

REGULAR MEETING OF THE UNIVERSITY FACULTY SENATE

March 3, 2014 – 104 GORE HALL

February 21, 2014

TO: Senators and Executives

FROM: Martha Buell, Vice President
University Faculty Senate

SUBJECT: Regular Faculty Senate Meeting March 3, 2014

In accordance with Section IV, paragraph 6 of the Constitution, the regular meeting of the University Faculty Senate will be held on Monday, March 3rd at 4:00 p.m. in room 104 Gore Hall.

I certify that hard copies of the approval page for each undergraduate and graduate studies academic item on the agenda are filed in the Faculty Senate Office with the appropriate signatures of approval up through the Chair of the Faculty Senate Coordinating Committee on Education. The Agenda will be as follows:

AGENDA

I. Adoption of the Agenda

II. Acceptance of the Report of the Committee of the Whole ([Report of the Committee of the Whole](#))

III. Remarks: Provost Domenico Grasso

IV. Announcements: Senate President Deni Galileo

V. Unfinished Business

A. Resolutions

1. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Faculty Handbook 3.1.7 concerning class meeting times (UGS0353)** ([attachment](#))

1) ([resolution attachment](#)) ([revised attachment 1](#)) ([revised resolution attachment](#))

WHEREAS, section 3.1.6 of the Faculty Handbook was revised in September of 2012 to reduce the required minimum days of instruction in the Fall and Spring semesters from 68 to 65 because 68 days of instruction could not always be scheduled (67 or 68 days are normally scheduled); and

WHEREAS, section 3.1.7 of the Faculty Handbook was not updated to change the minimum number of class meetings required per semester (11 of the past 20 semesters have had 40 rather than 41 days of MWF classes scheduled; one semester had 26 rather than 27 TR days of instruction); now, therefore, be it

RESOLVED, that the first paragraph of section 3.1.7 of the Faculty Handbook be revised to read as follows:

Class meeting hours at the University of Delaware follow the normal standards adopted by most colleges and universities. For a three credit course meeting three times a week (e.g., on Monday-Wednesday-Friday), there typically will be three, 50 minute weekly meetings for a minimum of 39 scheduled class meetings during the fall and spring terms (40 or 41 class meetings are normally scheduled). For a three credit course meeting twice a week (e.g., on Tuesday-Thursday), there typically will be two, 75 minute weekly meetings for a minimum of 26 scheduled class meetings (27 or 28 class meetings are normally scheduled). Courses for other than 3 credit hours should likewise meet for the equivalent of 50 minutes per credit hour per semester week. Courses with laboratory components grant one credit for every two or three hours of laboratory work per week. Class meeting time during the winter and summer sessions should be equivalent to that scheduled in the fall and spring academic terms.

2. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request **for a new catalog policy on degree requirements, matriculation dates, and catalog versioning (UGS0351)** ([attachment](#)) ([revised attachment](#))

WHEREAS, undergraduate students follow degree requirements set forth by the academic catalog in the year they matriculate into a degree-seeking program at the University of Delaware; and

WHEREAS, undergraduate students enrolled at UD should meet their degree requirements within a reasonable time period; and

WHEREAS, most peer institutions impose a limit of time for enrolled students to complete degree requirements and enforce limits of catalog/curriculum eligibility for students who separate from their institutions and later return through a readmission process; and

WHEREAS, there is no current policy that addresses the historical practice of stating that students are eligible for degree requirements set forth by the academic catalog in the year they matriculate into a degree-seeking program; and

WHEREAS, there is no current policy to impose any limit to a readmitted student's eligibility to a catalog's degree requirements and the unintended consequence allows student to be readmitted under outdated curriculum requirements; therefore, be it

RESOLVED, undergraduate students are to follow the degree requirements stipulated in the academic catalog in the year they matriculate into a degree-seeking program at the University of Delaware as follows:

- Upon matriculation, students have seven calendar years to complete requirements for a bachelor's degree and are eligible to elect to follow degree requirements from any subsequent catalog within those seven years with consultation with an advisor or academic assistant dean.
- Students who fail to complete degree requirements within seven calendar years relinquish the right to graduate under the requirements set forth in the catalog at their time of matriculation and may be held to current degree requirements. Exceptions for a student using a catalog that is more than seven years old must be approved by the student's academic assistant dean.
- If a student loses matriculation, an application for readmission is required. Students accepted for readmission will be held to the degree requirements in place at the time of readmission.

VI. Consent Agenda

A. Announcements for Challenge:

1. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred

Hofstetter, Chair) for the request to **revise the Master in Public Administration MPA program and policy change** (GRD0355) ([revised attachment 2-14-14](#))

2. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the MA in Teaching English as a Second Language** (GRD0382) ([attachment](#))
3. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **delete the GRE admissions requirement for the MA in Foreign Languages and Literatures** (GRD0328) ([attachment](#))
4. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the French Studies BA major** (UGS0313) ([revised attachment](#))
5. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Italian Studies BA major** (UGS0314) ([revised attachment](#))
6. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Russian Studies BA major** (UGS0315) ([revised attachment](#))
7. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the German Studies BA major** (UGS0316) ([revised attachment](#))
8. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Japanese Studies BA major** (UGS0317) ([revised attachment](#))

9. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Medical Scholars Program BALS-MSP** (*UGS0337*) ([revised attachment](#)) ([side by side attachment](#))
10. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Social Studies Education Major** (*UGS0365*) ([attachment](#))
11. Recommendation from the Committee on Undergraduate Studies (Steve Hastings, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **add an Integrated Design Minor within the College of Engineering** (*UGS0345*) ([revised attachment](#))

VII. Regular Agenda

A. Resolutions

1. Recommendation from the Committee on Graduate Studies (Charles Swanik, Chair) with the concurrence of the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **disestablish the M.Ed. in Higher Education Administration** (*GRD0383*) ([attachment](#))

WHEREAS, the M.Ed. in Higher Education Administration was provisionally approved for five years in February 2008, and

WHEREAS, the School of Education no longer has faculty whose expertise is in the area of higher education administration, and

WHEREAS, the School of Education imposed a moratorium on admissions to this program in October 2010 in response to the lack of faculty in this area, and

WHEREAS, the moratorium was never lifted and there are no students left in the program, and

WHEREAS, the faculty members in the School of Education support disestablishing the program, be it therefore,

RESOLVED, that the Faculty Senate recommends that the M.Ed. in Higher Education Administration be disestablished.

2. Recommendation from the Coordinating Committee on Education (Fred Hofstetter, Chair) for the request to **revise the Faculty Handbook 4.2.7 concerning the Conflict of Interest Policy (CCE0352)** ([attachment 1](#)) ([revised attachment 1](#)) ([resolution attachment](#)) ([revised resolution attachment](#))

WHEREAS, the existing conflict-of-interest policy 4.2.7 in the University of Delaware Faculty Handbook reads: "Teaching and other course-type activities outside the University require the approval of the faculty member's department chair and dean, and the Provost and the President. Because of the possibility of conflict with University Professional and Continuing Studies programs, the department chairperson or the dean should consult with the Director of Professional and Continuing Studies before any arrangements are contemplated."; and

WHEREAS, this policy needs to address the scenario of faculty offering online courses outside of the University of Delaware; and

WHEREAS, the term "course-type activities" is vague and could be problematic if applied to a hypothetical case of a faculty member offering an online lesson through another university or private firm; therefore, be it

RESOLVED, That policy 4.2.7 be revised to read: "Teaching and teaching-related activities for remuneration that are undertaken by full-time faculty for an institution, organization or entity other than the University, such as serving as the instructor or developer of a traditional or online course offered by an institution, organization or entity other than the University, require the approval of the faculty member's department chair, dean, and the Provost. Because of the possibility of conflict with University Professional and Continuing Studies programs, the department chairperson or the dean should consult with the Director of Professional and Continuing Studies before any arrangements are contemplated."

3. Recommendation from the Executive Committee (Deni Galileo, Chair) with the concurrence of the Rules Committee for a **change in the Faculty Senate Bylaws to better stipulate regular meeting days.** ([attachment 1](#))

WHEREAS, the Bylaws and Regulations of the University Faculty Senate stipulate that the Senate shall hold its regular meetings on the first Monday of each month during the academic year; and

WHEREAS, the first Monday in September is a holiday during which the University is closed; and

WHEREAS, the first Monday in February sometimes is during the winter term and some Senators may still be away from campus; and

WHEREAS, the first Monday in April sometimes is during spring break; be it therefore

RESOLVED, that the Bylaws and Regulations of the University Faculty Senate shall be amended to state that the Senate shall hold its regular meetings in September, October, November, December, February, March, April, and May on the first Monday during which classes for the regular fall or spring semesters are in session.

VIII. Introduction of New Business:

Such items as may come before the Senate. (No motion introduced under new business, except a motion to refer to committee, shall be acted upon until the next meeting of the Senate.)