet: Academic Ceremonies, Academic Services, Adjunct Academic Affairs, Instructional Resources, Library, Promotions and Tenure, Research, Undergraduate Admissions and Standing, Visiting Scholars, Winterim.

The following committees did not return the form: Computer, Cultural Activities & Public Events, Educational Innovation & Planning, Faculty Welfare and Privileges, Graduate Studies, Nominating Committee, Physical Planning & Utilization, Speakers Board.

UNIVERSITY FACULTY SENATE  
ad hoc Committee on Retrenchment

FINAL REPORT  
November 1, 1976

*The University Senate ad hoc Committee on Retrenchment recommends to the Senate the establishment of a Committee on Budget Review to insure informed faculty participation in the event of retrenchment. It recommends further the Senate's acceptance of the "Statement on Guidelines for Faculty Involvement Related to Extraordinary Financial Circumstances."*

Committee on Budget Review

It shall be the responsibility of this committee to become acquainted with the University budget, financial statements, and other pertinent information for the purpose of analyzing the allocation of resources of the various divisions of the University and for advising the Executive Committee of the Senate and the Senate at large of financial developments that are of significant interest to the faculty. Upon the request of the Coordinating Committee on Education, the Committee on Budget Review shall provide specific budget analyses and recommendations for existing or proposed activities. The committee is expected to work closely with any Senate committee that has a legitimate need for budget information and, within the guidelines established by the Senate, this committee is available to advise and make recommendations to the officers of the administration upon their request.

The University Senate authorizes the Committee on Budget Review to receive confidential budget and financial information, exclusive of individual salaries. The Committee must respect the confidentiality of such information. However, information issued without restriction to any other body, and subsequently received by the Committee, shall not be treated as confidential.

Furthermore, this Committee shall have the primary responsibility to assess the financial implications of proposed actions declared in the name of university-wide "extraordinary financial circumstances" subject to the established guidelines as they appear in the Statement on Guidelines for Faculty Involvement Related to Extraordinary Financial Circumstances.

This Committee shall consist of five members of the faculty, the majority of whom must be tenured. The Committee on Committees shall appoint the members to five year terms, staggering the initial appointments such that one member's term will expire each year. From this group the Committee on Committees shall annually select a chair. Two additional members of this Committee shall be appointed by the Provost and Vice President for Academic Affairs.

Statement on Guidelines for Faculty Involvement Related to Extraordinary Financial Circumstances

The University is obligated to continually review educational goals, programs and activities in order to effectively allocate its resources. It is clear that the Faculty has responsibility in these areas. This is recognized by the Bylaws of the Board of Trustees in that the Faculty has the delegated responsibility "to formulate and administer the academic and the educational policies of the University. . . ." (2-II, p. 24). Within this broad charge are the more explicit charges that the Faculty shall "provide for the establishment of the curricula and courses in the several colleges and divisions" (2-II-C, p. 25) and

"It shall be the privilege of the faculty:

1. To make recommendations to the Board of Trustees concerning the disestablishment of any degree. . . .
2. To consider matters of general interest to the University and make recommendations thereupon to the President for transmission to the Board of Trustees.
3. To consider and make recommendations for proposed changes in the University organization."

(2-II-E, p. 26)

We believe that these citations direct the administration to seek and seriously consider faculty input before making substantial modification in an educational program. This faculty involvement should begin with the most immediately affected group and, when appropriate, include committees of the faculty.

Moreover, when academic goals, programs or activities are subject to drastic reductions or when individual faculty contracts are subject to termination because of declared University-wide "extraordinary financial circumstances," then the appropriate faculty committees have a special responsibility in representing the interests of the faculty in an assessment necessary to assure the maintenance of the academic quality and responsibilities which are the hallmarks of a university.

The specific committee of the faculty which has the over-all responsibility of assessing the programmatic implications of the tentative actions to be taken in the name of "extraordinary financial circumstances" is the Coordinating Committee on Education working with its various subcommittees. In particular, when extraordinary financial circumstances have been declared the Committee on Budget Review has the specific charge of assessing the fiscal rationale of such proposed decisions, and their impact on specific proposed reductions, dissolutions, or proposed terminations of individual faculty contracts as they relate to the over-all goals of the University.

Necessary considerations for these appropriate committees when acting on proposals involving University-wide "extraordinary financial circumstances" are delineated as follows:

A. An "extraordinary financial circumstance" is difficult to define, but in general it must represent more than a temporary operating or liquidity problem. Though not requiring bankruptcy to be declared, such a condition is one where survival of the institution as a whole is at issue and in the absence of other feasible remedies, the well-being and future of the University require that drastic actions be taken. When the "extraordinary financial circumstance" is declared by the Board of Trustees it is expected that it will be demonstrated as bona fide.

B. When a curtailment of academic programs or activities is called for because of the "extraordinary financial circumstance," it is expected that the faculty will play a significant role in determining which academic programs and activities will be altered and to what extent. It is important that the curtailment be bona fide in relation to the financial emergency, not a subterfuge to dismiss controversial individuals or programs. The total adjustments must be suitable to maintaining the thrust of the University as a citadel of knowledge and learning.

C. When it is determined that the "extraordinary financial circumstance" must be dealt with by reductions in faculty positions, and individual contracts must be terminated, it is expected that a University-wide plan of action will be developed. The department or college faculty most immediately affected shall be a basic part of the group that develops a "plan of action." The Coordinating Committee on Education shall specify the procedures to be followed at the department and college levels in preparing this plan. The total plan of action for the University shall be examined by the Committee on Budget Review and the Coordinating Committee on Education which shall have primary responsibility for submitting a report and its recommendations to the Faculty Senate.

D. A "plan of action" that specifies terminations or nonrenewals should first eliminate part-time, temporary, nontenured, and then tenured faculty with length of service and academic rank being discriminating factors within each category. Only in extraordinary circumstances where a serious distortion of the academic program would otherwise occur will there be a modification of the termination procedure specified. It is expected that the plan of action will take into consideration affirmative action responsibilities, relocation possibilities within the University, retraining and opportunities for voluntary early retirement.

E. If the elimination of a faculty position or academic department is part of the "plan of action" there is the presumption that that position or department shall not be reinstated within a three-year period after elimination. If such a reinstatement is proposed within the three-year period, those terminated will be given first choice to be rehired.

New programs should not be instituted within the three-year period after instituting the "plan of action" unless it is clearly demonstrated in advance that they are self-sufficient and are not in need of University funding. Further, they must have educational merit and be consistent with stated University goals.

Submitted by: Willard Baxter  
Gordon Bonner  
George Cicala, Chairperson  
Donald Crossan  
Carol Hoffecker  
Byron Shurtleff

FRANCIS ALISON FACULTY AWARD

Purpose and Criteria

The Francis Alison Faculty Award is given to that faculty member of the University of Delaware who has made notable contributions to his/her field of study.

Eligibility

The candidate must be a current full time faculty member.

Awards Committee

The awards committee shall be Committee on Faculty Honors of the Faculty Senate.

Ceremony

The recipients of the Francis Alison Faculty Award will be honored at an annual Awards Banquet at which recipients of other University awards are also recognized. The Francis Alison Faculty Award will not be awarded posthumously or in absentia. If the recipient cannot attend the Awards Banquet, presentation of the Award may be deferred to a subsequent year, or scheduled for another appropriate ceremonial occasion, such as Commencement or Honors Day.

Award

The Faculty Award shall consist of a medal on a pendant chain, and a Citation suitably inscribed and signed by the President of the University.

## PRESIDENT'S CERTIFICATE OF APPRECIATION

### Purpose and Criteria

The President's Certificate of Appreciation is given to a person or group for services provided to the University, or for some achievement which brings prestige to the University, or for some action or task performed on behalf of the University.

### Eligibility

The candidate must be a graduate or former student of the University of Delaware, or be a resident or former resident of the region served by the University of Delaware.

### Awards Committee

The President of the University shall select the persons or groups to be awarded, utilizing an advisory committee consisting of one Trustee, one administrator, one faculty member, and one alumnus, each chosen by the President.

### Nominations and Selection Process

In addition to suitable candidates already known by the President, the advisory committee can and will bring to the attention of the President the names of persons or groups they feel are deserving of this Certificate. It is expected that as many as twelve certificates could be given in a year's time. However, it is not intended that any definite number be conferred each year. The quality of the award shall be maintained at a level set by the President and his advisory committee.

### Ceremony

The Certificate of Appreciation shall be awarded in a timely manner in any appropriate way that is convenient to both the President and the recipient.

### Award

The President's Certificate of Appreciation shall be engraved and suitable for framing. It shall bear the awardee's name and a brief description of the purpose of the citation.