

UNIVERSITY FACULTY SENATE

SUMMARY of AGENDA

September 12, 1983

- I. ADOPTION OF THE AGENDA
- II. APPROVAL OF THE MINUTES: May 2, 1983, and the Special Session of May 9, 1983
- III. REMARKS BY PRESIDENT TRABANT and/or PROVOST CAMPBELL
- IV. ANNOUNCEMENTS
 1. Senate President Smith
 2. Report on University Policies for Student Participation in Athletics
 3. Report from the Committee on Budget Review: Poll Results
 - * 4. Revision of the Master's Degree in Business Administration (MBA)
(Attachment 1)
- V. OLD BUSINESS - none
- VI. NEW BUSINESS
 - A. Election of a chairperson, Committee on Committees
 - B. Confirmation of Senate committee appointments (Attachment 2)
 - C. Resolution to change procedures for scheduling and administering final exams (Attachment 3)
 - D. Resolution to approve an informal grievance procedure for sexual harassment, for addition to the Student Guide to Policies
 - E. Introduction of new business

* Announcement for challenge



UNIVERSITY OF DELAWARE
NEWARK, DELAWARE
19711

UNIVERSITY FACULTY SENATE
303 HULLIHEN HALL
PHONE: 302-738-2921

September 2, 1983

MEMORANDUM

TO: All Faculty Members

FROM: David M. Kuhlman, Vice President *D.M. Kuhlman (DWS)*
University Faculty Senate

SUBJECT: Regular Faculty Senate Meeting, September 12, 1983

In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, September 12, 1983 at 4:00 p.m. in room 110 Memorial Hall.

AGENDA

- I. Adoption of the Agenda.
- II. Approval of the Minutes of the regular Senate meeting of May 2, 1983 and the Special Session of May 9, 1983.
- III. Remarks by President Trabant and/or Provost Campbell.
- IV. Announcements:
 1. Senate President Smith.
 2. Report on University policies for student participation in athletics, from Prof. John Burmeister, faculty representative on the University Athletic Governing Board.
 3. Report of poll results, from Prof. Francis Tannian, chair, Committee on Budget Review.
 4. Announcement for challenge: Revision of the requirements for the Master's Degree in Business Administration (MBA). (Attachment 1)
- V. Old Business - none.

VI. New Business

- A. Election of a chair of the Committee on Committees, from among the committee members elected by the Senate. Eligible members are:

Margaret Andersen (Sociology)
Anne Mooney (Urban Affairs)
Thomas Scott (Psychology)

- B. Request from the Committee on Committees (T. Scott, chair) for confirmation of Senate committee appointments. (Attachment 2)

RESOLVED, that the appointments to Senate committees and the appointments of Senate committee chairpersons, as presented in Attachment 2 of this Agenda, are hereby confirmed.

- C. Resolution from the Committee on Educational Innovation and Planning (G. Pruder, chair) to change the procedures for scheduling and administering final exams. (Attachment 3)

WHEREAS students could better plan their schedules if they knew the final exam schedule when they registered for a course, and

WHEREAS faculty could better plan their courses if they knew where and when their final exams would be when they developed their course schedules, and

WHEREAS it is a considerable expense for the scheduling department to develop final exam schedules according to the current format, and

WHEREAS at present approximately one-third of grade rosters are turned in late, additional time may be warranted for evaluating course grades,

BE IT RESOLVED that the Faculty Senate directs the Records Office to publish the final examination schedule in the course registration book, effective for exams no later than May, 1984, and

BE IT FURTHER RESOLVED that the grade roster now due in 48 hours will be due in 72 hours.

- D. Resolution from the Committee on Student Life (J. Soles, past chair) for approval of an addition to the section on "Sexual Harassment" of the Student Guide to Policies. [Note: Copies of the Student Guide to Policies will be available at the Senate meeting.]

RESOLVED, that the Faculty Senate approves, and recommends for inclusion in the section "Sexual Harassment" of the Student Guide to Policies, the following:

INFORMAL GRIEVANCE PROCEDURE

1. Contact either the Office of Women's Affairs (219 McDowell Hall) or the Dean of Students (218 Hullahen Hall), where the student may discuss, with total confidentiality, the incident(s) of sexual harassment. The individuals in these offices will assist the student in clarifying the nature of the problem, will outline options that can be considered to resolve the situation, and will provide support and advice throughout the process.
2. If the student decides to pursue resolution of the problem, he or she will be asked to write a statement detailing the sequence and nature of events.
3. The head of the Office of Women's Affairs or the Dean of Students will then confer with the department chair or the appropriate supervisor. If the individual whose alleged actions are the subject of the conference is identified to the chair/supervisor that individual will be informed of the charge by the chair/supervisor.

Seeking information from these offices in no way obligates the student to any further action. The student may terminate the process or move to the formal grievance procedure at any time.

- E. Such items as may come before the Senate. (No motion introduced at this time may be acted upon until the next meeting of the Senate.)

/b

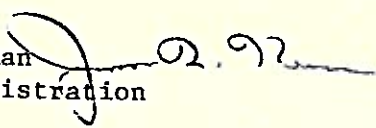
- Attachments: 1. Revised curriculum, Master of Business Administration
2. Senate Committee Appointments
3. Suggested final exam schedule



UNIVERSITY OF DELAWARE
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COLLEGE OF BUSINESS & ECONOMICS
DEPARTMENT OF BUSINESS ADMINISTRATION
PHONE: 302-738-2554

MEMORANDUM TO: Professor Richard B. Murray DATE: May 18, 1983
University Coordinator for
Graduate Studies

FROM: James R. Krum, Acting Chairman 
Department of Business Administration

SUBJECT: MBA Program Changes

The Department of Business Administration has made several changes in the requirements for the Master of Business Administration. The program, as revised, is described on the attached pages. These changes have been reviewed by the appropriate committees within the College of Business and Economics and passed by the faculty of the College. The "academic degree program approval check list" with the signatures of the Department Chair and the Dean of the College is also attached.

A summary of the changes follows:

1. The requirements for the MBA degree as accredited by the American Assembly of Collegiate Schools of Business in May of 1982 remain unchanged. The MBA curriculum is described on the first page of the attachment. The only change is the footnote that permits a student to substitute BU 852 or BU 855 for BU 851.
2. The Track II option for students with an undergraduate degree in business administration will be dropped. Because of the comparatively small number of students in Track II, it has not been possible to offer this option as designed, i.e. numerous course substitutions have been made.
3. As a replacement for the 48 credit Track II, a student with an undergraduate degree in business administration may be exempted from taking up to 12 credits. The procedure for doing so is described in the second page of the attachment ("reduction of credit hours"). While, in theory, this student may graduate with 36 credits, it is highly unlikely that a student would be exempted from more than two courses, and, thus, graduate with fewer than 42 graduate credits.
4. Students with sufficient prior work in accounting and/or economics will be encouraged to take 800 level courses in these fields as a substitution for 500 level required courses. The procedure for doing so is described on the second page of the attached ("alternate course substitutions").

Prof. Murray

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In summary, the significant changes affect students with an undergraduate degree in business administration, a minority of MBA students. The Track II option that was first offered about five years ago has been a problem due to the small student population. The changes bring the University of Delaware MBA program into line with a majority of accredited MBA programs. There are no staffing or other budgetary implications of these changes.

mhs

Attachments

cc: Dean Brucker

✓Faculty Senate Office

MBA Curriculum Revision

This is a proposal to revise the MBA curriculum, specifically to have a "one-track" program, i.e., eliminate Track II.

The existing Track I curriculum (48-credit hours) would be retained and re-labeled the MBA Curriculum as follows:

1. Common body of knowledge (24-credit hours)
 - a. Business functions and operations
 - BU 850 Financial Administration
 - BU 880 Marketing Administration
 - BU 871 Operations Administration
 - b. Economics/Legal environment
 - Econ. 101*
 - ACC 841 Social/Ethical/Legal/Political Envir.
 - c. Quantitative Methods and Information Systems
 - Math 555 Calculus for B&E*
 - Stat. 555 Stat. for B&E*
 - ACC 551 Financial Accounting
 - BU 830 Systems Analysis
 - d. Organization Theory and Behavior
 - BU 870 Administrative Processes (2 hours)
 - e. Administration and Policy
 - BU 870 Administrative Processes (1 hour)
 - BU 890 Corporate Strategy

* Prerequisite courses - not for graduate credit.

2. Beyond the common body of knowledge (24 credit hours)
 - a. Economics
 - EC 551 Micro Economics
 - EC 552 Macro Economics
 - b. Accounting
 - ACC 552 Managerial Accounting
 - c. Business Administration
 - BU 820 Human Behavior and Organization
 - BU 851 Financial Analysis*
 - BU 881 Marketing Research
 - d. Electives (2)

*BU 852 (Portfolio Management) or BU 855 (Financial Institutions and Markets) may be substituted for BU 851.

Reduction of Credit Hours

By satisfying the criteria in A and/or B below, a student may be released from taking up to four of the following courses: BU 850 Financial Administration, BU 880 Marketing Administration, BU 870 Administrative Processes, BU 871 Operations Administration, and ACC 551 Financial Accounting.

- A. If the student has taken six to nine undergraduate credit hours in any of the following areas (financial management, marketing management, administrative management, and operations management), that student may petition the MBA Director to be released from taking the corresponding MBA course: BU 850, BU 880, BU 870, and BU 871.
- B. If the student has taken twelve credit hours in accounting (to include intermediate accounting), that student may petition the MBA Director to be released from taking Accounting 551.

Consequently, a student may petition the MBA Director to be released from taking up to 12 credit hours, and be expected to complete a 36, 39, 42, or 45 credit-hour program.

However, before any course can be used as a basis for a reduction in credit hours, the student must have earned a grade of "B" or better in that course, and completed the course within five years prior to the date of admission into the MBA program.

Alternate Course Substitutions

Accounting 551 and 552

If a student has taken the equivalent of ACC 207 and ACC 208, that student will normally take ACC 810, Theory of External Reporting, in lieu of ACC 551. If a student has taken the equivalent of ACC 207 and ACC 208, and one course in cost accounting, that student will normally take ACC 811, Advanced Management Accounting, in lieu of ACC 552. An exemption from these course substitutions may be granted by the MBA Director.

Economics 551 and 552

If a student has taken the equivalent of Intermediate Micro-and/or Intermediate Macro-Economics, that student has the option of substituting 800 level Economics courses for the EC 551 and/or EC 552 courses.

Before an alternate course in accounting and/or economics is substituted, the student must have received grades of "B" or better in the designated courses (credit hours) and completed the "last" course within five years prior to the date of admission into the MBA program.

COMMITTEE APPOINTMENTS

Fine Arts and Exhibitions Subcommittee

Victor Spinski: Chairperson

Instructional Resources, Committee on

Paul H. Sammelwitz: Chairperson

Library Committee

John E. Johns: Chairperson
Joanne Golden: Member
Minoru Taya: Member

Performing Arts Subcommittee

Peter Hill: Member
Thomas Watson: Member

Research, Committee on

Adi Ben-Israel: Member

Student and Faculty Honors

James A. Hawk: Member

Student Life, Committee on

Roman Alvarez: Member

Undergraduate Admissions and Standing, Committee on

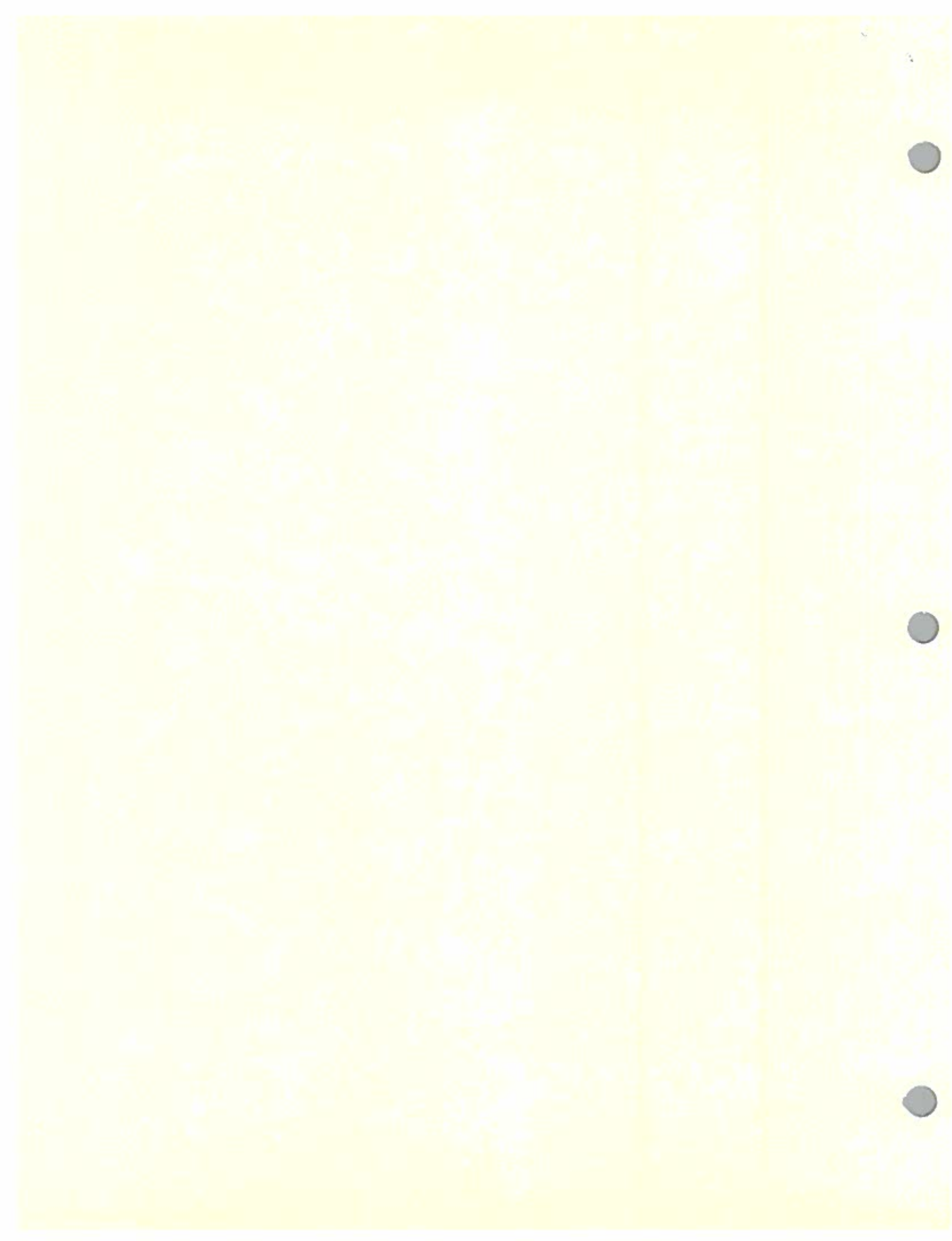
R. Dean Shippy: Chairperson
Alok Kumar: Member
Kathleen Hadad: Member

Undergraduate Studies, Committee on

Douglas W. Tallamy: Member
Hester R. Stewart: Member
Margaret P. Benner: Member

Visiting Scholars and Speakers Subcommittee

Lawrence P. Nees: Member
Bonnie A. Robb: Member



A SUGGESTED FINAL EXAM SCHEDULE (as it might appear in the Registration Booklet)

Final Examinations are usually scheduled in the same room in which classes meet during the semester. Examinations held in other locations will be announced in the Review at a future date. Courses that have both lecture and laboratory, or lecture and discussion periods will be scheduled according to the lecture portion of the course.

Exam Group	Starting Time	Meeting Days					
A	0800	M,W,F;	M,W:	M;	W;	F	
B	0900	"	"	"	"	"	
C	1000	"	"	"	"	"	
D	1100	"	"	"	"	"	
E	1200	"	"	"	"	"	
F	1300	"	"	"	"	"	
G	1400	"	"	"	"	"	
H	1500, 1600, 1700	"	"	"	"	"	
I	0800	T,R;	T;	R			
J	0930	"	"	"			
K	1100	"	"	"			
L	1230	"	"	"			
M	1400	"	"	"			
N	1530	"	"	"			
O	1900	M;	M,W				
P	1900	T;	T,R				
Q	1900	W					
R	1900	R					
Z	Common Exams						

TIME	EXAM DAY		EXAM DAY		EXAM DAY		EXAM DAY		EXAM DAY			
	PERIOD	DAY	PERIOD	DAY	PERIOD	DAY	PERIOD	DAY	PERIOD	DAY		
0800-1000	1	Z	6	Z	11	A	16	Z	21	Z	26	Z
1030-1230	2	B	7	I	12	F	17	J	22	D	27	N
1330-1530	3	E	8	K	13	C	18	L	23	G	28	H
1600-1800	4	Z	9	Z	14	Z	19	Z	24	Z	29	Z
1900-2200	5	O	10	P	15	Q	20	R	25	M	30	Z

