

UNIVERSITY OF DELAWARE
NEWARK, DELAWARE
19711

UNIVERSITY FACULTY SENATE
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MEMORANDUM

TO: All Faculty Members
FROM: Byron P. Shurtleff, Vice President
University Faculty Senate
SUBJECT: Regular Senate Meeting, May 1, 1978



In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, May 1, 1978 at 4:00 p.m. in room 110 Memorial Hall.

AGENDA

- I. Adoption of the Agenda.
- II. Approval of the Minutes of the regular Senate meetings of February 13, March 6, and April 3 and 10, 1978.
- III. Remarks by President Trabant and/or Provost Campbell.
- IV. Announcements - J. Pikulski, President, University Faculty Senate. (Background information for the items listed below is on the Announcement Sheet, Attachment 1.)
 1. Ad Hoc Committee to Study the University Promotion and Tenure Committee (Committee on Committees)
 2. Transfer of credits for the MFA Degree (Committee on Graduate Studies)
 3. Approval of minors in Spanish, French, German, Mathematics, Latin American Studies (Committee on Undergraduate Studies)
- V. Old Business
 - A. Resolution from the Committee on Undergraduate Studies, A. Thompson, Chairperson, regarding the declaration of undergraduate majors. (Note: the phrase in italics has been added to the resolution as it appeared on the April 3 Agenda.)

RESOLVED, that the Faculty Senate approves the following policy for inclusion in the Undergraduate Academic Programs and Policies Catalog:

Students who have a clear idea of their career objectives are encouraged to make an early declaration of their choice of major. *Where it is permitted by the college* students may initially indicate their status as "undeclared," but by the end of the fifth semester of full-time study (or the completion of 75 credit hours), all students are required to declare a major and to receive the appropriate faculty advisement from their major department.

VI. New Business

- A. Recommendation from the Committee on Honorary Degrees of the Board of Trustees, Prof. W. Homer, Faculty Member, for Senate approval for awarding an honorary degree of Doctor of Laws.
- B. Election of Senate officers, a chairperson of the Coordinating Committee on Education, members-at-large of the Committee on Committees, members of the Rules Committee, members of the Nominating Committee, and a chairperson of the Committee on Committees. (Attachment 2)
- C. Resolution from the Committee on Faculty Welfare and Privileges, M.R. Tripp, Chairperson, regarding appointments of assistant professors:

RESOLVED, that the Faculty Senate recommends that the following policy replace paragraph 4(a) of the Promotion and Tenure Policy (page III-L-1 of the Faculty Handbook):

Assistant professors are appointed to regular faculty positions for an initial term of two years without tenure. Reappointments at this rank are for a two-year term, except for contracts which extend appointments of assistant professors beyond the sixth year and for terminal contracts, both of which are for one-year terms. Contracts that extend reappointments beyond the sixth year will stipulate whether they are to be terminal or whether they may be renewable on an annual basis. In the latter case, special justification must be provided by appropriate faculty committees and administrative officers for each one-year reappointment.

(Note: for reference, the current policy is given in Attachment 3.)

- D. Resolution from the Committee on Faculty Welfare and Privileges, M.R. Tripp, Chairperson, regarding suspension of a faculty member:

RESOLVED, that the Faculty Senate approves the following policy for inclusion in the Faculty Handbook:

SUSPENSION OF A FACULTY MEMBER

Purpose

Suspension of a faculty member serves to remove or diminish contact between the suspended individual and those involved in University operations.

Definition

Suspension is the immediate mandated relief for appropriate cause from all or part of the professional responsibilities of a faculty member for a defined period. During suspension salary and benefits continue according to the Collective Bargaining Agreement.

Procedure

- A faculty member may be suspended when his/her continued presence
- (1) presents clear and imminent physical danger to him/her self or others; or
 - (2) is seriously disruptive.

Suspension may be invoked only by the dean of the individual's primary

academic unit. Notification of suspension is to be in writing, specifying (1) reason(s) for suspension, (2) restrictions (if any) regarding access to University facilities, and (3) period of suspension (not to exceed ninety days).

The Senate Committee on Faculty Welfare and Privileges will conduct a hearing on the suspension, its duration, and any specific restrictions, within ten working days, following the same procedures as are used in a termination hearing.

Following the committee's decision an appeal may be made to the Provost, in writing, within seven calendar days. The Provost has final authority to revoke or sustain the suspension.

- E. Resolution from the Committee on Student Life, E.N. Simons, Chairperson, for an addition to the Code of Conduct. (Note: the subsection to be added is in italics.)

RESOLVED, that Section 2 of the Code of Conduct (p. 5, 1977-78 Student Guide to Policies) be amended by the addition of a new subsection b. as follows:

2. Misuse of materials
 - a. Embezzling University funds; unauthorized reading, duplicating, removing, photographing, forging, counterfeiting, altering, or misuse of any University document or record maintained by any individual or group of the University community.
 - b. *Misuse of identification cards, meal tickets, keys, access cards, laboratory equipment, athletic equipment, and/or any other materials issued by the University.*
- F. Joint Resolution from the Committee on Undergraduate Admissions and Standing, J.R. King, Chairperson, and the Coordinating Committee on Education, R. Richards, Chairperson, on University admission policies.

WHEREAS, the competition for able college students is greater than ever before, and the available pool of such students is decreasing, thereby placing a strong responsibility on the University to support a more aggressive recruitment program, especially in the State of Delaware, and encourage a greater involvement of the faculty in this matter along with the admissions officers,

RESOLVED:

1. that the University consider the quality of the student (as measured by the expectation of his/her success in college) and the range and quality of its educational program above all other considerations in the policy of admissions;
2. that recruitment and admission of highly qualified students be shown as a high priority for the University of Delaware through increased budgetary support and faculty participation;
3. that in 1978-79, the Coordinating Committee on Education undertake steps to systematically examine the quality of undergraduate

students at the University, particularly in reference to definitions and indicators of quality, the University's admissions criteria, and the composition and size of the undergraduate student body.

- G. Resolution from the Committee on Graduate Studies, H. Kwart, Chairperson, to extend the temporary approval of the Master of Education degree option in Bilingual Education program.

RESOLVED, that the continuance of the program leading to the Master of Education degree in bilingual education should be allowed only until the end of the 1978-1979 academic year and that a complete review of the program should take place initiated in September 1978 and presented to the Senate for approval on or before its December meeting. This review should occur before any new application for federal support of the program would be sought by the College of Education.

- H. Recommendation from J. Oliver, College of Arts and Science Senator-at-Large, for Senate approval of organizational changes in the College of Arts and Science. (Attachment 4: Report from the Coordinating Committee on Education and Memo from Dean Gouldner, March 27, 1978)

RESOLVED, that the Faculty Senate approves the following organizational changes in the College of Arts and Science:

1. The Department of Mathematics be enlarged to include faculty in Statistics and Operations Research presently in the Department of Statistics and Computer Science. The unit will be called the Department of Mathematical Sciences.
 2. The formation of a Department of Computer and Information Sciences.
- I. Such items as may come before the Senate. (No motion introduced at this time may be acted upon until the next meeting of the Senate.)

BPS/b

Attachments: Committee Activities Report

1. Announcements
2. Nominations
3. Present Handbook policy on appointment of assistant professors
4. Arts and Science organizational changes

April 24, 1978

UNIVERSITY FACULTY SENATE
Committee Activities

This summary reflects items contained in the Monthly Committee Reports for April.

Academic Ceremonies

Preparation for 1978 commencement exercises

Adjunct Academic Affairs

Evaluation of Early Admissions Honors Program

Instructional Resources

Review of staff changes in IRC

Review of 5-year plan for IRC (with D. Nelson, Director)

Library Committee

Sources of funding for library addition

COPE report on the Library

New cataloging system

Revision of Copyright Laws

Lost books and the library appeals process

Library hours during exam period

Faculty who do not return overdue books

Theft and mutilation of books

Student Life

Review of Student Rights and Responsibilities Statement

Undergraduate Admissions & Standing

Policy on transfer of credit re: the three state-supported institutions of higher learning

The following committees have not met: Academic Complaints, Academic Services, Academic Freedom, Beverage Alcohol, Educational Innovation and Planning

The following committees did not return a report: Budget Review, Committee on Committees, Fine Arts and Exhibitions, Graduate Studies, International Studies, Nominating Committee, Performing Arts, Physical Planning and Utilization, Promotions and Tenure, Research, Rules, Speakers Board, Student and Faculty Honors, Undergraduate Studies, Visiting Scholars.

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ANNOUNCEMENTS

Attachment 1
April 24, 1978

1. Ad Hoc Committee to Study
the University Promotion and Tenure Committee

This study committee is charged to study the function, structure, policies, and communication with other review groups, administrators and candidates for promotion and tenure consideration and to make recommendations for improving the committee in these areas and assuring consistency and clarity in the process. The committee shall report through the Promotions and Tenure Committee to the Faculty Senate. A preliminary report is due in May and a final report to the Faculty Senate in October, 1978.

The members of the committee are:

Donald Fieldhouse
Allen Granda
Jay Halio
Elise Michaels
James Oliver, Chairperson
David Schulz
John Wriston

2. Transfer of Credits for the MFA Degree

At its meeting of March 15 the Committee on Graduate Studies recommended adoption of the following practice:

The Department of Art may transfer up to 18 hours of graduate credit from other accredited colleges, universities, and professional schools toward fulfilling the 60-credit hour Master of Fine Arts degree offered by the Department.

Background and Rationale

1. Nine transfer credits are currently permitted on the 30 credit-hour MA degree; the MFA degree is a 60 credit-hour program.
2. The Art Department uses the transfer option as a way of providing students with study opportunities with area universities and art schools with unique resources. Such assignments are made in advance by the major professor with approval of the departmental graduate studies committee.

3.

Approval of Minors

MINOR IN MATHEMATICS

A student seeking a minor in mathematics must obtain permission from the chairperson or his designee in the Mathematics Department. Course requirements consist of a total of 18 hours in mathematics to include 9 hours above M 302 with the exception of courses numbered M 538-599. All work for the minor must be completed with a grade of "C" or better. For suggestions on specific courses which best relate to a student's major area of interest, students should see any member of the Undergraduate Committee of the Department.

MINOR IN SPANISH

18 hours (6 courses), including

- a) Two 200-level courses (except SP 207 or SP 208)
- b) Two 300-level courses (one must be a survey of literature)
- c) Two 400-level courses

MINOR IN FRENCH

18 hours (6 courses), including

- a) FR 205 or FR 305
- b) FR 301 and FR 302
- c) FR 401 or FR 402

MINOR IN GERMAN

18 hours (6 courses), including
GER 301 and GER 302

MINOR IN LATIN AMERICAN STUDIES

Purpose. This is an interdisciplinary program designed to provide undergraduates with an organized focus for their interests in Latin America. The Program is designed to enhance, rather than substitute for, a student's disciplinary major.

Courses. Those courses already offered by faculty in a number of departments and colleges will provide the basis for the program. In addition, an advanced seminar designed to bring together the themes explored in these courses will be offered on a rotating basis by Latin American Studies faculty. It is proposed that the particular faculty member leading the seminar do so by cross-listing the seminar with an existing departmental or unit course offering.

Program Requirements. A minimum of 18 credit hours is required, distributed as follows:

LATIN AMERICAN STUDIES (Continued)

- H 135 Introduction to Latin American History (3)
(no pre-requisites)
- G 226 Geography of Latin America (3)
(no pre-requisites)
- or SP 207 Latin America Today (3)
- or SP 212 Latin American Civilization and Culture (3)
(pre-requisites: none for SP 207; SP 112 for SP 212)
- or ANT 375 Peoples and Culture of Modern Latin America (3)
- or ANT 380 Peoples and Culture of Mexico and Central America (3)
(no pre-requisites)
- PSC 426 Latin American Political Systems (3)
(no pre-requisites)
- LAS 400 Seminar in Latin American Studies (3)

Language Requirement. Students must complete SP 112 or four years of High School Spanish. Equivalent competency in Portuguese will be allowed.

Substitutions may be made from certain specified courses, with permission from the Coordinator of the Latin American Studies Program, and only so long as the same disciplinary distribution is maintained.

The total number of hours required for the minor is 18, even for students with no previous background. The minimum of courses is six, excluding those necessary to fulfill the language requirement.

NOMINATIONS FOR SENATE ELECTIONS

Senate Bylaws require that the Nominating Committee present at least two nominations for each position. Additional nominations may be made from the floor, but the Senator making the nomination is responsible for ascertaining that the person nominated will serve if elected.

President (Vote for one)

Ralph Kleinman (Mathematics)
Jerzy Moszynski (Mechanical and Aerospace Engineering)

Vice President (Vote for one)

Reed Geiger (History)
Bertram Levin (Economics)

Secretary (Vote for one)

Leslie Goldstein (Political Science)
Myron Sasser (Plant Science)

Chair: Coordinating Committee on Education (Vote for one)

Charles Marler (Educational Foundations)
Carl Toensmeyer (Agriculture and Food Economics)

Chair: Committee on Committees (Vote for one)

David Lou (Mechanical and Aerospace Engineering)
Barbara Settles (Individual and Family Studies)

Member: Committee on Committees (Vote for one)

James Oliver (Political Science)
David Lou (Mechanical and Aerospace Engineering)

Members: Rules Committee (Vote for two)

George Cicala (Psychology)
Reed Geiger (History)
Raymond Goodrich (Mathematics)
Bertram Levin (Economics)

Members: Nominating Committee (Vote for five)

John Deiner (Political Science)
Kenneth Eckhardt (Sociology)
Stephen Finner (Sociology)
Roberta Golinkoff (Educational Foundations)
Robert Hodson (Life and Health Sciences)
Kevin Kerrane (English)
William Latham (Economics)
Mary Lou Liprie (Individual and Family Studies)
Judy Van Name (Textiles, Design and Consumer Economics)
Joyce Walstedt (Women's Studies)

- L. TENURE (Policy effective July 1, 1976. Revised by action of the Executive Committee, Board of Trustees, July 14, 1975.)
1. All decisions to grant tenure shall follow review of credentials both by appropriate faculty committees and by administrative officers. Responsibility for the development and application of specific criteria for promotion and tenure of individuals rests with each academic unit.
 2. With the exception of visiting professors and except as otherwise provided under item 7, tenure is awarded to full professors on initial appointment or on promotion to this rank.
 3. (a) Associate professors appointed from outside the University will normally receive an initial three-year contract without tenure. Reappointments at this rank, unless terminal, will carry tenure.

(b) Promotion to the rank of associate professor from within the University will carry tenure.
 4. (a) Assistant professors are appointed or promoted to an initial term of from one to three years without tenure. First reappointments at this rank are normally for a three-year term. Reappointments beyond the sixth year as an assistant professor are for one year. Contracts for such annual reappointments will stipulate whether they are to be terminal or whether they may be renewable on an annual basis. In the latter case, special justification must be provided by appropriate faculty committees and administrative officers for each one-year reappointment.

(b) In special cases, faculty members at the rank of assistant professor may be granted tenure if the duties and responsibilities of these faculty members justify such tenure.
 5. (a) Appointments and reappointments for instructors shall be on annual contract only.

(b) Tenure is not awarded to instructors.
 6. For all faculty members appointed to a scholarly track, tenure is implied as an attainable goal after an initial probationary period. That probationary period shall normally be no longer than seven years from the date of first appointment as assistant professor at the University of Delaware. Tenure decisions should be made as early as possible within the probationary period.

ARTS AND SCIENCE ORGANIZATIONAL CHANGES

Report of the Coordinating Committee on Education

The report of the Committee which considered this matter and the subsequent memorandum with the recommended reorganization was discussed. From the information supplied there would seem to be no obvious impact on students, undergraduate courses or graduate programs, nor are any budgetary implications specified. Thus, it was the unanimous opinion of the Coordinating Committee that this question, as presented, is essentially an internal matter within the College of Arts and Science, and they should feel free to bring any resolution for action directly to the University Senate.

Report from Dean Gouldner

The Administration of Programs in
Mathematics, Computer Science,
Statistics and Operations Research

March 27, 1978

After long deliberation and extensive consultation, I strongly recommend that the Department of Mathematics be enlarged to include faculty in Statistics and Operations Research presently in the Department of Statistics and Computer Science. The unit may be called the School of Mathematical Sciences or, possibly, the Department of Mathematics and Statistics. Further, I strongly recommend the formation of a Department of Computer and Information Sciences. These changes involve only the existing faculty of the existing departments in the College of Arts and Science and do not involve changes in programs. Professor Stakgold will administer the School; an Acting Chair will be appointed in Computer Science for 1978-79.

Since discussions of issues related to this ultimate rearrangement have a long history, it is not possible and, fortunately, not necessary to recount all of them here. I will only summarize the elaborate consultation process through which we have gone in finally arriving at this plan.

The issues of concern in arriving at this proposal are satisfactorily covered either explicitly or implicitly in the Report of the Committee on the Organization of Mathematics and Information Sciences, chaired by Professor Kenneth Bischoff. The choices were reduced to two. One was to form a School of Mathematics and Information Sciences which would include all the involved disciplines. The second was to do what is proposed here. This has been a hard choice. The decision was preceded by discussions which I had with Professors Leathrum and Stakgold in the summer of 1977. Then I asked Associate Dean Wenger to explore the matter further with them to see whether there was sufficient interest in rearrangements to justify a more formal examination of the matter. Dean Wenger discussed this with Professors Leathrum and Stakgold during the summer and both were kind enough to prepare some initial written comments on it.

I decided there were sufficiently important educational and administrative advantages to possible rearrangements to justify the formation of a committee to thoroughly explore the matter with the faculties of the departments and other relevant parties. Both chairs independently recommended Professor Bischoff to chair the committee as well as its other members. We also appointed Professor Steven Skopik

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to the committee, both because he was Chair of the College Committee on Academic Planning and Evaluation and because he was familiar with the School of Life and Health Sciences which was being discussed as one possible model for rearrangement.

Professor Bischoff's committee was appointed by a memorandum from me of September 30, 1977. The committee's report followed very extensive consultation and discussion. It was submitted to me on December 30, 1977.

I then met separately with the faculties of computer science, statistics and mathematics to discuss the report. A number of colleagues in these departments have also met with me or Dean Wenger individually or in groups to discuss the matter further. I have also called Professor Stakgold in England to discuss it and have, subsequently, met still further with the faculty involved and with Provost Campbell.

Clearly such a change as this is viewed differently by different people--but everyone has agreed that the status quo is not an option. There is no doubt in my mind that the two options available would both be improvements. The one selected acknowledges that computer and information sciences are related in substantive ways to many areas, of which mathematics is only one. I am well aware, however, that the choice depends critically upon a clarification of what computer and information sciences, as developed through a new department, will mean and upon the recruitment of a truly first-rate chairperson to achieve these purposes. It is clearly understood, further, that the proposed Department of Computer and Information Sciences must grow upon and relate to existing strengths in related units in the University. Thus, I am forming an advisory committee involving both computer scientists and informed faculty from related disciplines to define specifically the projected areas of emphasis for the department as well as the ways in which the department will utilize existing strengths in other disciplines. This, as well as the recruitment of faculty replacements, answers some of the concerns of the Bischoff Committee about a separate department.

The clarification of the role of the Department of Computer and Information Sciences must also involve an effective resolution of the long-standing debate over where numerical or mathematical analysis will be done.

The rearrangement should help the development of statistics at the University. Some appropriate internal arrangements should be developed in the School so that the statistics program, both for service instruction and for majors, becomes even stronger. Mathematics will be strengthened in the increased options available to its graduate and undergraduate students, enhanced resources, and further opportunities for cooperative research efforts.

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