

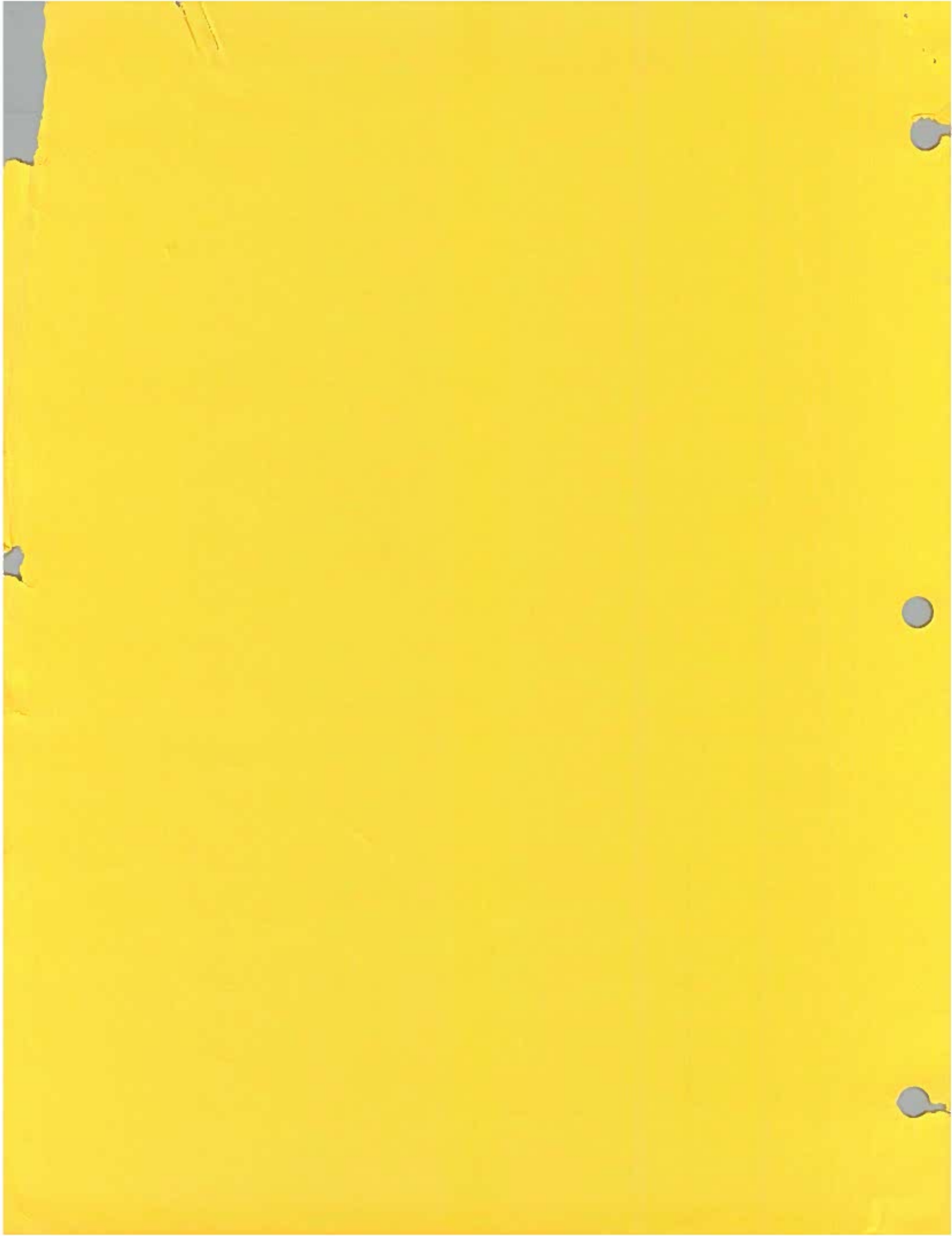
UNIVERSITY FACULTY SENATE

SUMMARY OF AGENDA

September 10, 1984

- I. ADOPTION OF THE AGENDA
- II. APPROVAL OF THE MINUTES: April 16 and May 7, 1984
MOTION TO AMEND MINUTES: March 5, 1984
- III. REMARKS BY PRESIDENT TRABANT and/or PROVOST CAMPBELL
- IV. ANNOUNCEMENTS
 1. Senate President KuhlmanANNOUNCEMENTS FOR CHALLENGE
 1. Revisions of majors in Chemistry
 2. Revisions of majors in Music
 3. Revisions of majors in Human Resources
- V. OLD BUSINESS
 - A. Resolution from the Committee on Undergraduate Studies on the scheduling of exams outside of class.
- VI. NEW BUSINESS
 - A. Election of the chair of the Committee on Committees
 - B. Request for confirmation of appointment to COPE
 - *C. Resolution from the Committee on Committees to change the membership of the Committee on Undergraduate Records and Certification
 - D. Request for approval of Honors Council members
 - E. Introduction of new business

*Bylaw change; requires a 2/3 vote of those senators present and voting.





University of Delaware

UNIVERSITY FACULTY SENATE
301 HULLIHEN HALL
NEWARK, DELAWARE 19716

(302) 451-2921

August 30, 1984

TO: All Faculty Members

FROM: Mark W. Huddleston, Vice President
University Faculty Senate

SUBJECT: Regular Faculty Senate Meeting, September 10, 1984

In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, September 10, 1984 at 4:00 p.m. in room 110 Memorial Hall.

AGENDA

- I. Adoption of the Agenda
- II. A. Approval of the Minutes of the Senate meetings of April 16 and May 7, 1984.
- B. Motion to amend the previously adopted Minutes of the March 5, 1984 Senate meeting.
- III. Remarks by President Trabant and/or Provost Campbell.
- IV. Announcements:
 1. Senate President Kuhlman

Announcements for Challenge:
[Note: Supporting documentation for revisions in these majors will be forwarded to each Senator prior to the meeting.]

 1. Chemistry
 - a. Bachelor of Arts: Chemistry
 - b. Bachelor of Arts: Chemistry Education
 2. Music
 - a. Bachelor of Arts: Music
 - b. Bachelor of Music: Theory and Composition (Theory of Composition)
 - c. Bachelor of Music: Music Education (Voice; Keyboard; Instrumental)
 - d. Bachelor of Music: Applied Music (Piano/Organ; Instrumental; Voice)

3. Human Resources

- a. Bachelor of Science in Human Resources: Consumer Economics
(Business; Communication)
- b. Bachelor of Science in Human Resources: Design (Apparel; Interior)
- c. Bachelor of Science in Human Resources: Food Science
- d. Bachelor of Science in Human Resources: Nutritional Sciences
- e. Bachelor of Science in Human Resources: Dietetics
- f. Bachelor of Science in Human Resources: Coordinated Undergraduate Dietetics

V. Old Business

- A. Resolution from the Committee on Undergraduate Studies (D. Callahan, past chair) on the scheduling of exams outside of class. [Note: this matter was returned to committee by the Senate at its February 6, 1984 meeting.] (Attachment 2)

RESOLVED, that the Faculty Senate approves, and transmits for inclusion as a new paragraph in the Faculty Handbook (Section II: Conduct of the Academic Program, II. Selected Academic Policies, 2. Examinations and Tests [p. II-3 of the current Handbook]) the following policy on examinations outside of regular class times:

Examinations, other than final exams, ordinarily are offered during regularly scheduled class or laboratory times. Other than final exams and make-up examinations due to absences, examinations which are to be given at other than the regularly scheduled class and laboratory times for a course must be scheduled through the Records Office. Each faculty person who gives such exams has the responsibility of so informing his or her chairperson who in turn will inform the Records Office so that the days of the week and hours of any and all such exams can be included in the preliminary and also in the revised (final) registration booklet.

VI. New Business

- A. Election of a chair of the Committee on Committees from among the committee members elected by the Senate. Eligible members are:

Margaret Andersen (Sociology)
Ivo Domingues (Languages and Literature)
Anne Mooney (Urban Affairs) .

- B. Request from the Provost for confirmation of an appointment to the Council on Program Evaluation (COPE).

RESOLVED, that the appointment of Professor Carol Hoffecker, History Department, to replace Professor Carolyn Thoroughgood on the Council on Program Evaluation, is hereby confirmed.

- C. Resolution from the Committee on Committees (M. Andersen, chair) to change the charge to the Committee on Undergraduate Records and Certification (CURC). (Attachment 3)

WHEREAS: the current structure of the Committee on Undergraduate Records and Certification precludes prior experience on the Committee for the faculty member who serves as chair, be it

RESOLVED, that the Bylaws of the Faculty Senate: Standing Committees of the Faculty and its Senate, Committee on Undergraduate Records and Certification (I-25 of the current Handbook) Paragraphs 2 and 3, be replaced by:

This committee shall consist of two faculty members, appointed for staggered two-year terms, one of whom shall serve as chair; an appointee of the Vice President for Academic Affairs; the Director of Records; and one designee of the Dean of each college enrolling undergraduate majors.

- D. Request from G. Reichard, Director, University Honors Program, for Senate approval of the membership of the Honors Council:

Faculty: George Cicala (Psychology)
David Black (Economics)
Jan Blits (Educational Studies)
Bonnie Scott (English)
Steven Skopic (Life and Health Sciences)
Burnaby Munson (Chemistry)

Students: Justin McNeill
Jeff Bonwick
Judy McKelvey

Administration: Tim Brooks (Dean of Students)

- E. Such items as may come before the Senate. (No motion introduced at this time may be acted upon until the next meeting of the Senate.)

/b

- Attachments: 1. Amended Minutes of the March 5, 1984 Senate meeting, page six
2. Faculty Handbook: Examinations and Tests, present policies
3. Faculty Handbook: Committee on Undergraduate Records and Certification, current charge

University Faculty Senate
Minutes - March 5, 1984
Page six. (Amended)

a reporter from the Review was present and that he thought this proper.

President Trabant said that he supported President Smith's right to rule as he did. However, he thought it was a good idea to have the press at Senate meetings to directly report what happened rather than having the press depend on secondary sources that they would not be able to properly evaluate.

V. NEW BUSINESS.

ITEM A. A resolution from the Committee on Graduate Studies to extend the provisional status of the Ph.D. program in Applied Science/Climatology for two years:

WHEREAS, on December 3, 1979, the Senate approved initiation of the graduate major of Applied Sciences/Climatology leading to the Ph.D. degree, and

WHEREAS, this approval was on a provisional basis for four years beginning September, 1980, with review for permanent status to occur Spring, 1984, and

WHEREAS the Climatology faculty have noted that few students have been admitted consistent with high admissions standards, and it is expected that the first student will complete the program in 1985-86, therefore

BE IT RESOLVED that provisional status for the Ph.D. in Applied Sciences/Climatology is extended for two years with review for permanent status to occur Spring, 1986.

II. SELECTED ACADEMIC POLICY STATEMENTS

Faculty members are employed to carry out the educational objectives of the University and are subject always to the responsible and adequate performance of the duties for which they were retained.

Instruction is the most fundamental of the educational objectives of the University. The University fails in its primary mission unless it is able to foster the acquisition of knowledge and skills in its students. Research is of value in its own right, but its presence in the academic program is justified mainly insofar as this research contributes to excellence in the learning of its students. Moreover, a number of service activities within the University so complement the learning of students and faculty that they in fact constitute essential parts of the University's academic program. This is especially true of the services provided by the Library, the Instructional Resources Center, and the Computing Center. It is the stated objective of the University to foster the total intellectual, social, and emotional growth of its students, hence extra-course educational activities must be considered as integral parts of the educational program of the University.

The following policies and guidelines with regard to faculty responsibilities in teaching and research have been selected for inclusion in this handbook. A more complete manual on academic policies is available in the offices of department chairmen and deans. Complete policy statements on patents and copyrights are available in the designated offices.

1. Holding Classes

It is expected that all classes will be met as scheduled. In the event of illness, the chairman (or dean) should be notified in advance of the class so that alternative arrangements can be made. Authorization to miss classes for any other reason must be obtained in advance from the department chairman (or dean).

2. Examinations and Tests

Final examinations should be given according to the printed schedule issued by the Records Office. By prior arrangement with the department chairman (or dean), the faculty member may use alternative means of evaluation. Because the University does not operate with a formal honor system, faculty are responsible for proper monitoring of examinations and tests.

No examination, hourly examination, test, or quiz counting for 33 and one-third percent or more of the semester's grade for any class (except laboratory exams) shall be given during the last five class days of any regular semester. Senate action 2/4/80

New
policy
here

UNDERGRADUATE RECORDS AND CERTIFICATION, COMMITTEE ON

This committee shall provide for the administration of all matters concerning undergraduate students' records and academic standing. On the recommendation of the Deans of the several colleges this committee shall certify to the President students who have completed the requirements for baccalaureate degrees and upon whom the faculty, with the approbation of the Trustees, is conferring such degrees; such certification shall be entered into the minutes of the faculty or its Senate.

This committee shall consist of an appointee of the Vice President for Academic Affairs; the Director of Records; and one designee of the Dean of each college enrolling undergraduate majors.

This committee shall consist of one faculty member, who shall be the chairperson; an appointee of the Vice President for Academic Affairs; the Director of Records; and one designee of the Dean of each college enrolling undergraduate majors.

In dismissing a student for academic deficiency, the committee shall advise him/her of the right to petition for reinstatement and of the form and required content of such appeals. Petitions may be decided by subcommittees comprised of: the chairperson; the appointee of the Vice President for Academic Affairs; the Director of Records, and the designee(s) of the Dean(s) of the petitioning student's college(s). The committee shall, however, meet as a whole at least twice each academic year to discuss the decisions of such subcommittees, for the purpose of establishing and maintaining reasonable uniformity in the petition process.